

***Board of Trustees Regular Meeting Minutes
February 14, 2017***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Warner called the Board of Trustees Regular Meeting to order at 5:01 p.m.

Board Members in Attendance:

Harriette Bryant Bev Cheney Jim Page Darlene Peters Steve Warner

Others in Attendance:

David Mitchell, President
Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Damon Bell, Vice President for Student Services and Achievement
Cheryl Nuñez, Vice President for Equity and Inclusion
Kay Ash, Vice President for Administrative Services
Bruce Marvin, Assistant Attorney General
Ted Baldwin, AHE President
Candace Alvarez, WPEA President
Shannon Turner, SGOC President

A. Consent Items

Approval of the draft minutes for the January 17, 2017 Regular Board of Trustees Meeting.

Trustee Cheney made a motion to approve the minutes. Trustee Bryant seconded the motion. The vote was unanimously in favor of approval of the January 17, 2017 minutes.

B. Communication Items

1. Communication from the Public

Suzie Holley, Office Assistant 3 –Student Programs & Activities, spoke about the importance of communication at the College.

Amanda Hacker, WPEA Representative, requested that the Board review and respond to the letter that she distributed expressing a vote of no confidence against the Campus Safety Director.

Amanda asked that the College work with WPEA to improve morale and trust in the Campus Safety Department.

2. Introduce New OC Staff

There were no new staff to introduce.

3. Report of the Student Government of Olympic College (SGOC)

Shannon Turner noted that the SGOC monthly report is in BoardDocs. Shannon introduced a couple of Olympic College athletes. The students play golf and softball. They expressed their enthusiasm and support for their athletic and academic programs and look forward to transferring to four-year universities. They encouraged the Board to attend their games.

4. Report of the Board

Trustee Cheney attended the Counselor Appreciation Breakfast. She was impressed with the collaboration between the high schools and the College.

5. Report of the President of the College

Dr. Mitchell reported that he had nothing to add to his posted report.

6. Report of the Olympic College Washington Public Employees Association (WPEA)

Candace Alvarez reported on WPEA activities.

7. Report of the Olympic College Association of Higher Education (AHE)

Ted Baldwin reported on the AHE

- supporting the tenure process;
- communicating with the management team regarding parking;
- responding to concerns about campus safety; and
- participating in the 5x5 process.

8. Report of the Olympic College Foundation

David Emmons, Executive Director of the Olympic College Foundation, reported.

- The Foundation will be awarding over \$500,000 in scholarships for the 2017-2018 school year. There will be a moped given away at the annual Donors and Scholars event; every student will get a 'chance' for every scholarship application they complete.
- 78 attendees heard Dr. Caroline Hartse at the OC Alumni Association's inaugural Speaker Series' event.
- A piece of art created at *Artrageous*, an Admiral Theatre event, will be auctioned at the Anthony's Auction & Brunch on March 5th.

9. Presidential Search Report

Trustees Page and Warner reported.

- Trustee Peters will not be able to represent the board on the Presidential Search Committee; Trustee Warner will take her place.
- The RFP for a consultant has been posted; proposals are due February 16th. Trustees Page and Warner will review and score the bids on February 21st.

- The trustees are spending considerable time studying the process of conducting a presidential search.
- Trustee Warner is working on mapping constituency groups.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Study Session – Review Board Policy 100-13

Trustee Cheney led a review and discussion of Board Policy 100-13. Trustee Cheney recommended three areas that could be more specifically addressed in the policy:

- diversity and equity
- communication
- risk-taking or innovation.

The Board will study Trustee Cheney’s review and continue discussion of Board Policy 100-13 at the March Board meeting.

D. Action/Information Items

1. Action Item: Tenure Status – James Estrella

Trustee Peters motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of granting tenure to Professor James Estrella. Dr. Rebecca Seaman introduced James Estrella.

2. Action Item: Tenure Status – Amelia Garripoli

Trustee Cheney motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of granting tenure to Professor Amelia Garripoli. Dean Norma Whitacre introduced Amelia Garripoli.

3. Action Item: Tenure Status – Amy Lawrence

Trustee Bryant motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of granting tenure to Professor Amy Lawrence. Dr. Mark Harrison introduced Amy Lawrence.

4 Action Item: Tenure Status – Robert Nash

Trustee Peters motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of granting tenure to Professor Robert Nash. Dean Norma Whitacre introduced Robert Nash.

5 Action Item: Tenure Status – Gabriela Ramis

Trustee Cheney motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of granting tenure to Professor Gabriela Ramis. Dr. Rebecca Seaman introduced Anna Gabriela Ramis.

6 Action Item: Tenure Status – Daniel Roth

Trustee Bryant motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of granting tenure to Professor Daniel Roth. Dr. Mark Harrison introduced Daniel Roth.

7 **Action Item: Tenure Status – Eugene (Craig) Seybold**

Trustee Cheney motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of granting tenure to Professor Eugene (Craig) Seybold. Dean Norma Whitacre introduced Craig Seybold.

8 **Action Item: Re-employment of Probationary Tenure Track Academic Employees**

Trustee Cheney motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of re-employment of probationary tenure track academic employees.

9 **Action Item: Cradle through College Coalition**

Trustee Page motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of signing on as a member college to the ‘Cradle through College Coalition.’

10 **Action Item: Olympic College Seal – Refresh**

Trustee Peters motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of accepting the refreshed Olympic College Seal.

11 **Action Item: Naming of OC-Shelton Weld Shop**

Trustee Bryant motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of naming the OC-Shelton Weld Shop – The John Bremer Welding Center – and hanging a plaque inside the facility listing the current trustees – Trustees: John Mitchell, Steve Rice, Barbara Stephenson – and the full name of the trust – The John Bremer and Edward Bremer Consolidated Trust.

12 **Action Item: Presidential Search Advisory Committee Chair**

Trustee Cheney motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of appointing Trustee Page as Chair and Trustee Warner as Vice Chair of the Presidential Search Advisory Committee.

13 **Information Item: Black History Month Resolution**

David Mitchell presented the Black History Month Resolution; the Board accepted the Black History Month Resolution as an information item.

14 **Information Item: Second Quarter Financial Report (October-December 2016)**

Kay Ash presented the Second Quarter Financial Report (October-December 2016); the Board accepted the Second Quarter Financial Report (October-December 2016) as an information item.

E. Executive Session

The Board adjourned at 6:35 p.m. for a 5-minute recess before going in to Executive Session. The purpose of the Executive Session was to discuss real estate.

At 6:40 p.m. the Board met in Executive Session for 20 minutes.
The meeting reconvened at 7:00 p.m. out of Executive Session.

F. Adjournment

Trustee Warner adjourned the meeting at 7:00 p.m.

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