

***Board of Trustees Regular Meeting Minutes
August 20, 2013***

5:00 pm Regular Board of Trustees Meeting, Olympic College Shelton, The Johnson Library, Room #108, 937 Alpine Way, Shelton, WA

Chair Peters called the Board of Trustees Regular Meeting to order at 5:05 p.m.

Board Members in Attendance:

Steve Warner Bev Cheney Darlene Peters Alice Tawresey

Others in Attendance:

David Mitchell, President
Allison Smith, Executive Assistant to President.
Bruce Riveland, Vice President for Administrative Services
Damon Bell, Vice President for Student Services
Mary Garguile, Vice President for Instruction
Joan Hanten, Vice President of College Relations

A. Consent Items

Approval of the draft minutes for the June 18th, 2013 Regular Board of Trustees Meeting.
Trustee Tawresey made a motion to approve the minutes. Trustee Cheney seconded the motion. The majority voted in favor of approval of the minutes.

B. Communication Items

1. Communication from the Public

None.

2. Report of the Associated Student Body of Olympic College

Vice President for Student Services, Damon Bell reported on the successful ASOC elections.

3. Report of the Board - Trustees Tawresey and Warner commented on the productive Board Retreat.

4. Report of the President of the College –

David Mitchell reported on:

- State budget
- Baccalaureate

5. Report of the Olympic College Washington Public Employees Association -

None

6. Olympic College Association of Higher Education –

None

7. Report of the Olympic College Foundation –

David Emmons reported on:

- Annual retreat in June
- New officers elected
- Community luncheon

8. Presentations –

A. Shooter on Campus – Amanda Gebhardt Fuentes presented information about the September 20, 2013 Shooter on Campus exercise. Homeland Security has named this exercise Operation Oscar Sierra. She explained that all the local law enforcement agencies, Kitsap County Fire Districts, Harrison Medical Center, the Washington State Youth Academy and Kitsap County Emergency Management are participating. She explained the benefits of this exercise for students and employees but emphasized the need to inform anyone who may be effected. Ed Call explained the scenario of the Operation Oscar Sierra. He explained that this exercise will be beneficial for providing practice to the Olympic College Emergency Management team.

C. Study Session

1. **Board Coverage of Upcoming events –** The trustees reviewed information about upcoming events at Olympic College.
2. **Review Goals of 2012-2013 Work Plan –** The trustees reviewed their 2012-2013 Work Plan and discussed what they would focus on for the coming year. The trustees will review the work plan at the September meeting.

D. Action/Information Items

1. Action Item: Olympic College Foundation Report of the Tender of a Gift for June 11 through August 9, 2013

Trustee Tawresey motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of Olympic College Foundation Report of the Tender of a Gift for June 11 through August 9, 2013.

2. Action Item: Withholding Services

On the advice of AAG, Bruce Marvin, this item was tabled until the WAC process is complete.

3. Information Item: Seond Reading: Naming of OC facility in consideration of a gift

The Board of Trustees accepted the Naming of OC Facility in consideration of a gift as an information item.

4. Action item: Dormitory Lease Agreement

Trustee Tawresey motioned to support the lease agreement. Trustee Page seconded the motion. The vote was unanimously in favor of the Dormitory Lease Agreement.

E. Executive Session

There was an Executive Session to review the performance of a public employee. The Board adjourned at 6:55 pm for 7 minutes to go into executive session. At 7:05 pm it was extended for 20 minutes. At 7:26 pm it was extended for an additional 5 minutes. At 7:40 pm it was extended for 5 minutes. The meeting was reconvened at 7:45 pm out of executive session.

There was no action taken as a result of executive session.

F. Adjournment

Chair Peters adjourned the meeting at 7:48 pm.

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