

## Olympic College College Council Meeting Minutes

<b>Subject</b>	<b>Second College Council Meeting</b>	<b>Date</b>	<b>Dec. 2, 2011</b>
<b>Facilitator</b>	Janell Whiteley	<b>Time</b>	2 p.m. to 3 p.m.
<b>Location</b>	CSC 411B	<b>Scribe</b>	Kevin Serrame
<b>Attendees</b>	Lynne Abbay; Muriah Albin; Dr. Christopher Frederick; Dr. Jennifer Fyellingness; Sandy Johnson; Charlie Mackall; Gary McMannon; Debra Montez; Kevin Serrame; Allison Smith; Val Torrens; Janell Whiteley.		

Key Points Discussed		
No.	Topic	Highlights
1.	Nominations for Vice Chair and Executive Secretary	Dr. Jennifer Fyellingness was elected Vice Chair for a first-term, and Kevin Serrame was elected as Executive Secretary for a second term.
2.	Weapons policy <i>Subcommittee members: Dr. Christopher Frederick; Muriah Albin; Suzanne Holley; and Allison Smith.</i>	Christopher Frederick proposed making weapons policy in-line with Revised Code of Washington.  Allison Smith proposed security keep a record of people who are carrying concealed weapons.
3.	Rental policy <i>Subcommittee members: Debra Montez; Rhodes Lockwood; Charlie Mackall; Barbara Parker; and Val Torrens.</i>	<ul style="list-style-type: none"> <li>• Debra Montez proposed policy changes, and presented the Bellevue Community College rental policy model.</li> <li>• Rental Policy Subcommittee members would like an online 2011 scheduling tool. A concern was who gets to use it.</li> <li>• Janelle Whiteley recommended putting changes into a package proposal.</li> </ul>
4.	Intellectual Properties policy <i>Subcommittee members: Lynne Abbay and Kevin Serrame.</i>	<ul style="list-style-type: none"> <li>• A revised draft of the Intellectual Properties policy was introduced by Lynne Abbay and Kevin Serrame. Council agreed to change the wording.</li> </ul>
5.	Cash Management policy <i>Subcommittee members: Janell Whiteley; Muriah Albin; and Gary McMannon.</i>	Janell Whiteley stated that the Cash Management policy is restricted to RCW. Janell is seeking more input from the Cash Management policy group.
6.	Next meeting Friday, Jan. 27, 2012	Time and location to be announced.

Action Plan			
No.	Action Item(s)	Owner(s)	Target Date
1.	Weapons policy: Meet with Ed Call, and schedule public forums on all three campuses.	Weapons policy subcommittee	
	Groups continue to collaborate individually.	All	