ACCOUNTING TECHNOLOGY

Explore your opportunities in an exciting career pathway!

The Olympic College Accounting Technology Program is designed to prepare students for employment in public accounting, private accounting, government, and not-for-profit agencies. This program also provides an excellent basis for obtaining living wage employment while engaging in further accounting or business studies.

Get Started Today!
Faculty Advisor
Joanne Salas (360) 475-7372, jsalas@olympic.edu

Professional-Technical Program Advisor
Steve Quinn (360) 475-7345, squinn@olympic.edu

Contact Admissions to enroll!
www.olympic.edu/current-students/getting-started/Admissions

Funding Options
Available through Workforce Development and Basic Studies
wfd@olympic.edu
(360) 475-7555
Contact us to find out if you are eligible!

Interested in Accounting Technology?
Check out their webpage!

New Classes Start Every Quarter!
Comprehensive Degrees and Specialized Certificates Start Here!
Transfer to Evergreen or Old Dominion University!
Accounting Technology

Career Options
- Accounts Payable Manager
- Accounts Receivable Manager
- Accounting Technician
- Auditing Assistant
- Billing Manager
- Bookkeeping/Accounting Assistant
- Income Tax Preparer
- Payroll Department Assistant Manager

Associate in Applied Science—Transfer (91 cr)
Graduates may seek employment as bookkeepers, accounting technicians, accounting support, tax preparers or payroll assistants. Degree is designed for transfer to Old Dominion University or Evergreen State College.

Accounting Technology Associate in Technical Arts (90 cr)
Graduates may seek employment as bookkeepers, accounting technicians, accounting support, or payroll assistants. This degree transfers to Evergreen State College.

Accounting Clerk Certificate of Proficiency (49 cr)
A one-year program for students seeking basic accounting clerk preparation, or who desire refresher courses.

Accounting Software Specialist Certificate of Completion (36 cr)
Prepares graduates in accounting automation and practices. Students use various computer software to automate record keeping and reporting of accounting cycles, payroll accounting processes, taxation filing and reporting and fund/governmental accounting. Program also covers reporting of accounts receivables/payables and inventory management.

Tax Preparer Certificate of Completion (35 cr)
A short-term program of completion to validate specific knowledge and skills attained by students in tax preparation.

Payroll Clerk Certificate of Recognition (19 cr)
A short-term certificate program that demonstrates specific knowledge and applied skill sets in payroll accounting.

Wages
For median wages, labor market and wage data provided by the Washington State Employment Security Department go to:
https://fortress.wa.gov/esd/employmentdata/

How to Pay for College
You may be eligible for financial assistance!
Workforce Development Eligibility Survey
www.startnextquarter.org/
Financial Aid
www.olympic.edu/paying-college/financial-aid
The Washboard Scholarship Opportunities
https://fortress.wa.gov/hecb/thewashboard/

“I really like the teachers because they are honest and you can talk to them. They want to do what’s best for you and your outcome.”
- Jacob Hutchinson, Student

“I just feel so supported by the other students and the teachers. It’s a family in a way.”
- Jenny Clarke, Graduating Class of 2017

Check out the Accounting Technology Career Pathway

olympic.edu/accounting-technology