



Date: 10-28-15  
Time: 8:00 AM

**ASOC EXECUTIVE COUNCIL  
REGULAR MEETING MINUTES**

Room: HSS 306, Bremerton, WA  
OCP 109, Poulsbo, WA  
TJL 111, Shelton, WA

**Council Members in Attendance**

Name	Title	Present	Not Present
Drayton Jackson	President		X
Nic Shakley	Executive Vice President	X	
L'Marie Davis	VP of Student Life	X	
Stephen Lavoie	VP of Finance	X	
Anthony Miller	VP of Public Relations	X	
Allison Pace	VP of Poulsbo	X 8:28	
Susan Ronald	VP of Shelton	X 8:11	
Christopher Longmire	VP of Diversity and Equity		X
Faviola Barbosa	Associate Dean of Student Leadership & Success		X

**Others in Attendance:**

Julie Hill  
Staford Carter  
Maddison Hitner  
Tai Nguyen  
Luke Daniel  
Betsaid Garsia  
Joe Stone  
Chris Stamford

The meeting was called to order by ASOC Executive Vice President at: 8:05  
VP of Public Relations was appointed as recorder for the duration of the meeting.

**A. New Business –**

- **Clubs:**
  - **Olympic College Indoor Soccer Club** – The club is in place to provide a place for the gathering of people to play indoor soccer. They are planning to play games on Friday. It was noted that they as well as other high risk clubs must have up to date assumption of risk forms on file at the ASOC office as well as in their own files. The club even mentioned having events that would allow for any student to step in and play.
  - **Outdoor & Wildlife Club** – Joe Stone represented the club. He spoke about how the club was designed for like-minded people who enjoy going on trips in the outdoors. They intend to do things like hiking, canoeing and more. Mike from resident hall is their advisor.
  - **Wrestling Club of Olympic College** - They are supporting new and veteran wrestlers to promote cooperation and fitness. They have nearly 16 representative

members who have signed on already. They recognize that they must have assumption of risk forms present for all members. In their constitution is language that requires that each member must have an updated physical on file before they are allowed to participate.

- **American Sign Language Club** – ASL club wishes to promote an environment for interpreters and students to thrive by introducing students to deaf culture events. They have a couple of events planned for the year. Last year one of the events they held had been a deaf movie night.
- **OC Photography Club** – They take pictures and try and instruct on how to take better pictures. They are currently working on event for the club to do. The goals on their charter form details what they wish to accomplish.
- **Networking Club** – Networking club wishes to promote education of networking. They want to allow student the opportunity to work with servers out of classes. They have events planned for the club to go to Ted X presentations. Currently doing joint projects with programming club.
- **OrgSync BMS – Club Fund Request** – A new fund request form for the clubs need to be built within the new Budget Management System so they are able to be tracked. Budget requests get sent through the treasury tab in the club’s portal. Clubs get a list of budgets sent. ‘New Budget’ opens up instructions as well as the actual form. How the form builder is set up, there’s a significant difference from the form builders with the rest of the site. Stephen is going to explore adding reviewers to the requests so advisers can be informed when clubs make requests. The biggest note is DO NOT HIT REFRESH. Doing so will mean you lose all of your work. There is a way to save and come back to it later. Each line item is a form that was built previously and is tied to the main request. Different line items can be selected and used based on the needs of those filling in the request. Right now it’s very closely related to what is being filled out on paper. It was considered making budget categories that fit club needs but the only thing that clubs wouldn’t need out of the current system is access to payroll as a line item.
- **Digital Display Slide- ASOC Meetings** – An idea of Stephen’s is to get the word out to students about meetings that are open for students to attend. To try and reach out to them his idea was to have a Digital Display slide built so that we can keep students informed, monthly, of what is going on. Items that are mentioned for this include, Executive Council Meeting, IPC meetings, Tech fee meetings and more. This is intended to be posted to all campuses so students may have knowledge regardless of the campus they are on. It was also mentioned to have the theme of the slides change at least every quarter so students don’t get tired of seeing the slides.
- **Rock History Proposal** – On Shelton campus this is an event they had been having since 1998. Susie would like to get more bands to come to the campus to promote the history of rock. Since Shelton has its own budget, she is moving forward with the event with direction from Stephen and Faviola.

## **B. Reports of the Associated Students of Olympic College**

- **ASOC President: Drayton Jackson** –
- **ASOC Executive Vice President: Nic Shakley** – The OrgSync presentation for the general users to know the different functions has been their biggest goal since the last meeting. It is noted that the leadership panels went well with the exception of the Poulsbo campus but they have learned from last time and have a better time assigned.

- **ASOC Vice President of Student Life: L'Marie Davis** – So far there have been 15 clubs chartered successfully. They had to reschedule club fair. They would like to have it in the North/South conference room. She wants clubs to bring things that represent what that club does. She is also considering a P.A. system to have clubs announce themselves through the event. They are trying to combine Club fair with a spirit day.
- **ASOC Vice President of diversity and Equity: Christopher Longmire** -
- **ASOC Vice President of Finances and Operations: Stephen Lavoie** – He has been working on planning the legislative forum with Drayton. The BSC has been full, so the time was pushed out. Orgsync Budget management system is being set up for the winter budgeting and club congress. He is still recruiting for committee members. He is also compiling info for an S&A fee info pamphlet for OC website.
- **ASOC Vice President of Public Relation: Anthony Miller** – Along with a similar note with Nic, he mentioned wanting to make sure the discussion panels have better advertising next time. He has been working with Julie to set up a carpool program list so students can communicate their needs to each other. In talks with L'Marie to do OrgSync training and scaling back work to get homework done.
- **ASOC Vice President of Poulsbo: Allison Pace** – They have been working with the local bank to get the financial discussion underway in winter. It has been hard for them to get work done because of time management. The girl that has been helping around the office has lost contact with Allison and they aren't quite sure if they are still interested in helping. They were on vacation most of the time between meetings so they don't have much to report.
- **ASOC Vice President of Shelton: Susan Ronald**- Susie's 'Meet the Director' event went well. ASOC helped pay for the food for this event. These open forums have been a good way for her to talk about ASOC and for her students to get involved. They have a costume contest happening on the 29<sup>th</sup>, and has asked the Bremerton officers to be the judge so the ruling can be impartial. They have two bookstore gift cards to the winners of this contest. She wishes she has more time for homework.
- **ASOC Advisor: Faviola Barbosa**-

### C. Adjournment at 9:16AM