

***Board of Trustees Regular Meeting Minutes
November 19, 2013***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room #119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Page called the Board of Trustees Regular Meeting to order at 5:03 p.m.

Board Members in Attendance:

Jim Page Darlene Peters Alice Tawresey

Others in Attendance:

David Mitchell, President
Allison Smith, Executive Assistant to President.
Bruce Riveland, Vice President for Administrative Services
Mary Garguile, Vice President for Instruction
Joan Hanten, Vice President of College Relations
Chris Stokke, President Association of Higher Education
Margarita Mashkina, President ASOC

A. Consent Items

Approval of the draft minutes for the October 15, 2013 Regular Board of Trustees Meeting.

Trustee Tawresey made a motion to approve the minutes. Trustee Peters seconded the motion. The majority voted in favor of approval of the minutes.

B. Communication Items

1. Communication from the Public

Adam Zech addressed the Board of Trustees regarding the petitions for repeal of the State Administrative Rule regarding the OC Student Conduct Code and the OC Employee Handbook.

2. Report of the Associated Student Body of Olympic College

Margarita Mashkina reported on:

- Legislative Forum
- Food Bank Donations
- ASOC Club Fair

3. **Report of the Board** - Darlene Peters reported on her attendance on the Legislative Action Committee Retreat.
4. **Report of the President of the College** – David Mitchell reported on the legislative process for the proposed CIC Building funding. He spoke about the recent K-12 superintendent meeting.
5. **Report of the Olympic College Washington Public Employees Association** - None.
6. **Olympic College Association of Higher Education** – Chris Stokke reported on:
 - Faculty Professional Development Day
 - Contract Negotiations
7. **Report of the Olympic College Foundation** – David Emmons reported on:
 - Foundation community luncheon totals
 - Fundraising campaign
 - Employee campaign
 - Alumni Association’s first meeting
 - Endowed Scholarships

8. Presentations –

A. Strategic Initiative #2, Civility Statement – Sarah Cook

Sarah Cook provided information on the process of the creation of the civility statement. The trustees were supportive of this statement. They would like to see the Strategic Initiative #2 team work on developing a draft policy for their review.

Barry Janusch introduced two of OC’s Fall All-Academic Athletes. Volleyball coach Beth Donnelly introduced the team.

B. Violence Against Women Act – Bruce Marvin & Kelly Woodward

Bruce Marvin and Kelly Woodward explained that there have been many changes around compliance regulations effecting demands on higher education. They discussed the information that the Office of Civil Rights has determined that colleges need to follow around bullying, disability, race/ethnicity, pregnancy, sexual harassment & violence and retaliation. The major change that colleges face originates from the Violence Against Women Act (VAWA) which requires reporting on domestic violence, dating violence, stalking and hate crimes based on national origin and gender identity. They spoke about the rule making steps that Olympic College will be taking in order to follow these regulations.

C. Study Session

1. **Board Coverage of Upcoming events** – The Board of Trustees discussed upcoming calendar items and determined who would be attending.

D. Action/Information Items

1. Action Item: 2012-2013 Board of Trustees Evaluation

Trustee Tawresey motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of adopting the 2012-2013 Board of Trustees Evaluation.

2. Action Item: Resolution Commending Legislators

Trustee Peters motioned for approval. Trustee Tawresey seconded the motion. The vote was unanimously in favor of the Legislative Resolutions.

3. Action item: 2013-2014 Operating Fund Budget

Trustee Tawresey motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the 2013-2014 Operating Fund Budget.

4. Action item: Proposal to Name the OC Engineering Lab Building, and the Main Classroom in the OC Engineering Lab Building, in consideration of a new Scholarship Endowment gift, in the amount of \$2,000,000.

Trustee Tawresey motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the Proposal to Name the OC Engineering Lab Building, and the Main Classroom in the OC Engineering Lab Building, in consideration of a new Scholarship Endowment gift, in the amount of \$2,000,000.

5. Action item: Proposal to name the Olympic College Science & Technology Building, the Main Classroom in the OC Engineering Lab Building, in consideration of a new Scholarship Endowment gift, in the amount of \$3,000,000.

This item was tabled.

6. Action item: Petition for Repeal of a State Administrative Rule, re: the OC Student Conduct Code

Trustee Peters motioned for approval. Trustee Tawresey seconded the motion. The vote was unanimously in favor of the Petition for Repeal of a State Administrative Rule, re: the OC Student Conduct Code.

7. Action item: Petition for Repeal of a State Administrative Rule, re: The Olympic College Employee Handbook

Trustee Tawresey motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the Petition for Repeal of a State Administrative Rule, re: The Olympic College Employee Handbook.

8. Information item: Proposal to name the building located on 16th & Warren (currently referred to as the OC/WSU Engineering Lab) as The Robert B. Stewart Engineering Lab, and to name the main instruction classroom within the building The Robert B. Stewart Classroom.

The Board of Trustees accepted the Proposal to name the building located on 16th & Warren (currently referred to as the OC/WSU Engineering Lab) as The Robert B. Stewart Engineering

Lab, and to name the main instruction classroom within the building The Robert B. Stewart Classroom as an information item.

9. Information item: Financial Report as of the end of September 30, 2013

The Board of Trustees accepted the Financial Report as of the end of September 30, 2013 as an information item.

E. Division Reports

1. Presidents Report
2. Office of Instruction
3. Student Services

F. Executive Session

There was no executive session.

G. Adjournment

Trustee Page adjourned the meeting at 7:14 pm.

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