The courses listed below are five of the six required courses for the CTE Teacher Preparation Program. Quick Jump registration opens on Monday, June 1, 2020. All courses will be held as Zoom hybrid. Zoom meetings will begin at the listed start times with flexible end times. Zoom meetings are not expected to run more than 3 hours, and students are expected to attend these initial meetings. Additional meetings can be arranged (but are not mandatory) between the students and instructor(s) as needed. Online coursework through Canvas, our online learning platform, is to be expected for all courses.

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| 6650—CNCTE 004—6 clock hours Introduction to Career and Technical Education Teacher Certification Program  
Instructors: Anduiza, M. & Hatfield, S.  
Times: 9:00 am – 12:00 pm  
Certified teachers will learn the process for waiving courses and adding a CTE endorsement. Business/Industry professionals will gain insight on how to transition from their industry to the CTE classroom/laboratory and attain a CTE certification. All participants will learn to use Canvas as an online learning platform.  
*Class will continue via Distance Learning on Canvas until Sunday, July 12. | 6655—CNCTE 008—30 clock hours History and Philosophy of Career Technical Education  
Instructor: Buxton, C.  
Times: 9:00 am – 12:00 pm  
This course explores the history, philosophy, legislation and organizational/curricular structure of career and technical education by examining state and federal legislation and critical reports.  
*Class will continue via Distance Learning on Canvas until Friday, August 7. | 6653—CNCTE 007—30 clock hours Personal Student Development/Leadership Techniques  
Instructors: Mahitka, S. & Waller, J.  
Times: 9:00 am – 12:00 pm  
This course focuses on the required student participation in a Career Technical Student Organization (CTSO) or appropriate leadership activities within CTE classes. Participants will review current research on adolescent brain development and the corresponding relationship to teaching and learning.  
*Class will continue via Distance Learning on Canvas until Friday, August 7. | 6656—CNCTE 009—20 clock hours Occupational Analysis and Skills Standard  
Instructors: Gutmann, C.  
Times: 9:00 am – 12:00 pm  
This course examines labor market information to discover key characteristics of jobs; purposes, task characteristics, task duties, and necessary skills.  
Participants will complete an occupational analysis using available labor market information to assist in determining critical job skills components to include in a high school/skills center program/course.  
*Class will continue via Distance Learning on Canvas until Friday, August 7. |

6662—CNCTE 011—10 clock hours Safety in the CTE Classroom  
Instructors: Hatfield, S. & Longstreth, S.  
Times: 1:00 pm – 4:00 pm  
This course emphasizes the establishment and maintenance of a safe learning environment and the ability to teach safety skills in a career technical environment—classroom and shop. Participants will be introduced to resources available from OSPI, the Department of Labor and other local/state/federal private and public agencies. Safety plans for the CTE Classroom will be developed.  
*Class will continue via Distance Learning on Canvas until Sunday, July 12.

For more information, please contact teacherctecert@olympic.edu.

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