

OLYMPIC COLLEGE POLICY

TITLE: Children on Campus

POLICY NUMBER: OCP 200-06

Olympic College recognizes that children often appropriately accompany adults during visits to campus. For the purpose of this policy, a child is defined as a person who has not reached their sixteenth (16th) birthday and is not enrolled as an Olympic College student. Children, however, need at all times to be under the supervision of their parent(s)/designated guardian. It is inappropriate for a parent to ask a member of the College community to assume supervision, unless he or she is leaving the child in a college program sanctioned for children as defined in this policy. This effective date of this policy is Spring Quarter 2005. This policy pertains to all employees and persons who visit the College, participate in classes, programs, events or other activities.

- Children are not permitted in classrooms at Olympic College except with the specific approval of the faculty member responsible for the class, on an emergency basis, and for a specific and limited period of time. Children are NOT allowed in areas where dangerous equipment is operated and/or where chemicals, cleaning products, solvents or any hazardous products are stored or used such as science and computer laboratories, art studios, the welding shop and the weight room. **As casual visitors to the open campus area, children shall not be restricted except when being disruptive.**
- No employee, student or visitor to the College shall leave a child unattended at the College, including in campus buildings, on campus grounds, or in a vehicle. Nor shall a child be left with a College employee unless that child is enrolled in an authorized program of the College.
- Olympic College offers certain programs and activities targeted towards children (i.e., Child and Family Development Center, Head Start, Parent Education, computer camps or sports camps). The College provides supervision for children enrolled in these activities. The College does not supervise children outside of such programs furthermore; neither the College, its employees, agents, nor students may accept responsibility to do so on behalf of the College.
- Children shall not be present at an employee's workplace (e.g., office, classroom, shop, etc.) in lieu of other child care arrangements during the employee's working hours. Exceptions may be granted on an emergency basis and for a specified and limited period of time by the appropriate supervisor or his/her designee.
- When a child is present in the classroom or work place, it is the responsibility of the parent/accompanying adult to ensure that children do not unduly disrupt the educational or work setting.

<i>Recommended by</i>	<i>Dr. David Mitchell</i>
<i>Submitted to President's Cabinet for Review</i>	<i>May, 25, 2004</i>
<i>Approved by College Council</i>	<i>June 1, 2004</i>
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