Things You Should Know Before You Get Started!

Basic Studies Admissions Form
1. A valid picture identification must be submitted with the Admissions Form
   a. Examples of valid identification: driver’s license, passport, state identification card.

Basic Skills Tuition Waiver Form – If you receive state assistance your $25 per quarter class fee will be waived.
2. Include a picture of your Proof of State Assistance
   a. Examples of proof state assistance: food stamps, medical for yourself and/or child(ren),
      unemployment, or supplemental security income.
3. If you didn’t receive a Tuition Waiver, don’t forget to pay for your class(es) after your registration.

Are You Under 18 Years of Age? If you are between 16 – 18 years of age, you must obtain a high school release form from the school district nearest your home. If you are over 18 years of age or your high school class has graduated no release form is required.

HS+ Diploma. If you are enrolling in the High School+ Diploma program you must obtain an “official transcript” from all schools you attended. You can order transcripts from your high school. Mail the transcript to your home and contact the Basic Studies office upon receipt of the document. You can also order your transcript online at: https://www.parchment.com/

Technology Resources
After reading and viewing the information below, if you still need assistance with setting up your technology accounts, connect with us in the virtual assistance lobby.

- Student Account Management
- HowtoParticipateInAZoomMeeting.pdf
- Videos: Brief overview of your technology accounts (etcLink ID and Password, Student Email Account & A Brief Introduction to Canvas). You can see captions in eight (8) languages other than English: Arabic, Chinese, Japanese, Tagalog, Thai, Russian, Spanish, and Vietnamese.
  https://olympic.instructure.com/courses/1943761
- Video: Zoom Instructions – click web link to YouTube Video at: https://youtu.be/vFhAEoCF7jg
- Web link: Washington State Drive-In WiFi Hotspots Location Finder:

Student Success Hub
A Student Success Coach is available to assist you with the following support services on most Fridays from 1 – 3:00pm at: https://olympic.zoom.us/j/91555493021
- Basic tutoring
- Learning support and college resources
- Technology Accounts Refresher and more!

HOW TO CONNECT WITH US!
- Email: basicstudies@olympic.edu
- Virtual Assistance Lobby & Office Hours by Zoom: (Mon – Thurs, from 8:30am – 3:30pm)
  at: https://zoom.us/j/95662891776
- Telephone/Bremerton: 360-475-7550    Telephone/Shelton: 360-432-5435
- Web page: https://www.olympic.edu/programs-classes/basic-studies

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