

Associate in Business (AB-DTA)

Unofficial Transfer Planning Guide

I want to major in business... Where do I start?

First, why choose a career in Business? If you are someone who is passionate about your work and hard-working, this field offers:

- Many potential work environments (from small shops to large corporations)
- Consistently strong employment outlook
- Potential for high earnings/salary
- Leadership opportunities
- Innovation of new services and products
- Service to customers in private industry, the nonprofit sector, and government.

Once you transfer to a Business School, you will likely choose a concentration in **Business** to study. Here are common options:

- Accounting
- Entrepreneurship
- Finance
- Hospitality & Tourism Management
- Human Resources
- Digital Marketing
- Management
- Information Systems
- Operations Management
- Retail Management
- Supply Chain Management

Which degree from Olympic College can help me major in business?

Students who are interested in transferring to a university and majoring in Business or Accounting should plan to complete the **Associate in Business transfer degree**. A focus on business requires that you take college calculus, economics, statistics, and accounting—all courses that may require more study time. When coupled with other required courses, very little room is available for electives.

Generally, admission into the School of Business at most four-year colleges is **competitive**. While many schools list a 2.5 GPA as a minimum requirement, the average GPA of accepted students will be much higher. Typically, an even higher GPA is needed in your business pre-requisite classes. *Each business program is different so check the pre-requisites and admission standards early while you are starting your classes.*

It is also important to take the courses in the right sequence to get the best grades. It is also important to attend the information sessions offered by the universities that you are considering so you are familiar with the school's admission expectations, deadlines and areas of specialization.

What courses should I take?

Every university and major concentration will require slightly different prerequisites. It is **highly recommended** that you speak with a representative at the target university in conjunction with an academic advisor here at OC to ensure that you are taking the proper course sequence. Double-checking requirements is as easy as going to the university department website.

**Check with your intended transfer Business School to ensure proper courses are taken. Many of these classes will require at least a C or higher for both Olympic College and university requirements.*

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Note 1 - Symbolic Reasoning/Quantitative Skills:

If a student intends to major in finance at PLU, they must take MATH& 141, 151, and 152.

Note 2 - Humanities: Students intending the international business major should consult their potential transfer institutions regarding the level of world language required for admission to the major. 5 credits in world languages may apply to the Humanities requirement.

Note 3 - Humanities: Students are encouraged to include a speech or oral communication course (not small group communication).

Note 4 - Natural Sciences: Students intending the manufacturing management major at WWU should consult WWU regarding the selection of natural science courses required for admission to the major.

Note 5 - Business Law: International students who completed a business law course specific to their home country must take a business law course at a U.S. institution in order to demonstrate proficiency in U.S. business law.

Universities with a lower division Business Law requirement: UW (all campuses), WSU (all campuses), EWU, CWU, WWU, Gonzaga, SMU, SPU, Whitworth.

The following institutions do not require a lower division Business Law course and agree to accept the course taken as part of this degree as a lower division elective, but generally not as an equivalent to the course required at the upper division: Heritage, PLU, SU, and Walla Walla University.

Note 6 – General Electives: Four institutions have requirements for admission to the major that go beyond those specified above. Students can meet these requirements by careful selection of the elective. University Course Equivalent to:

- WSU (all campuses): Management Information Systems MIS 250 (OC:CIS 101 and CIS110)
- Gonzaga: Management Information Systems BMIS 235 (OC: No transfer course on record)
- PLU: BUS& 101 required
- UW Seattle: Bus 215 is required. Math&146 will no longer be accepted.

* This worksheet is an unofficial evaluation and does not constitute a contract. Final placement of transfer credit may be different after official review by Enrollment Services.

Student / ctcLink ID: _____

Faculty Advisor / Success Coach: _____

Date: _____

Communication Skills: 10 credits

ENGL& 101 _____ cr.

ENGL& 102 _____ cr.

Symbolic Reasoning/Quantitative Skills:¹ 10

credits Choose **one** of the following three courses

Math 147 Business Algebra

Math 141 Precalculus I: Algebra

Math 142 Precalculus II: Trig _____ cr.

Choose **one** of the following two courses:

Math 148 Business Calculus

Math 151 Calculus I _____ cr.

Humanities:^{2,3} 15 credits from at least 2 Disciplines, with no more than 5 credits in foreign language and no more than 5 credits in skill/performance courses.

*CMST&220 recommended

_____ cr.

_____ cr.

_____ cr.

Natural Science:⁴ 15 credits from at least 2 subjects. Statistics and 10 credits of physical, biological, or earth sciences, including one lab science course required.

MATH& 146 Statistics or BUS 215 _____ cr.

_____ Lab Science _____ cr.

_____ cr.

Social Science: 15 credits from at least 2 Disciplines, including ECON& 201 and ECON& 202.

ECON& 201 Microeconomics _____ cr.

ECON& 202 Macroeconomics _____ cr.

_____ cr.

Business Transfer Requirements: 20 credits

ACCT& 201 Principles of Accounting I _____ cr.

ACCT& 202 Principles of Accounting II _____ cr.

ACCT& 203 Principles of Accounting III _____ cr.

BUS& 201 Business Law⁵ _____ cr.

Elective:⁶ 5 credits to bring credit total to 90. 5 credits of non-business electives

_____ cr.

Minimum 90 credits required for degree.

Total Completed _____ cr.

NOTES: _____

Courses meeting Graduation Requirements in Associate Degrees (2020-2021)

Courses for the Associate Transfer Degrees and other Associate Degrees. Only those courses numbered 100 and above are acceptable. All courses 195/295, 198/298, and 199/299 will be evaluated individually except as noted below. Continuing Education credits may not be used. Courses which were on these lists when taken may also be applied.

Humanities Distribution (H, H/SP)

Choose two or three different subjects from the following lists.

Group A: Humanities (H)

No restriction

American Culture & Equity Studies – all
 American Sign Language – &121, &122, &123
 Anthropology – &207, 325, 335
 Art – &100, 102, 103, 104, 106, 107, 110, 111, 117, 173
 Communication Studies – all
 Dramatic Arts – all
 English – all except &101, &102, &235, 301
 History – 230
 Humanities – all
 Music – 101, 102, &105, &141, &142, &143, 185, 188, 189, 239, 240, &241, &242, &243
 Philosophy – &101, &115, 240
 Political Science – 175, &201, 235, 255

World Languages

No more than 5 credits at the 100 level

American Sign Language – &121, &122, &123
 French – &121, &122, &123
 German – &121, &122, &123
 Japanese – &121, &122, &123
 Korean – &121, &122, &123
 Spanish – &121, &122, &123, &221

Group B: Skills Performance (H/SP)

No more than 5 credits

Art – 120, 125, 206, 210, 225, 226, 230, 231, 232, 240, 241, 242, 266, 267, 268
 Dramatic Arts – 120
 Music – 103, 106, 109, 117, 120, 123, 133, 136, 144, 233, any P-MUS course (Private Music Lessons)

Social Sciences Distribution (SS)

American Culture & Equity Studies – all
 Anthropology – &100, &204, &205, &206, &207, &210, 212, 270, 325, 335, 350
 Baccalaureate Nursing – 323
 Business – &101
 Early Childhood Education – &105
 Economics – &201, &202
 Education – &121, &122, &202, &204
 Engineering – &104
 Geography – &100, &207, &250
 History – all
 Human Services – 107
 Human Services Substance Abuse Counselor &101
 Humanities – 101, 102, 145, 160, 170, 175, 235
 Philosophy – &101, &115, &120, 240

Political Science – &101, 115, 145, 175, &201, &202, &203, 235, 255, 323

Psychology – all
 Sociology – all

Natural Sciences Distribution (NS)

Lab Courses:

Minimum one course required

Biology – 101, 114, 115, 120, 130, 131, 132, 140, &160, 170, &175, &211, &212, &213, &241, &242, &260
 Chemistry – &110, &121, &131, 137, &151, &152, &153, &251, &252, &253
 Geography – 150
 Geology – &101, &103, &110, &208
 Oceanography – &101
 Physics – 110, 114-116, 254, 255, 256

Non-lab courses:

Anthropology – &205
 Astronomy – 101, 102, 105
 Biology – 104, 351
 Chemistry – &139, &141, &142, &143, &241, &242, &243
 Geography – &100, 260
 Geology – &100, 155
 Meteorology – 101
 Nutrition – &101
 Science – 100

Other than physical, biological, and earth sciences:

No more than five credits from the following in Natural Sciences distribution:

Business – 215
 Computer Science – &141, 143, 170, 210, 240
 Engineering – 240
 Mathematics – &107, 112, &131, &132, &141, &142, &143, &146, &147, &148, &151, &152, &163, 210, 221, 222, 240, 250, &264
 Philosophy – &120

Electives

There are two types of electives:

Fully Transferable and Restricted.

No more than 15 credits of Restricted electives may be used in an AA/DTA degree.

Fully Transferable:

ALL courses listed in the Communication and Symbolic Reasoning Skill Areas; and the Humanities, Social Sciences, Natural Sciences distributions; plus the following:

Accounting – &201, &202, &203
 Baccalaureate Nursing – 320
 Business – &201, 330

Computer Information Systems – 141
 Education – &115, 199
 Engineering – 111, &114, &204, &214, &215, 216, &224, &225, 270, 271
 English – &101, &102, &235, 301
 World Language – any not used in Humanities Distribution
 Physical Education-Education – 104
 Physical Education Activity – (PEFSP and PE-RD) – Up to 3 credits. Only 3 credits may be applied to an AA degree.

Restricted in Transfer:

ANY college level courses NOT listed in any of the skill areas, distribution, or transferable electives (generally professional-technical and personal development courses)

Baccalaureate Nursing – all except 323, 326A
 Business Management – all
 Business Technology – all
 Computer Information Systems – all except 141
 Cooperative Apprenticeship – all
 Cooperative Education – all
 Cosmetology – all
 Culinary Arts – all
 Digital Media Arts – all
 Early Childhood Education – all except &105
 Education – 110, 120, 123, &130, 132, &136, &150
 Electronics – all
 Engineering – 100
 Fashion – all
 Filmmaking – all
 General Studies – all
 Homeland Security Emergency Management – all
 Hospitality Management – all
 Human Services – all except 107
 Information Systems – all
 Intensive English – 100, 101
 Library Research – all
 Manufacturing – all
 Mathematics – 100, 103
 Medical Assisting – all
 Nursing – all
 Nursing Assistant – all
 Organizational Leadership/Resource Management – all
 Organizational Leadership/Technical Management – all
 Parent Education – all
 Physical Education-Education – all except 104
 Physical Therapist Assistant – all
 Practical Nursing – all
 Technical Design – all
 Transition to Associate Degree Nursing – all
 Welding – all

AAS: Associate in Applied Science = 90+ cr AAST: Associate in Applied Science – Transfer = 90+ cr ATA: Associate in Technical Arts = 90+ cr

CR: Certificate of Recognition = 10-19 cr CC: Certificate of Completion = 20-44 cr CP: Certificate of Proficiency = 45-60 cr CS: Certificate of Specialization = 61+ cr