Foreign Credential Evaluation

Students who have attended colleges/universities outside the United States must have their transcripts evaluated by a Foreign Credential Evaluation service.

Follow these steps to obtain a Foreign Credential Evaluation:

1. Select an evaluation service listed on the next page. Consult their website for documentation requirements.

2. Request a course-by-course evaluation for academic purposes.

3. Request official foreign credential evaluations be sent directly to:
   Olympic College
   Registration and Records
   1600 Chester Avenue
   Bremerton, WA  98337-1699

4. Transcript Evaluation at Olympic College
   a. Complete a “Transcript Evaluation Request” form found on our website:
   b. Submit at least the unofficial transcript from college/universities taken outside of the United States. This is used to compare the student’s actual transcript with the foreign evaluation.
   c. These two documents may be turned in either:
      i. In-person at the Ranger Station, HSS Building 105
      ii. Email as an attachment to evaluators@olympic.edu, or
      iii. Fax to 360-475-7202.
Foreign Transcript Evaluation Services

Note: Fees are based on one copy of a Course-by-Course Evaluation published on their website as of July 30, 2018. Please verify the website, as they are subject to change without notice.

EDUCATION CREDENTIALS EVALUATORS
PO Box 514070
Milwaukee, WI 53203-3470
Phone: (414) 289-3400
Online Message: https://www.ece.org/ECE/About/Contact-Us
Email: eval@ece.org
Web: www.ece.org
FEE: $160

FOUNDATION FOR INTERNATIONAL SERVICES INC.
505 5th Avenue South, Suite 101
Edmonds, WA 98020
Phone: (425) 248-2255
Fax: (425) 248-2262
Online Message: https://www.fis-web.com/contact-us
Email: info@fis-web.com
Web: www.fis-web.com
FEE: $225-350

INTERNATIONAL CONSULTANTS INC. OF DELAWARE
3600 Market Street, Suite 450,
Philadelphia, PA 19104-2651
Phone: (215) 243-5858
Email: icd@icdeval.com
Web: http://www.icdeval.com/
FEE: $175

INTERNATIONAL EDUCATION RESEARCH FOUNDATION, INC.
PO Box 3665
Culver City, CA 90231-3665
Phone: (310) 258-9451
Fax: (310) 342-7086
Email: info@ierf.org
Web: www.ierf.org
FEE: $205

JOSEF SILNY & ASSOCIATES INC., INTERNATIONAL EDUCATION CONSULTANTS
7101 SW 102 Avenue
Miami, FL 33173
Phone: (305) 273-1616
Fax: (305) 273-1338
Email: info@jsilny.org
Web: www.jsilny.org
FEE: $150

WORLD EDUCATION SERVICES
WES Reference No._______
Attention: Document Center
PO Box 5087
Bowling Green Station
New York, NY 10274-5087
Phone: (212) 966-6311 or (800) 937-3895
Fax: (212) 739-6100
Online Message: https://www.wes.org/contact-us/
Web: www.wes.org
FEE: $160-205