Welcome!

Olympic College (OC) offers many opportunities to excel. OC students can take courses to satisfy the first two years of a baccalaureate degree, which allow students to transfer to colleges and universities to complete their four-year degrees. Additionally, students can expand their job skills, enhance their academic skills to prepare for college, take courses to prepare for new careers, or get retraining. A Bachelor’s of Science in Nursing is also available for associate degree registered nurses that want to complete their four-year degree.

Along the way, staff and faculty want to see students succeed, and many services are provided to help. Please use this catalog to learn about policies and procedures, degrees and certificates, enrollment, registration, and advisors who can help students create an educational plan that will assist in realizing personal and professional goals. A wealth of information about resources and cultural activities is also available to students.

About the College

OC started in 1946 with 575 full-time students in Bremerton. Since then the college has grown, serving more than 13,000 full- and part-time students a year. A satellite campus opened in Shelton in 1968 to provide classes to Mason County residents; a permanent campus was established in 1995. The Poulsbo campus opened in 2004 to create additional educational opportunities in Kitsap County. About 1,300 full-time/ part-time staff and faculty serve the needs of students across the campuses.

Student Profile

- 53% full-time – 12+ credits
- 47% part-time – less than 12 credits
- 23% under age 20
- 42% 20-29
- 18% 30-39
- 16% 40+
- Median age: 23 years

Environment of the College

The site of the largest Olympic College campus is located in Bremerton, a city of more than 37,700 in Kitsap County with spectacular views of the Olympic Mountains and Mount Rainier. Bremerton has many new parks, public art, new hotels, and other development that is changing the downtown area and the city. The town has a direct connection by ferry to Seattle, the largest city in Washington State, providing ample opportunities to attend professional sports events and explore art, theater, and other cultural offerings.

The Poulsbo campus is also located in Kitsap County. The city has a population of 9,200 and is growing. The site of the Poulsbo campus in Olhava has seen the addition of new stores and new housing developments near the campus. The city of Poulsbo is close to ferries that can take residents and visitors to Seattle and surrounding towns across Puget Sound.

Shelton, a city of 9,800 inhabitants, is in Mason County. The town is 22 miles from Olympia, the state's capital, and is located a short distance from the spectacular beauty of Hood Canal, local and state parks, and Olympic National Park. The area is known for its pace and quality of life.

Mission, Vision, Values

Mission

Olympic College enriches our diverse communities through quality education and support so students achieve their educational goals.

(Adopted 3/99, Reaffirmed 6/05 and 8/08, revised 11/12)

Vision

At Olympic College we envision learning as a life enhancing journey of discovery where:

I. Our students are life-long learners in a global society.

- To realize our vision, we will focus on student learning and success, promoting learning through accessible education, personalized service, adaptive and innovative teaching, and an ongoing commitment to academic excellence.

II. Our employees are empowered to achieve the college mission.

- To realize our vision, we will appreciate and value our employees, providing opportunities to enhance professional skills, encouraging learning and advancement, and prioritizing and sharing institutional resources.
III. Our community recognizes the college as its cornerstone of learning.

- To realize our vision, we will develop strong community partnerships and fulfill our role as a cultural center, enriching those we serve by creating relevant educational options and bringing a diverse array of activities to the region.

(Approved by the Board of Trustees, 1/08)

Values

We honor our shared values by holding ourselves and each other accountable for:

1. A Dedication to Public Service and Higher Education

   To demonstrate our values we...
   a. Commit ourselves to student learning and success
   b. Embrace the wide-ranging mission of the community college
   c. Meet or exceed professional standards of practice and ethics
   d. Champion the principles of academic freedom and intellectual honesty
   e. Foster innovation, creativity, and flexibility in our efforts to offer exemplary education and service
   f. Regularly evaluate our practice and make changes to better support those who are underserved

2. A Commitment to Life-long Learning

   To demonstrate our values we...
   a. Assess our work rigorously and reflectively to improve our knowledge
   b. Improve our practices and behaviors as we learn better ways of working
   c. Take thoughtful risks to acquire new perspectives and skills
   d. Create a learning environment in which each learner is welcomed, encouraged and supported

3. The Practice of Civil and Constructive Discourse and Respect for Diversity

   To demonstrate our values we...
   a. Exemplify civility as a hallmark of our institution
   b. Appreciate and listen to one another with respect for our differences
   c. Acknowledge that our own cultural conditioning influences our perceptions of other people
   d. Are open-minded problem solvers who manage conflicts proactively and effectively

4. A Quest for Community and Environmental Health

   To demonstrate our values we...
   a. Contribute to the wellbeing and sustainability of our community
   b. Serve as stewards of our environment
   c. Study and model choices and practices that enhance environmental health, economic vitality, and social justice

5. The Thoughtful Use of Our Finite Resources, including Ourselves

   To demonstrate our values we...
   a. Empower employees to assert leadership and engage in institutional decision making
   b. Develop, prioritize and communicate our goals collaboratively
   c. Identify, share, and make the most effective use of our resources
   d. Work together to accomplish our tasks and achieve the college mission
   e. Strive for a balanced work environment in which we are efficient and competent, but also kind and friendly

(Approved by the Board of Trustees, 6/08)

2010-2014 Strategic Initiatives

Initiative #1

Implement enrollment management and student achievement plans focusing on accessibility and student learning.

Initiative #2

Reflect upon and account for our Olympic College Values in our daily operations and interactions.

Initiative #3

Strengthen relationships with our communities to understand educational needs and provide learning opportunities relevant to those needs.

Core Themes

Olympic College has established four Core Themes and Objectives that encompass all facets of its mission. These Core Themes and Objectives organize meaningful, assessable, and verifiable indicators of achievement that form the basis for evaluating whether the college is achieving its mission.

Core Theme A

Student Learning and Quality Teaching

- Objective 1 - Curriculum and programs facilitate student success.
- Objective 2 - Faculty are effective educators.
- Objective 3 - Students learn.

Core Theme B

Student Access and Support

- Objective 1 - Maintain enrollment levels and ensure equal access to education.
- Objective 2 - OC students are retained and complete their educational goals.
- Objective 3 - Student support facilitates student success.

Core Theme C

College Environment

- Objective 1 - Olympic College employees foster a healthy work environment that embraces our values.
- Objective 2 - Employees and students at Olympic College appreciate diversity and respect our differences.
- Objective 3 - OC engages in responsible stewardship of our resources.

Core Theme D

Community Enrichment and Responsiveness

- Objective 1 - Affirm the relevance of OC’s existing education and training offerings to community needs.
- Objective 2 - Ensure strong partnerships between Olympic College and the communities we serve.
- Objective 3 - Fulfill and enhance Olympic College’s role as a cultural resource.

Equal Opportunity College

Olympic College does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Human Resource Director
1600 Chester Ave., Bremerton, WA 98337
360.475.7305

www.olympic.edu | Campus Switchboard: 360.792.6050 or 1.800.259.6718
General Information

OC Locations
With three campuses in Kitsap and Mason counties, students have flexibility to take classes where they want, and at times that work for their schedules. In addition, campuses provide on-site services, cultural opportunities and student activities that create unique learning environments.

In addition to its campuses, Olympic College also offers classes and additional services at off-site locations as well as distance learning options to help students reach their educational aspirations.

OC Bremerton
OC’s largest campus is located in Bremerton, Washington and provides students with what is needed to pursue their studies in a resource environment comparable to most colleges and universities.

The Bremerton campus offers a Bachelor of Science in Nursing (BSN), an Associate in Arts degree (AA), Associate of Science degree (AS), Associate in Technical Arts degree (ATA), Associate of General Studies (AGS), certificates, college-level freshman and sophomore courses, GED Preparation and high school completion, and transfer and professional-technical programs.

Numerous services are available to help students during their time at the college including admissions, registration, advising, bookstore, financial aid, library, access services, tutoring, and veterans services. An extensive list of services available can be found in the “College Resources” section of this catalog or search OC’s website at www.olympic.edu.

The Bremer Student Center is the hub of student programs and activities at the Bremerton campus. It is also the location of food service (cafeteria and dining library), a student lounge, game rooms, student government offices, physical education/athletic programs, multicultural services, and a gymnasium. See the “Student Life” section in this catalog to learn more about student activities or search the college’s website at www.olympic.edu.

The Bremerton campus also has a childcare center, fitness/weight training center, music practice rooms, art studio and gallery, and theater. Student parking is available in lots around the college campus with some parking on residential streets. Kitsap Transit provides bus service to the campus and vicinity.

For information, contact:
OC Bremerton
1600 Chester Avenue
Bremerton, WA 98337-1699
360.792.6050 or 1.800.259.6718
360.475.7151 FAX
E-mail: prospect@olympic.edu
www.olympic.edu/Bremerton

OC Poulso
OC Poulso provides expanded access to Olympic College for residents of North and Central Kitsap, Bainbridge Island and surrounding areas. This state of the art facility located at the junction of Route 305 and Route 3 in Poulsbo features multi-use classrooms, local bookstore, computer labs, meeting rooms, a science lab, interactive television classrooms, and a learning resource center/library. Currently, students can pursue courses toward transfer degrees, professional technical degrees, and the Running Start program.

OC Poulso provides extensive services including admissions, registration, tuition and fee payment, placement testing, career counseling, advising, and tutoring.

Specifically, Olympic College Poulso offers courses leading to the Associate in Arts (AA) degree which can satisfy the first two years of college study at many colleges and universities. Courses available include Social Sciences, Humanities, Art, Music, Mathematics, Science, and Business as part of a transfer option. Students at Olympic College Poulso may also pursue an Associate in Technical Arts (ATA) degree or a certificate in multiple professional technical programs including Physical Therapist Assistant, Accounting, Administrative Office Support, Business Management, Legal Professional, and Computer Information.

Through a joint vision to serve the community and businesses on the Kitsap Peninsula, Olympic College has partnered with Western Washington University in the creation of Western University Center at Olympic College in Poulsbo.

Through the partnership, Western will offer a variety of degree programs, professional development opportunities, a lecture series, and program for youth grades K-12. For information, visit www.wwu.edu/Poulsbo.

For information, contact:
OC Poulso
1000 Olympic College Place NW
Poulsbo, WA
360.394.2725, 360.394.2700
360.394.2705 FAX
E-mail: poulso@olympic.edu
www.olympic.edu/Poulso

OC Shelton
OC Shelton is a supportive learning community serving Mason County for over 40 years. The campus offers personalized services in a friendly environment. The 27-acre campus has modern, high-tech facilities, including multi-use classrooms, computer labs, meeting rooms, a science lab, bookstore, library, video teleconferencing and wireless Internet access.

Students may earn an associate degree or certificate. The Associate in Arts (AA) degree provides transfer opportunities as it satisfies the first two years of college study at many colleges and universities. The Associate in Technical Arts degree (ATA) is designed to provide entry into a technical or semi-professional occupation or additional training for those already working in a field but desiring advancement.

OC Shelton offers General Education Development (GED) preparation classes and testing, adult high school completion, and classes for English Speakers of Other Languages. Running Start (for eligible high school juniors and seniors) is available through the cooperative efforts of local high schools, as are Tech Prep credits for Mason County high school students. In addition, a non-credit continuing education program offers community members opportunities for personal and professional enrichment.

OC Shelton students have access to a variety of student services such as advising and registration, cashiering services, placement testing(also includes GED, Computer-based Industry Certification Exams and proctoring services), tutorial services, and a bookstore. Multiple services are available for students with special needs, along with career development assistance and online internship and employment resources through the Career Center.

The OC Shelton campus provides students with what is needed to pursue their studies in a resource environment comparable to most colleges and universities with branch campuses. Several classrooms are equipped with computers and interactive television systems that connect to OC in Bremerton and Poulso for classes and meetings.

For information, contact:
OC Shelton
937 West Alpine Way
Shelton, WA
360.432.5400, 360.432.5412 FAX
E-mail: sheltoncampus@olympic.edu
www.olympic.edu/Shelton

Distance Learning Options
Distance Learning (sometimes called “eLearning”) at Olympic College is defined as any program which uses electronic media as a way to deliver course content such as the Internet. Distance Learning may also occur within a traditional classroom when electronic media is used to enhance instruction. Distance Learning courses may use one of several Learning Management Systems (LMS) including Angel, Canvas, Professors Online, or other online course management or Web 2.0 tools provided by textbook publishers, developed by faculty, or available as Open Source.

Online courses may be taught in one of three modes, web-enhanced, hybrid, or fully online. Fully online courses replace all direct contact with the instructor, except through
The Olympic College Bachelor of Science in Nursing completion program is accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 350, Washington, DC 20036-1120, 202.887.6791, www.aacn.nche.edu.
The Registered and Practical Nursing Program is accredited by the National League for Nursing Accrediting Commission located at 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326, www.nlnac.org, and approved by the Washington State Nursing CareQuality Assurance Commission located at PO Box 47864, Olympia, WA 98504-7877, www.doh.wa.gov/hsqa/Professions/Nursing.
The Culinary Arts Institute is accredited by the American Culinary Federation, www.acfchefs.org.
The Child Development and Family Center is accredited by the National Association for the Education of Young Children located at 1313 L Street NW, Suite 500, Washington DC, 20005, www.naeyc.org.
The Medical Assisting Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB). CAAHEP may be contacted at: 1371 Park Street, Clearwater, FL 33756, 727.210.2350, www.caahep.org.
The Pharmacy Technician Program is accredited through the Washington State Board of Pharmacy and nationally through American Society of Health-System Pharmacists (ASHP). ASHP may be contacted at: 7272 Wisconsin Avenue, Bethesda, MD 20814, 1.866.279.0681, www.ashp.org. It also holds accreditation through the Commission on Accreditation of Allied Health Education Program (CAAHEP). CAAHEP may be contacted at: 1371 Park Street, Clearwater, FL 33756, 727.210.2350, www.caahep.org.
The Physical Therapist Assistant Program at Olympic College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association. CAPTE may be contacted at 1111 North Fairfax Street, Alexandria, VA 22314-1488, www.apta.org/capte.
The Polysomnography Program which is a collaboration with Highline Community College is accredited by the Commission on Accreditation of Allied Health Education Programs, www.caahep.org.

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OC Board of Trustees
The Board of Trustees is comprised of community members appointed by the Washington State Governor. The Board of Trustees is the governing body of Olympic College and all meetings are subject to Washington State’s Open Meeting Act.
The general public is welcome to attend Board of Trustees meetings. The regular, monthly meeting takes place on the third Tuesday of each month at 5 p.m. in rooms 119/121, Humanities and Student Services building, OC Bremerton.
The April meeting is held annually at Olympic College Poulson and the August meeting is at Olympic College Shelton.
Any additional meetings, off-campus Board meetings (e.g., OC Shelton) or cancellations of the regular meeting are announced in advance.
Contact: 360.475.7100 or 1.800.259.6718, Ext. 7100

OC Board of Trustees*
Beverly Cheney
Jim Page
Darlene Peters
Alice Tavresey
Stephen Warner
*Board of Trustee members were current as of printing of 2014-2015 catalog.