



Olympic College is recognized as one of the top community colleges in the nation. In 2015, we were a top ten finalist for the Aspen Prize, the nation's preeminent recognition of high achievement and performance in community colleges. OC offers a variety of pathways for students to achieve their goals, from certificates and associate degrees, to bachelor's degrees and beyond. The College has campuses in Bremerton, Poulsbo and Shelton, with approximately 1,300 full- and part-time faculty and staff dedicated to serving our students in Kitsap and Mason counties.

Student Profile (2016-17)

- 11,735 – Annual Headcount
- 36% full-time – 12+ credits
- 64% part-time – less than 12 credits
- 23% under age 20
- 42% 20-29
- 19% 30-39
- 17% 40+
- Median age: 27.3 years

On the Back Cover

Zarye Wossene, OC Digital Filmmaking Student

Welcome!

Olympic College offers many opportunities to excel. Our students can take courses to satisfy the first two years of a bachelor's degree, allowing them to transfer to colleges and universities to complete their four-year degrees. Additionally, students can expand their job skills, enhance their academic skills to prepare for college, take courses to prepare for new careers or get retraining. We offer four bachelor's degrees, in addition to numerous other bachelor's level programs through university partners located on our campuses. Along the way, staff and faculty want students to succeed and many services are provided to help. Please use this catalog to learn about policies and procedures, degrees and certificates, enrollment, registration, and advisors who can help students create an academic plan that will assist in reaching personal and professional goals. A wealth of information about resources and cultural activities is also available to students.

About the College

OC started in 1946 with 575 full-time students in Bremerton. Since then, the college has grown, serving nearly 12,000 full- and part-time students a year within Kitsap and Mason counties. The number of locations has continued to expand over the years as well. A satellite campus opened in Shelton in 1968 to provide classes to Mason County residents – a permanent campus was established in 1995. The Poulsbo campus opened in the winter of 2004 to create additional educational opportunities in Kitsap County. Other locations in the community as well as distance learning, evening and weekend classes provide even more options.

The college has made a variety of changes to meet the needs of our students. Bachelor of Science in Digital Filmmaking, Bachelor of Applied Science in Information Systems, Bachelor of Science in Nursing, and Bachelor of Applied Science in Organizational Leadership and Technical Management are available. Students may also choose to transfer to one of the universities that are co-located at the Bremerton and Poulsbo campuses.

In response to the growing need for housing, the College opened its own residence hall in 2013. OC recently completed a 70,000 square-foot College Instruction Center where art, music, filmmaking and health occupations programs are located. This state-of-the-art, multipurpose instructional space includes a 270-seat theater. The College also opened a high-quality modular building in Poulsbo to provide more space for our growing partnership with Western Washington University, in addition to completing a new welding shop in at our Shelton campus.

These advancements and additions truly allow OC to reach its full potential and strengthen the quality of education we provide.

College Environment

The site of the largest campus is located in Bremerton, a city of more than 39,000 residents in Kitsap County with spectacular views of the Olympic Mountains and Mount Rainier. Bremerton has many new parks, public art, hotels, and other developments that are changing the downtown area and the city. The town has a direct connection by ferry to Seattle, the largest city in Washington state, providing ample opportunities to attend professional sports events and explore art, theater and cultural offerings.

The Poulsbo campus is also located in Kitsap County. The city has a population of 10,000 and is growing. The site of the Poulsbo campus in Olhava has seen the addition of new stores and new housing developments. The city of Poulsbo is close to ferries that can take residents and visitors to Seattle and surrounding towns across Puget Sound.

Shelton, a city of 9,800 inhabitants, is in Mason County. The town is 22 miles from Olympia, the state's capital, and is located a short distance from the spectacular beauty of Hood Canal, local and state parks, and Olympic National Park. The area is known for its relaxed pace and quality of life.

Mission, Vision, Values

Mission

Olympic College enriches our diverse communities through quality education and support so students achieve their educational goals. (Adopted 3/99, Reaffirmed 6/05 and 8/08, revised 11/12)

Vision

At Olympic College we envision learning as a life enhancing journey of discovery where:

I. Our students are life-long learners in a global society.

To realize our vision, we will focus on student learning and success, promoting learning through accessible education, personalized service, adaptive and innovative teaching, and an ongoing commitment to academic excellence.

II. Our employees are empowered to achieve the college mission.

To realize our vision, we will appreciate and value our employees, providing opportunities to enhance professional skills, encouraging learning and advancement, and prioritizing and sharing institutional resources.

III. Our community recognizes the college as its cornerstone of learning.

To realize our vision, we will develop strong community partnerships and fulfill our role as a cultural center, enriching those we serve by creating relevant educational options and bringing a diverse array of activities to the region.

Values

We honor our shared values by holding ourselves and each other accountable for:

1. A Dedication to Public Service and Higher Education

To demonstrate our values we...

- Commit ourselves to student learning and success
- Embrace the wide-ranging mission of the community college
- Meet or exceed professional standards of practice and ethics
- Champion the principles of academic freedom and intellectual honesty
- Foster innovation, creativity, and flexibility in our efforts to offer exemplary education and service
- Regularly evaluate our practice and make changes to better support those who are underserved

2. A Commitment to Life-long Learning

To demonstrate our values we...

- Assess our work rigorously and reflectively to improve our knowledge
- Improve our practices and behaviors as we learn better ways of working
- Take thoughtful risks to acquire new perspectives and skills
- Create a learning environment in which each learner is welcomed, encouraged and supported

3. The Practice of Civil and Constructive Discourse and Respect for Diversity

To demonstrate our values we...

- Exemplify civility as a hallmark of our institution
- Appreciate and listen to one another with respect for our differences
- Acknowledge that our own cultural conditioning influences our perceptions of other people
- Are open-minded problem solvers who manage conflicts proactively and effectively

4. A Quest for Community and Environmental Health

To demonstrate our values we...

- Contribute to the wellbeing and sustainability of our community
- Serve as stewards of our environment
- Study and model choices and practices that enhance environmental health, economic vitality, and social justice

5. The Thoughtful Use of Our Finite Resources, Including Ourselves

To demonstrate our values we...

- Empower employees to assert leadership and engage in institutional decision making
- Develop, prioritize and communicate our goals corroboratively
- Identify, share, and make the most effective use of our resources
- Work together to accomplish our tasks and achieve the college mission
- Strive for a balanced work environment in which we are efficient and competent, but also kind and friendly

2015-2018 Strategic Goals

Strategic Goal 1:

Olympic College students succeed by engaging in campus life and meeting their self-determined educational goals.

Strategic Goal 2:

Olympic College applies collaborative and transparent decision-making processes that engage the wider College community in planning the College's future.

Strategic Goal 3:

Olympic College communication among employees, students, and the community is clear, consistent, and reliable.

Strategic Goal 4:

Olympic College serves as a site for cultural events, promoting diversity and inclusion to the wider college community.

Strategic Goal 5:

Olympic College respects and supports diversity of thought, people, culture, ideas, and activities.

Strategic Goal 6:

Olympic College provides and supports quality comprehensive instructional programs that meet student and community needs and respond to changing conditions.

Core Themes

Olympic College has established four Core Themes and Objectives that encompass all facets of its mission. These Core Themes and Objectives organize meaningful, accessible and verifiable indicators of achievement that form the basis for evaluating whether the college is achieving its mission. For each Core theme, Olympic College will:

Core Theme A

Student Learning and Quality Teaching

- A.1. – Demonstrate student learning.
- A.2. – Ensure faculty are effective educators.

Core Theme B

Student Access and Support

- B.1. – Maintain enrollment levels that reflect the demographics of our service area.
- B.2. – Support students in the completion of their educational goals.
- B.3. – Provide support that facilitates student success.

Core Theme C

College Environment

- C.1. – Foster a campus climate that is welcoming to all.

Core Theme D

Community Enrichment and Responsiveness

- D.1. – Affirm the relevance of existing education and training offerings to community needs.
- D.2. – Engage in ongoing partnerships and collaborations with the community.
- D.3. – Promote economic development in the community.

Equal Opportunity College

Olympic College provides equal opportunity in education and employment regardless of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, use of a trained guide dog or service animal, and does not discriminate on any other unlawful basis.

For inquiries regarding non-discrimination policies, contact Interim Human Resource Services Executive Director Joan Hanten, jhanten@olympic.edu; 1600 Chester Ave.; Bremerton, WA 98337-1699.

For inquiries regarding sexual misconduct policies, contact Title IX Coordinator Cheryl Nuñez: cnunez@olympic.edu, 360-475-7125; 1600 Chester Ave.; Bremerton, WA 98337-1699.

General Information

Campuses

With three campuses in Kitsap and Mason counties, students have flexibility to take classes where they want and at times that work with their schedules. In addition, campuses provide on-site services, cultural opportunities and student activities that create unique learning environments.

In addition to its campuses, OC also offers classes and additional services at off-site locations as well as distance learning options to help students reach their educational aspirations.

OC Bremerton

OC's largest campus is in Bremerton, Washington and provides students with what is needed to pursue their studies in a resource environment comparable to most colleges and universities.

The Bremerton campus offers a Bachelor of Applied Science in Digital Filmmaking, Bachelor of Applied Science in Information Systems, Bachelor of Science in Nursing, Bachelor of Applied Science in Organizational Leadership and Technical Management, Associate in Arts degrees (AA), Associate of Science degrees (AS), Associate in Technical Arts degrees (ATA), Associate of General Studies degrees (AGS), certificates, college-level freshman and sophomore courses, GED® preparation and high school completion, and transfer and professional-technical programs.

Numerous services are available to help students during their time at the college including admissions, registration, advising, a bookstore, financial aid, library, access services, tutoring, and Military & Veteran Programs. An extensive list of services can be found in the "College Resources" section of this catalog or on the OC website.

The Bremer Student Center is the hub of student programs and activities at the Bremerton campus. It is also the location of food service (cafeteria and dining), a student lounge, game rooms, student government offices, physical education and athletic programs, multicultural services, and a gymnasium. See the "Student Life" section in this catalog to learn more about student activities or search the College's website.

The Bremerton campus also has a childcare center, fitness/weight training center, music practice rooms, art studio and gallery, and theater. Student parking is available in lots around the college campus with some parking on residential streets. Kitsap Transit provides bus service to the campus and vicinity.

Contact Information

OC Bremerton
1600 Chester Ave.
Bremerton, WA 98337-1699
360-792-6050, 1-800-259-6718
prospect@olympic.edu
www.olympic.edu/bremerton-campus

OC Shelton

OC Shelton is a supportive learning community serving Mason County for more than 40 years. The 27-acre campus offers personalized services in a friendly environment. The campus has modern, high-tech facilities, including multi-use classrooms, computer labs, meeting rooms, a science lab, library, video conferencing, welding shop and wireless internet access.

Students may earn an associate degree or certificate. The Associate in Arts (AA) degree provides transfer opportunities as it satisfies the first two years of college study at many colleges and universities. The Associate in Technical Arts degree (ATA) is designed to provide entry into technical and professional occupations or additional training for those already working in a field but desire advancement.

OC Shelton Basic Studies offers Adult Basic Education, GED® preparation and testing, High School 21+ classes, adult high school completion, and classes for English Speakers of Other Languages. Running Start (for eligible high school juniors and seniors) is available through the cooperative efforts of local high schools, as are Tech Prep credits for Mason County high school students. In addition, a non-credit community education program offers community members computer literacy, culinary and welding courses as well as other opportunities for personal and professional enrichment.

OC Shelton students have access to a variety of student services such as advising and registration, cashiering services, financial aid assistance, tutoring, assessment placement testing, and proctoring services both on campus and via Skype to the Ranger Station in Bremerton. Multiple services are available for Veterans and students with special needs, along with career development assistance and online internship and employment resources through the Career Center.

The OC Shelton campus provides students with what is needed to pursue their studies in a resource environment comparable to most colleges and universities with branch campuses. Several classrooms are equipped with computers and interactive television systems that connect to OC in Bremerton and Poulsbo for classes and meetings.

Contact Information

OC Shelton
937 West Alpine Way
Shelton, WA 98584
360-432-5400, 360-432-5412 FAX
E-mail: sheltoncampus@olympic.edu
www.olympic.edu/shelton-campus

OC Poulsbo

OC Poulsbo provides expanded access for residents of North and Central Kitsap, Bainbridge Island and surrounding areas. This state-of-the-art facility located at the junction of Route 305 and Route 3 in Poulsbo features multi-use classrooms, local bookstore, computer labs, meeting rooms, a science lab, interactive television classrooms, and a learning resource center/library. Currently, students can pursue courses toward transfer degrees, professional technical degrees, and the Running Start program.

OC Poulsbo provides extensive services including admissions, registration, tuition and fee payment, placement testing, career counseling, advising, and tutoring.

Specifically, OC Poulsbo offers courses leading to the Associate in Arts (AA) degree which can satisfy the first two years of college study at many colleges and universities. Courses available include Social Sciences, Humanities, Art, Music, Mathematics, Science and Business as part of a transfer option. Students at OC Poulsbo may also pursue an Associate in Technical Arts (ATA) degree or a certificate in multiple professional technical programs including Accounting, Administrative Office Support, Business Management, Legal Professional, and Computer Information.

Through a joint vision to serve the community and businesses on the Kitsap Peninsula, OC partners with Western Washington University, offering a variety of degree programs, professional development opportunities, a lecture series and programs for youth grades K-12.

Contact Information

OC Poulsbo
1000 Olympic College Place N.W.
Poulsbo, WA 98370
360-394-2700
poulsbocampus@olympic.edu
www.olympic.edu/poulsbo-campus

College Tours

Campus Tours are available at the Bremerton, Poulsbo and Shelton campuses for prospective students, family, friends and groups. Contact the Ranger Station - Admissions to schedule a tour!

360-475-7479, prospect@olympic.edu

Distance Learning Options

Distance Learning (sometimes called “eLearning”) at OC is defined as any program which uses electronic media as a way to deliver course content using the Internet. Distance Learning may also occur within a traditional classroom when electronic media is used to enhance instruction. Distance Learning courses may use one of several Learning Management Systems (LMS) including Canvas, Professors Online, or other online course management or web tools provided by textbook publishers, developed by faculty or available as open source.

Distance Learning courses may be taught in one of three modes: web-enhanced, hybrid or fully online. Fully online courses deliver all course materials using some form of electronic media, and replace all direct contact with the instructor, except through Canvas or other online learning management systems. Hybrid courses combine traditional classroom instruction with online instruction. Each instructor teaching a hybrid course determines the instructional piece that is delivered in the traditional face-to-face mode, and what content will be delivered online. Web-enhanced courses are those that meet face-to-face as scheduled, but provide access to course materials through the Internet.

Contact Information

Haselwood Library
360-475-7770, distancelearning@olympic.edu
www.olympic.edu/programs-classes/distance-learning

Accreditation

OC is accredited by the Northwest Commission on Colleges and Universities.

Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course of program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact:

Northwest Commission Colleges and Universities; 8060 165th Ave. N.E., Suite 100; Redmond, WA 98052 425-558-4224; www.nwccu.org

Accreditation by the Northwest Commission on Colleges and Universities refers to the institution as a whole. Therefore, statements like "fully accredited" or "this program is accredited by the Northwest Commission on Colleges and Universities" or "this degree is accredited by the Northwest Commission on Colleges and Universities" are incorrect and should not be used.

For more information, see our website at www.olympic.edu/about-olympic-college/accreditation

The OC Bachelor of Science in Nursing completion program is accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 350; Washington, DC 20036-1120; 202-887-6791, www.aacn.nche.edu.

The two-year ATA in Nursing curriculum is approved by the Washington State Nursing Care Quality Assurance Commission, and is accredited by the Accreditation Commission for Education in Nursing (ACEN) formerly National League for Nursing Accrediting Commission (NLNAC).

Accreditation Commission for Education in Nursing and/or ACEN
3343 Peachtree Road NE, Suite 850; Atlanta, GA 30326
404-975-5000, www.acenursing.org

Nursing Care Quality Assurance Commission
P.O. Box 47864
Olympia, WA 98504-7877
360-236-4700, Fax number: 360-236-4738
Email address: nursing@doh.wa.gov
www.doh.wa.gov/hsqa/Professions/Nursing

The OC Practical Nursing Program is approved by:

Washington State Nursing Care Quality Assurance Commission; P.O. Box 47865; Olympia, WA 98504-7865
www.doh.wa.gov/hsqa/Professions/Nursing

The Culinary Arts Institute is accredited by the American Culinary Federation, www.acfchefs.org.

The Child Development and Family Center is accredited by the National Association for the Education of Young Children located at 1313 L St., NW, Suite 500; Washington, DC 20005, www.naeyc.org.

The Human Services & Chemical Dependency Professional Program is accredited by NAA-DAC, the Association for Addiction Professionals, www.naadac.org.

The Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB). CAAHEP may be contacted at: 1371 Park St., Clearwater, FL 33756; 727-210-2350, www.caahep.org.

The Physical Therapist Assistant Program at OC is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association. CAPTE may be contacted at 1111 North Fairfax St., Alexandria; VA 22314-1488, www.apta.org/capte.

About This Catalog

This catalog is effective July 1, 2018 through June 30, 2019 and is for information purposes only. It is not intended to form the basis for a contract. The College makes a reasonable effort to assure that the contents of the catalog are accurate at the time of printing but reserves the option to amend, modify, or revise any course or program in this catalog for reasons that may include, but are not limited to: a lack of funds to operate a program or course; unavailability of instructor(s); a change in administrative or Board of Trustees policy; and/or a change in the laws, rules, or regulations by the state of Washington which governs the operations of community colleges. In any case, the College's liability for claims arising from reliance upon the contents of this catalog shall be limited to the tuition and fees paid by the student to the college for those courses or programs. In no event shall the college be liable for any special, indirect, incidental, or consequential damages, including but not limited to, loss of earnings or profit.

OC Board of Trustees

The Board of Trustees is comprised of community members appointed by the Washington state Governor. The Board of Trustees is the governing body of OC and all meetings are subject to Washington state's Open Meeting Act.

The general public is welcome to attend Board of Trustees meetings. The regular, monthly meeting takes place on the third Tuesday of each month at 5 p.m. in rooms 119/121, Humanities and Student Services building, OC Bremerton.

The April meeting is held annually at OC Poughsbo and the August meeting is at OC Shelton.

Any additional meetings, off-campus Board meetings (e.g., OC Shelton) or cancellations of the regular meeting are announced in advance.

OC Board of Trustees

Harriette Bryant – Chair
Jim Page – Vice Chair
Shannon Childs
Cheryl Miller
Stephen L. Warner, Ed.D.

Contact Information

360-475-7100 or
1-800-259-6718, Ext. 7100