



## **2012 Olympic College Annual Security Report – Clery Act**

Poulsbo

### **A Guide to Safety at Olympic College**

In 1998, the Federal Government passed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly the Crime Awareness and Campus Security Act of 1990. This law requires that universities and colleges receiving federal funding disclose reported instances of criminal activities on campuses. In addition to the disclosure of campus crime statistics, the act requires timely warnings of criminal activity to the campus community, as well as the disclosure of various campus policies. For more information on this legislation, please visit the Jeanne Clery Web Site at <http://www.securityoncampus.org/>. The act is intended to provide students and their families, as higher education consumers, with accurate, complete, and timely information about safety on campus so that they can make informed decisions.

### **Reporting the Annual Disclosure of Crime Statistics**

The Safety and Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding the Olympic College campus.

Campus crime, arrest, and referral statistics include those reported to the Safety & Security Department, designated campus officials (including but not limited to the president, vice presidents, deans, directors, department heads, and advisors to students/student organizations), and local law enforcement agencies. Counselors at Olympic College inform their clients of the procedures to report crime to the Safety & Security Department on a voluntary or confidential basis, should they feel it is in the best interest of their client.

Each year, a message notification is made to all enrolled students and provides the web site to access this report. Faculty and staff receive similar notification through e-mail. Copies of the report may also be obtained at the Safety & Security Department located in the Facilities Services Building or the Security office located on the ground floor of the Poulsbo campus, or by calling (360) 475-7800. All prospective employees may obtain a copy from Human Resources, located in the College Service Center building or by calling (360) 475-7300.

### **Annual Fire Safety Report**

Olympic College Poulsbo does not currently maintain any on-campus student housing facilities and, as such, does not prepare an Annual Fire Safety Report.

### **Timely Warnings**

In the event that a possible criminal or cautious situation arises, either on or off campus, that, in the judgment of the Emergency Management Team or the Director of Safety and Security, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e-mail system, the voice messaging system, or, if it can be done in a timely manner, the campus student newspaper: The Olympian. In addition, Olympic College makes use of the OC alert system including text message alerts, blast emails, emergency coordinator radios, speakers allowing for tones/announcements, distress alarm buttons in various departments on campus, callboxes that communicate directly to Security, automated key card door lock systems that can be remotely locked down, cameras that cover the majority of the campus and are watched

at all times in Security, and building safety coordinators on every floor of every building on campus who are trained quarterly to deal with emergency situations.

Depending on the particular circumstances of the crime or emergency, especially in all situations that could pose an immediate threat to the campus community and individuals, the Safety & Security Department may also post a notice on the campus-wide home page and on the Safety & Security web site.

Anyone with information that might warrant a timely warning should report the circumstances to the Safety & Security Department by phone (360) 475-7800 or in person at the Safety & Security office in the Facilities Services Building.

### **Authority and Jurisdiction of Safety & Security Department**

Olympic College Safety & Security officers' role on Olympic College property is to observe and report. Olympic College Safety & Security officers do utilize citizen arrest powers and are supported by the college in the enforcement of all college policies, rules, regulations, applicable state and federal laws, and all city and county ordinances on college property. Olympic College security officers have the authority to ask persons for identification to ascertain if they are students, faculty, or staff and their purpose for visiting Olympic College. Olympic College security officers also have the authority to enforce parking regulations in Olympic College owned or leased parking lots. The officers do not carry firearms and their authority is limited to the geographical boundaries of Olympic College properties to include land, structures, streets, roadways, parking facilities and lots used, leased or rented for educational purposes. Olympic College Security officers report all criminal activity on campus to local law enforcement agencies within their jurisdiction.

The Olympic College Safety & Security Department employs 7 full-time security personnel, consisting of a Director of Safety and Security, a Security Sergeant, and 5 Security Officers. The Safety & Security Department is also supported by 10 part time Security Guards.

### **Access to Campus Facilities**

Public access to Olympic College facilities varies. Buildings are open to the public when academic classes are in session. After hours, buildings are secured by Safety & Security and only persons authorized or assigned exterior door keys are allowed to enter or remain. If you have any questions about access to a building, contact Safety & Security at (360) 475-7800. For directions to and a map of the campus, please visit our campus location page and our interactive map website: <http://apps.olympic.edu/CampusMap/>.

Olympic College Facilities personnel conduct periodic checks of the grounds to ensure campus facilities are safely maintained. This includes campus lighting and walkway access.

Olympic College takes the safety of students, employees, and community members on the campus seriously. All students, employees, and community members are encouraged to report any safety issues concerning Olympic College campus buildings or grounds to the Safety & Security Department or the Facilities Department (360-475-7800).

### **Unlawful Entry and Trespassing**

Illegal or attempted illegal entry of Olympic College owned or controlled property is prohibited. Violation of Olympic College property or facilities is covered under WAC 132c-120-050, RCW 9A.52.070 & RCW 9A.52.080.

### **Rules and Policies Regarding Possession, Use, and Sale of Alcohol**

Possession, sale or consumption of alcoholic beverages except at authorized and properly licensed functions while on property owned or controlled by Olympic College or its student organizations/clubs is prohibited.

Furnishing alcoholic beverages without authorization and proper licenses or furnishing, possession and/or use of illegal drugs on property owned or controlled by Olympic College or at functions sponsored or supervised by the college or its student organizations/clubs is also prohibited.

Any individual discovered in possession or found to be using or distributing such illegal substances on Olympic College property is in violation of the Olympic College Student Conduct Code and shall be subject to disciplinary action and/or criminal prosecution.

### **Policy on Illegal Drugs**

The Olympic College campus has been designated “Drug Free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced and violations can result in disciplinary action, criminal prosecution, fine and/or imprisonment.

### **Alcohol and Substance Abuse Information**

Olympic College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions. The program includes:

#### **Alcohol and drug education**

- The college contracts with an Employee Assistance Program provider, which allows employees access to substance abuse information via the web as well as to clinical counseling. Employees are informed of this service through new employee orientations, through quarterly emails to the campus and through the Human Resources web-site. The EAP has a website that provides information on substance abuse at <http://members.mhn.com>.
- Counseling Services are available to assist students and staff with accessing community resources. In addition, counselors may have a specialty in chemical dependency counseling and may be able to provide personal counseling services and referral to students needing assistance.
- Women’s Programs works closely with Kitsap County Drug Court, Kitsap Resource Center, and Cascade Recovery staff. Counselors from these areas recommend that clients attend the Women’s Programs “Bridges to Success” classes as part of their recovery process.
- Student Programs sponsors a Recovery Club for students needing support with their recovery.
- A course, *Drug and Alcohol Prevention*, is available through the Family Services program and is open to any student or employee.
- An annual Wellness Fair takes place each year.

#### **Dissemination of informational materials**

- Counseling Services provides information and has a web site that includes information on drug and alcohol abuse via a link to U-Lifeline: <http://www.olympic.edu/CounselingServices/index.html>.
- Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school property or as part of any school activities are distributed to students quarterly via the Student Handbook, is available on the college web site, and is distributed to employees via the employee handbook.

- A description of the applicable legal sanctions under local, state or federal law for the unlawful possession or distribution of illicit drugs and alcohol are distributed via the College Catalog and distributed via the Employee Handbook.

## **Sanctions**

- The institution will impose sanctions on students and employees, consistent with local, state, and federal law.
- A violation of any law regarding alcohol and illegal drugs is also a violation of the College's Student Code of Conduct and will be treated as a separate disciplinary matter by the college.

## **Local, state & federal legal sanctions**

- The state of Washington sets 21 as the minimum age to purchase, possess, and consume any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Safety & Security Department. Some crimes involving alcohol include the following:
  1. Person(s) under age 21 found possessing alcohol may be arrested or referred to the Prosecutor's Office for a "Minor in Possession" charge (gross misdemeanor).
  2. Person(s) furnishing liquor to minors may be arrested or referred to the Prosecutor's Office for a "Furnishing Liquor to Minors" charge (gross misdemeanor).
  3. Person(s) under 21 who purchase or attempt to purchase alcohol may be arrested or referred to the Prosecutor's Office for a "Minor Purchasing or Attempting to Purchase Liquor" charge (misdemeanor).

## **Off-Campus Criminal Student Conduct**

At this time Olympic College has no off-campus housing nor does it have fraternity or sorority organizations. Olympic College Safety & Security officers maintain a close working relationship with local law enforcement and will help local law enforcement with student issues when requested. Olympic College Safety & Security officers do not actively monitor off campus, non-college sponsored activities.

## **Reporting of Criminal Offenses**

To report a crime on campus, contact Safety & Security at (360) 475-7800 or dial 9-1-1 (emergencies only), or by using the courtesy telephones located near parking lots and some buildings. Any suspicious activity or person(s) seen in the parking lots or loitering around vehicles, inside buildings or around campus should be reported to Safety & Security. Students and employees may report crimes on campus to any Security authority.

## **Voluntary Confidential Reporting**

If you are the victim of a crime on campus and do not want to pursue action within the Olympic College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, an officer with the Safety & Security Department can file a report on the details of the incident without revealing your identity to the public. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## **Firearms and Dangerous Weapons**

Illegal possession, carrying, or discharge of any explosive, firearm, or other weapon (including shotguns, rifles, pistols, air guns, and pellet guns), is prohibited at Olympic College. No student may possess any firearm, explosive, dangerous chemical or dangerous weapon while on the campus.

## **Crime Prevention Awareness and Personal Safety Education**

Every year, the Safety & Security Department gives personal safety education at the new student orientation in the fall, winter and spring semesters and during opening days to faculty and staff. Safety presentations focus on services offered by the Safety & Security Department along with personal safety and ways to reduce crime on campus. Below is a partial list of the safety services and programs offered.

### **Safety Services and Programs**

- **Campus Safety Escort Program:** Safety escorts are provided by Safety & Security and can be requested by calling (360) 475-7800. Escorts are available on a 24 hour basis.
- **Whistle Safety:** The whistles are especially beneficial for persons who occasionally walk to their cars alone. If a whistle is heard, the person who hears it should call 911 and notify them of their location and where they heard the whistle. Olympic College Safety & Security will immediately respond.
- **Prevention Awareness and Safety Presentations:** Olympic College Safety & Security Department sponsors and participates in panel discussions and safety lectures to interested academic classes, student organizations, and community members. Topics can include: personal safety, theft prevention, and child safety. Other topics can also be specifically requested. Please contact the Safety & Security Department at 360-475-7800.
- **Sexual assault prevention classes** are offered through Women's Programs and College Success two to three times a year. This class covers sexual assault prevention basics.

### **Missing Student Notification Policy**

Olympic College does not currently maintain any on-student housing facilities and, therefore, is not required to have a missing student notification policy. If an Olympic College student is reported missing, the Safety & Security Department will assist the investigating agency in any way possible. This includes posting notifications on the College website as well as posting notifications physically on campus.

### **General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the Safety & Security Department in a timely manner.

- To report a crime or an emergency at the Olympic College campus call 9-1-1, then call Safety & Security at (360) 475-7800.
- To report a non-emergency security or public safety related matter, call Safety & Security at (360) 475-7800.

In response to an emergency call or criminal incident, security officers will be dispatched and local law enforcement agencies will be notified.

Reports involving a student's criminal activities or student conduct violations on campus will be forwarded to Student Services for potential action.

Crimes should be reported to the Safety & Security Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

## **Policy Statement Addressing Counselor Confidentiality**

As a result of the negotiated rulemaking process which followed signing into law the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

Counselors are encouraged, if and when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

- Professional Counselor - An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

## **Security Awareness Programs**

During orientation and opening days, students are informed of services offered by the Safety & Security Department. In addition, students are told about crime on-campus and in surrounding neighborhoods. Similar information is provided to new employees by Human Resources.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness alerts, security alert postings, displays, and articles in the student newspaper.

When time is of the essence, information is released to the campus community through security alerts posted prominently throughout campus and through computer memos sent over the campus’s electronic mail system.

## **Sexual Assault Prevention and Response**

Olympic College educates the student community about sexual assaults and date rape through women’s program orientation, team presentation with local law enforcement, or upon request. Literature on date rape, risk reduction, and Olympic College response is available through the Women’s Program and College Success Resource Center.

If you are a victim of a sexual assault at Olympic College, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Olympic College Safety & Security Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a security officer or local law enforcement. Filing a report with a security officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgment opinions from officers. Filing a police report will:

1. Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.
2. Provide the opportunity for collection of evidence helpful in prosecution which cannot be obtained later (ideally a victim of sexual assault should not wash, use the toilet, or change clothing prior to a medical/legal exam).
3. Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and Office of the Vice President of Student Services as a student conduct issue. A security officer and the office of Student Services will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available through the Student Services Center. Counseling and support services (24 hour) outside the Olympic College system can be obtained through Kitsap County Resources.

Olympic College disciplinary proceedings, as well as special proceedings for cases involving sexual misconduct, are detailed in the Student Handbook. The Student Handbook provides information concerning Code of Conduct Violations. A student found guilty of violating the University sexual misconduct policy (or policies) could be criminally prosecuted in the state courts and may be suspended or expelled from Olympic College for the first offense. Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are reasonably available. During a disciplinary hearing, both the accused and the accuser are entitled to the same opportunities to have others present. In addition, both the accuser and the accused must be informed of the final determination/outcome of any institutional disciplinary proceeding alleging a sex offense.

### **Sex Offender Registration**

In accordance to the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the Safety & Security Department is providing a link (below) to the Kitsap County (WA) Sex Offender Registry.

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In Washington state, sex offenders who are enrolled in a public or private institution of higher education must also notify the local county sheriff immediately (RCW 9A.44.145).

Pursuant to the Community Protection Act of 1990, the Kitsap County Sheriff's Office is the lead agency for compiling and maintaining information on sex offenders residing in this county. Registry information provided under this section shall be used for the purposes of the administration of justice, screening of current or prospective employees and volunteers, or otherwise for the protection of the public in general and children in particular.

**Using this public information to threaten, intimidate or harass sex/kidnap offenders will not be tolerated by the law enforcement agencies of Kitsap County.** This abuse could potentially terminate our ability to release this important information to the public.

The Kitsap County (WA) Sheriff's Office is responsible for maintaining this registry. Follow the link below to access the Kitsap County (WA) Sheriff's website: <http://www.kitsapgov.com/sheriff/>

### **Emergency Response and Evacuation Procedures**

Olympic College continues to improve warning and notification of dangerous situations and significant emergencies involving an immediate threat to the health or safety of students or employees on campus. Departments involved in fulfilling the obligation of this Standard Operating Procedure include: The Office of the Vice President of Student Services, The Office of the Vice President of Administrative Services, Department of Safety & Security, Facilities Department, the Communications Department, Information Technology, and the Emergency Management Team.

A Campus Outdoor Warning System was installed in 2009 and has continued to expand to cover all areas of campus. Since 2009, we have doubled the amount of speakers to ensure maximum amount of coverage. This system consists of siren/PA units mounted on the exterior/interior of campus buildings that will provide siren tone warnings and voice announcements giving information on what stakeholders should do as an emergency situation develops. This system is primarily focused on those outdoors, moving about the campus.

There is a separate procedure governing timely warning notices that are sent to the Olympic College community to notify members of the community about serious crimes against people that occur on campus, when it is determined by Olympic College administrators or the Department of Safety & Security that the incident may pose an ongoing threat to members of the Olympic College community.

If a serious crime, a natural disaster or a manmade emergency occurs that poses an immediate threat to the Olympic College community or a segment of the Olympic College community, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. The types of incidents that may cause an immediate threat to the Olympic College community could include but are not limited to emergencies such as: an active shooter on campus, hostage/barricaded situation, suspicious package/bomb threat with confirmation of device, fire/explosion, earthquake, structural damage to Olympic College owned or controlled property, biological threat, high winds, flooding, gas leak, hazardous materials spill, etc.

All members of the Olympic College Community are notified on an annual basis that they are required to notify the Poulsbo Police Department or the Safety & Security Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The Safety & Security Department has a responsibility to respond to such incidents to determine if the situation does in fact pose an immediate threat to the community.

The Director of Safety and Security is responsible for immediately notifying the appropriate Olympic College administrator (as per notification policy) of any situation that poses an immediate threat to the campus community. The Olympic College administrator who has been notified is responsible for immediately notifying the following individuals who are responsible for developing the content of the message to the community and sending the message using some or all of the below listed methods: The Office of the Vice President of Student Services, The Office of the Vice President of Administrative Services, Facilities Department, The Communications Department, and the Emergency Management Team.

The Safety & Security Department and members of the Emergency Management Team may receive information from other offices/departments on campus about situations that may pose a threat to the campus community. In the event information received from other sources is of such a nature that it may cause an immediate threat to the Olympic College community, they are responsible for contacting the Safety & Security Department to confirm whether or not Safety & Security has responded to the incident.

The Office of the Vice President of Student Services, the Office of the Vice President of Administrative Services, the Safety & Security Department and the Communications Department will determine the content of the message and will use some or all of the systems described below to communicate the threat to the Olympic College community or the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

As per the requirements of the law, the Emergency Management Team and the Communications Department will without delay and taking into account the safety of the community determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The various systems that the institution has in place for communicating or receiving information quickly



to/from the Olympic College community and contribute to the overall safety of the Olympic College community include:

1. Txt Message Alert
2. Blast E-Mail
3. Emergency Coordinator Radio System
4. Voice Mails
5. Speaker system allowing for tones/announcements
6. Distress Alarm Buttons in various departments
7. Callboxes that communicate directly to Security radios
8. Automated key card door lock systems that can be remotely locked down
9. Cameras that cover the majority of the campus and are watched in the Security department
10. Building Safety Coordinators on every floor of every building who are trained quarterly.

The Emergency Management Team and/or the Communications Department will post updates during a critical incident on the Olympic College campus website. ([www.olympic.edu](http://www.olympic.edu))

Some or all of these methods of communication may be activated in the event of an immediate threat to the Olympic College campus community. The decision to issue an emergency warning and initiate the notification system at Olympic College shall be made on a case-by-case basis in compliance with the Campus Safety/Clery Act, taking into consideration all available facts surrounding the incident, including the possible risk of compromising law enforcement efforts. The incident commander will determine, based on the facts and the safety of the community, the appropriate segment or segments of the campus community to receive a notification and the content of that notification.

### **Crime Statistics**

The Olympic College Safety & Security Department, in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, prepares and distributes statistics annually on all the reported occurrences of the offenses below. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act), 20 U.S.C. 1092(f), requires the annual publication of crime statistics for the previous three calendar years.

The crime statistics include reports of, arrests for, and disciplinary actions arising from selected crimes. Effective with the 1999 calendar year, the Clery Act requires an expanded reporting that includes crimes and arrests occurring in certain off-campus locations.

**Collection of statistics:** The Safety & Security Department coordinates the preparation of the annual report, including the gathering of crime statistics. The annual crime statistics are compiled from data provided by: Olympic College Safety & Security Office, Poulsbo Police Department, and Campus Security Authorities (college officials who have significant responsibility for student and campus activities - such as the Office of Student Services). Olympic College has no off-campus facilities or resident facilities. Therefore, no statistics for those areas are recorded. If you have questions regarding the statistics published here, please contact the Safety & Security Department at (360)475-7800.

**Crime definitions:** The crime definitions used to collate the statistics in this report conform to the requirements of the implementing regulations of the Clery Act (ref. 34 CFR 668.46(c)(7)).

Effective from the 1999 calendar year, the Clery Act requires the reporting of crime statistics for an expanded area beyond Olympic College's campus. The law and accompanying regulations also require these statistics to be shown in specific geographic categories (or venues) as defined below.

Federal regulations define "On Campus" as any building or property owned or controlled by an institution

within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the said area and is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor) (ref. 34 CFR 668.46(a)). NOTE: Olympic College does not have residential facilities or a residential population.

“On adjacent public property” is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus (ref. 34 CFR 668.46(a)).

In or on a “Non-Campus” building or property is defined as any building or property owned or controlled by a student organization that is officially recognized by the institution and any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution (ref. 34 CFR 668.46(a)).

Hate Crimes: The Clery Act requires the separate reporting, by category of prejudice, of any crime reported in the classifications above and any other crime involving bodily injury that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

Table 1 denotes the reportable crimes according to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. However, Olympic College has chosen to also publish crimes that are not reportable according to the same law. These crimes are denoted in Table 2. The purpose of this is to allow potential and returning students, staff, faculty, community members, and visitors the opportunity to see the crimes that have recently occurred on campus.

Table 1

## CLERY ACT REPORTABLE INCIDENTS ON OR NEAR COLLEGE FACILITIES

Poulsbo													
	2009				2010				2011				3-YR TOT
	ONC (1)	OCC (2)	NON (3)	TOT	ONC (1)	OCC (2)	NON (3)	TOT	ONC (1)	OCC (2)	NON (3)	TOT	
<b>Part I – Criminal Offenses</b>													
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense – Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense – Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	1	0	0	0	0	1
Arson/Reckless Burning	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Part I Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Part II – Hate Crimes</b>													
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense – Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense – Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson/Reckless Burning	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft/Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/ Damage/ Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Part II Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Part III – Arrests for Campus Disciplinary Action</b>													
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Alcohol Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possessions Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Part III Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## TABLE NOTES

1. ONC: On Campus: This category includes incidents that occurred on the main campus.
2. OCC: Off-campus contiguous. This category includes incidents that occurred on public property immediately adjacent to and accessible from the campus. The information in this category is provided by the Poulsbo Police Department. For additional information on crime statistics in the City of Poulsbo, please contact the Poulsbo Police Department at: (360) 779-3113.
3. NON: Non-campus facilities. This category includes incidents that occurred on property other than the main campus owned or controlled by Olympic College and used in support of our educational purposes.

Olympic College does not record statistics for crimes involving students or student organizations that occur in other law enforcement jurisdictions as part of the Uniform Crime Report. However, Olympic College Safety and Security Department does maintain good communication with local law enforcement and tries to monitor incidents that do occur in other jurisdictions and may be of importance to the Olympic College campus community.

**Table 2****NON - CLERY ACT REPORTABLE INCIDENTS ON OR NEAR COLLEGE FACILITIES**

Poulsbo				
	2010			
	ON-CAMPUS	OFF-CAMPUS	NON-CAMPUS	TOTAL
Accident/Injury	7	0	0	7
Theft/Larceny	1	0	0	1
Graffiti (non-hate related)	0	0	0	0
Motor Vehicle Accidents	0	0	0	0
Student Conduct*	0	0	0	0
Vandalism/Property Damage	0	0	0	0
Trespass	0	0	0	0
Suspicious Activity	0	0	0	0
Unlawful Entry/Occupancy	0	0	0	0
Loss of Property	0	0	0	0
Drug Activity	0	0	0	0
Harassment (Employee→Student)	0	0	0	0
Fraud	0	0	0	0
Fire (non-arson)	0	0	0	0
Verbal Argument	0	0	0	0
<b>Part I Totals</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>

**NON - CLERY ACT REPORTABLE INCIDENTS ON OR NEAR COLLEGE FACILITIES**

Poulsbo				
	2011			
	ON-CAMPUS	OFF-CAMPUS	NON-CAMPUS	TOTAL
Accident/Injury	0	0	0	0
Theft/Larceny	0	0	0	0
Graffiti (non-hate related)	0	0	0	0
Motor Vehicle Accidents	0	0	0	0
Student Conduct*	0	0	0	0
Vandalism/Property Damage	0	0	0	0
Trespass	0	0	0	0
Suspicious Activity	0	0	0	0
Unlawful Entry/Occupancy	0	0	0	0
Loss of Property	0	0	0	0
Drug Activity	0	0	0	0
Harassment (Employee→Student)	0	0	0	0
Fraud	0	0	0	0
Fire (non-arson)	0	0	0	0
Verbal Argument	0	0	0	0
<b>Part I Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Student Conduct includes student to student threats; student to student harassment; and student refusal to comply with rules/regulations outlined in the Student Handbook.