



Date: 10-12-16
Time: 7:30 AM

**STUDENT GOVERNMENT EXECUTIVE COUNCIL
REGULAR MEETING MINUTES**

Room: CSC 411B, Bremerton, WA
OCP 109, Poulsbo, WA
TJL 111, Shelton, WA

Council Members in Attendance

Name	Title	Present	Not Present
Shannon Turner	President	X	
Nic Shakley	Executive Vice President	X	
Kyra-Marie Skibbe	VP of Student Life	X	
Jayne Barton	VP of Finance	X	
Destiny Tonstad	VP of Public Relations	X	
VACANT	VP of Poulsbo		
Susan Ronald	VP of Shelton	7:42	
Katrina Lund	VP of Diversity and Equity	X	
Faviola Barbosa	Associate Dean of Student Leadership & Success	X	

Others in Attendance:

Ethan Eddy
Drayton Jackson
Ethan Newhouse
Joushua Hemphill
Leigh Ann Fogerty
Tim Sapp
Nicholas B Zacovic
Eric Mattos
Amy Szeto

The meeting was called to order by SGOC President at: 7:37 AM

A. Special Order

- **African American Caribbean Heritage Club:** Has existed for 3 years. When it was first created it was created to start the conversation on racial inequalities. Other programs and organizations have been taking this message and spreading it. The purpose was to start the conversation and it's taking off. In three years, the campus has been fostering this purpose. The club is shifting to community events and taking people off campus. Marvin William center will be teaming up to have conversations with the police department and the community. They are building a list of events that will be taking place between now and February. Currently the club has 12 members and they are hoping to grow the numbers. It's open to all students. The funds that are S&A have to be used for the students. Any community outreach has to use additional funds. Motioned by Nic, Seconded by Jayne.

Approval of Charter of AACH			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- Electronics Club:** This is the second year for this club. Not a whole lot got done last year. The radio program got started last year. They went on a couple fieldtrips last year. They want to get more involved in building electronics. They take everyone on any skill level. Want to build safety and competency in their members. They want to go to a couple of different field trips this year. They want to check out the Seattle Boeing Field. They will be able to attend the club Fair on October 31st. Motioned by Destiny, Seconded by Katrina

Approval of Charter of Electronics			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- Film Club:** Film club has existed for 5 to 6 years. They want to make short films and various types of digital content. They have recently started collaborating with the Olympian to collaborate with students. They work to bring interested students into participating with the club. They want to create a community of students creating content on their own. They want to make more and better content this year. Motioned by Destiny. Seconded by Susan Ronald.

Approval of Charter of Film Club			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- Gratitude society Club:** The goal of the club is for students to be aware and show gratitude to those in the community that are often under appreciated. The main focus would be recognizing people and programs to let them know they are appreciated. In the previous year the last group wanted to recognize staff. Faviola would like to know if this club would be interested in taking on this project. Ethan is unsure how much time and resources the model Faviola is suggesting would take. He would have to consult the club and assess the time commitment. Their constitution

should be done and completed by the end of the week. Kyra's recommendation for the motion is that there be a stipulation that the constitution be turned in by Monday the 17th. Motioned by Nic. Seconded by Jayne

Approval of Charter of Gratitude club with stipulation of constitution being submitted by October 17th			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- **Photo Club: Did not show up**
- **Student 2 Student:** This is the first year for this club. Their goal is to unite the students. Want to create an in school support system. Everyone has similar goals in college of succeeding. They want to be the club that unites students and gives them power. The Student Government would like to ensure that the students are aware they can not give academic counseling. Kathy Bright is the advisor. The club will be able to attend club congresses and the club fair. Katrina would like the club to collaborate on Diversity events in the future. Destiny motions. Katrina seconds

Approval of charter of Student 2 Student club			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	A	Katrina Lund – VP of Diversity and Equity	Y

B. New Business –

- **Hiring Marketing Consultant: \$15,000.** We would like to set aside \$15,000 to hire a marketing consultant. We have admin support and approval. We need to have all of the paperwork and information in by March 31st so we are running on a tight timeline. If we miss this timeline, we will have to wait 18 months before we try again. We don't have the time as students to follow this. This will be coming out of the 1B00 savings. This is one of our main goals for our campus. In the long term, there is no rec center in the plan. We need to move forward now to stay on top of it. We can't have a break in having a fitness center otherwise students will move away from us. Motioned by Nic and Seconded by Kyra.

Approval of \$15000 to be earmarked for a Marketing Consultant.			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y

Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y
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- Boards for Equity Themes Bremerton and Poulsbo:** Katrina would like the students on each campus to have an equal opportunity to have access to her diversity themes. We are making an executive decision to spend some money from the Poulsbo budget. The board we are currently borrowing has conditional use. It will be used for a more professional display. What does equal access look like for Shelton? There are Diversity and Equity themes. For the equity themes, Katrina is making boards with information that involves common knowledge and best practices. Shelton is in charge of their budget. It will cost at most \$150 for each board. We currently don't have a Poulsbo rep which is why we are keeping up with it. Katrina is planning to maintain and create the information for the boards and update them monthly. It is part of Katrina's goal to spend time in the satellite campuses and this might facilitate this. Katrina would like to have all 3 boards updated by the first week of the month at the latest. We have to review space on the satellite campuses. Motioned by Nic, Seconded by Suzy.

Approval of \$450 to be spent on 3 boards, 1 for Bremerton, 1 for Poulsbo, 1 for Shelton. With funding split equally between 3 budgets.			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	A
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- Locking Filing Cabinets:** Currently we need 3 more filing cabinets in our office that locks due to the sensitive information that we have. We need to be able to lock them up. Proposing that we set aside \$200 dollars for a total of \$600 dollars set aside for filing cabinets that we would get within the next couple of weeks. Suzie mentioned getting a new filing cabinet. Suzie said getting a new lock would be a possibility but there hasn't been further discussion on it. Destiny feels like we should have Facilities look at the locks first before we put a lot of spending into getting the locks replaced for cheaper. Kyra is worried about the time it takes to have the locks fixed. Shannon would like to have this wrapped up within 2 weeks. Motioned by Nic. Seconded by Suzy.

Total of \$600 earmarked for 3 filing cabinets to be repaired or replaced with Jayne as the lead.			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- Judicial and Constitutional Review Board:** There are concerns for the names due to students being related or married to the board. Faviola would like the students to have a representative from our satellite campuses. Accommodations would be made so we can get the students available. Motioned by Nic Seconded by Jayne

Tabling this item until next meeting

Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	Y

- **Edits to the By-laws:** There were three proposed edits. One was to change the qualifying credit numbers from 15 credits completed to 10 credits completed for students to apply. The second was the lower the amount of posted office hours from 15 hours to 10 hours. The third edit was to remove the qualifications that clubs must keep and maintain an OrgSync page. Concerns were brought up about the amount of posted office hours and due to time constraints it was deemed best to table this item. Motioned by Jayne Seconded by Destiny.

Tabling this item			
Shannon Turner - President	C	Destiny Tonstad – VP of PR and Communication	Y
Nic Shakley - Executive Vice President	Y	Vacant -VP of Poulsbo	
Kyra-Marie Skibbe -VP of Student Life	Y	Susan Ronald -VP of Shelton	Y
Jayne Barton – VP of Finance	Y	Katrina Lund – VP of Diversity and Equity	N

C. Reports of the Student Government of Olympic College

Due to time constraints, the reports from the SGOC are taken from the BOT report submitted October 18th, 2016

- **SGOC President: Shannon Turner** – Is hosting the breakfast with the president and provided a live telecast of the final Presidential debate. Keeping up interactions with students so they know that the SGOC exists. Providing information about upcoming events to students. Has filled up all of the committees with some students on waitlist.
- **SGOC Executive Vice President: Nic Shakley** – Nic is currently working on the vending machine issues at the Poulsbo Campus and the Shelton Campus. The students have requested snack machines because of the closers of the bookstores at both campuses. Nic is working with Dr. Ash to resolve the issues. Nic is also assisting with the club recharter process and looking over the student by-laws as well as our constitution.
- **SGOC Vice President of Finances and Operations: Jayne Barton** – Jayne is working with Destiny on scholarships and financial aid workshops. Jayne continues to work on the 2016 and 2017 budget. Jayne has also assisted Shannon on filling the committees. She has also worked alongside of financial aid to help with the FASFA workshop.
- **SGOC Vice President of Student Life: Kyra-Marie Skibbe** – Kyra is chartering and re-chartering clubs. Kyra is also putting together a club fair this month. There is also a training trip that is upcoming in November for club officers. Kyra is also

working on the advisor handbook and club handbook. Kyra is going out to the Poulsbo and Shelton Campus to talk to students about starting clubs there.

- **SGOC Vice President of Diversity and Equity: Katrina Lund** – Katrina is currently working on the finishing touches of the Equity board for October. This month's theme is Safety and Emergency preparedness. I have also prepared some handouts for the students about general safety and best practices in an emergency. I'm am putting the finishing touches on the Safety Fair which is scheduled to occur on October 20th from 10 am to 2 pm. I am being helped in this by Daniel Walkup from security and many community law enforcement and safety agencies. The students will be able to participate in presentations on earthquakes, community preparedness, and what they should do if an active shooter is on campus as well as a more campus centered presentation offered by Security and Safety. They will also have a chance to interact with these agencies at tables throughout the BSC and we will be raffling Safety kits at the end of the event as a reward for participation. Tina Nys has also agreed to come up with some themed foods to match the event, Faviola Barbosa has been helpful in guiding me and inspiring me and my fellow SGOC council members have been instrumental in each step of this process. Since this event is now nearly upon us, I am now also beginning to plan November's Homelessness event to take place on November the 21st. Daniel Walkup and Faviola Barbosa have once again been instrumental in the planning process and my SGOC team has been helpful with advice and participation. I'm also participating in the planning committee for the 2017 Diversity Conference.
- **SGOC Vice President of Public Relation: Destiny Tonstad-** Destiny along with Jayne hosted a scholarship information session and had about 30 students attend. We went over information and provided resources for students interested in applying for scholarships. The SGOC assisted the SING Program with the annual OC Connect, we recruited volunteers for the event, supervised the hospitality room and donated school supplies.
- **SGOC Vice President of Poulsbo: VACANT** –
- **SGOC Vice President of Shelton: Susan Ronald-** Suzy is currently working on getting updated vending machines on the Shelton Campus; these vending machines would have food would have the ability to accept debit card. The updated vending machines are an initiative that would compensate for the loss of the book store on the Shelton Campus. Suzy is also working on getting an ATM for the Shelton Campus. Suzy is also continuing her work with the food bank that is growing in popularity around campus. She will be hosting an event in November, that will feature motivational speaker, Jake French.
- **SGOC Advisor: Faviola Barbosa-**

D. Adjournment at 8:59 AM