

- Check the current graduation application deadlines.
- Students should meet with their Program Advisor or Student Success Coach prior to filling out the degree application. Follow the link to Schedule an Advising Appointment. (<https://www.whos-next.com/olympic/appointments/>)
- Note: Diplomas will not be issued if an outstanding debt is owed to the college.
- All Diplomas will be mailed to the address on file approximately 6-8 weeks after grades have posted for the term.
- **Graduation Application Fee (non-refundable):**
  - \$30 for first degree
  - \$10 additional degree(s) in the same quarter OR \$30 if not in the same quarter.
- For more information, please visit the Graduation Page on our website. (<https://www.olympic.edu/current-students/graduation/graduation-approval-process>)
- To change your contact and mailing information please visit your Student Homepage in ctLink.

### OFFICE USE ONLY:

Term: \_\_\_\_\_

Degree: \_\_\_\_\_

Status: \_\_\_\_\_

Honors GPA: \_\_\_\_\_

Notes:

PRINT OR TYPE YOUR NAME: \_\_\_\_\_

CTCLINK ID NUMBER: \_\_\_\_\_

If you'd like your name printed differently on your diploma, please visit the **Graduation Page** for instructions on how to do so.

Email: \_\_\_\_\_

All communication regarding this application will be emailed to the preferred email listed in your Student Homepage in ctLink.

### Please check the appropriate Bachelor's Degree:

- Bachelor of Science: Nursing (BSN)
  - **Required:** Attached Signed Faculty Advisor Worksheet
- Bachelor of Applied Science: Digital Filmmaking (BAS-DF)
  - **Required:** Attached Signed Faculty Advisor Worksheet
- Bachelor of Applied Science: Information Systems (BAS-IS)
  - **Required:** Attached Signed Faculty Advisor Worksheet
- Bachelor of Applied Science: Organizational Leadership & Technical Management (BAS-OLTM)
  - **Required:** Attached Signed Faculty Advisor Worksheet

### Catalog Year:

Students may only use catalog years that they attended under, and catalog must be from within the last 8 academic years (current year and 7 years prior).

### Term Completion:

Summer \_\_\_\_

Fall \_\_\_\_

Winter \_\_\_\_

Spring \_\_\_\_

I understand that I am responsible for ensuring that I have met all of the requirements for the degree indicated above. Please refer to the appropriate catalog for specific requirements.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
STUDENT SIGNATURE

Program Advisor **and** Division Dean signatures are **required** for all Bachelor's Degree applications.

\_\_\_\_\_  
PROGRAM ADVISOR SIGNATURE and DATE

\_\_\_\_\_  
DIVISION DEAN SIGNATURE and DATE