Financial Aid Office

Identity and Household Verification (V5) Worksheet

2026-2027
Office of Financial Aid
1600 Chester Avenue
Bremerton, WA 98337-1699
Phone: (360) 475-7279

Your 2026-2027 FAFSA was selected for a process called verification. This means we need to confirm some information before we can process your financial aid. Please complete all sections and submit this form as soon as possible. We cannot process or disburse your aid until this step is done.

A Student Information

Complete all fields below. *If you need help finding your ctcLink ID, contact the Welcome Center.*

Last Name | First Name | MI

Date of Birth | Phone Number | ctcLink ID (Student ID)

Dependency Status -- Check one box:

☐ **Dependent** -- You reported parent information on your FAFSA.

☐ **Independent** -- You did NOT report parent information on your FAFSA.

B Family Household Information

Provide information on everyone in your household. Use the definitions table below to decide who to include. *If more space is needed, list additional household members on an attached page with your name and ctcLink ID at the top.*

Definitions	
Dependent Student	**Independent Student**
Yourself.	Yourself.
Your parent(s) listed on your FAFSA, regardless of whether you live with them.	Your spouse, if you are married.
Your parent(s) children, for whom they will provide more than half of their financial support between July 1, 2026 and June 30, 2027.	Your children, for whom you will provide more than half of their financial support between July 1, 2026 and June 30, 2027.
Other individuals living with your parents, for whom your parent(s) will provide more than half of their financial support between July 1, 2026 and June 30, 2027.	Other individuals living with you, for whom you will provide more than half of their financial support between July 1, 2026 and June 30, 2027.
Exclude foster children and unborn children.	

Full Name	Age	Relationship	College	Enrolled at least half-time?
John Doe (example)	*18*	*Self*	*Central University*	*Yes*

C Student (and Spouse if Independent) -- Tax and Income Information

All students must complete Section C.

Check only one box below:

☐ I used the Direct Data Exchange (DDX) tool on my FAFSA.
Your 2024 federal tax information was transferred directly from the IRS. No additional tax documents are needed for this section.

☐ I did NOT use the Direct Data Exchange (DDX) tool.
Attach a copy of your 2024 IRS Tax Return Transcript issued by the IRS **or** a signed copy of your/spouse 2024 income tax return and all applicable schedules.

☐ I worked but did not file a 2024 federal income tax return.
Attach a copy of your IRS 2024 Wage and Income Transcript.

☐ I did NOT work and did not file a tax return.

D Parent(s) -- Tax and Income Information (Dependent Students Only)

Only complete Section D if you are a dependent student.

Check only one box below:

☐ Parent(s) used the Direct Data Exchange (DDX) tool on my FAFSA.
Parent(s) 2024 federal tax information was transferred directly from the IRS. No additional tax documents are needed for this section.

☐ Parent(s) did NOT use the Direct Data Exchange (DDX) tool.
Attach a copy of your parent(s) 2024 IRS Tax Return Transcript issued by the IRS **or** a signed copy of your parent(s) 2024 income tax return and all applicable schedules.

☐ Parent(s) worked but did not file a 2024 federal tax return.
Attach a copy of their IRS 2024 Wage and Income Transcript.

☐ Parent(s) did NOT work and did not file a tax return.

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Student -- Identity Verification

You must show a valid, unexpired government-issued photo ID to verify your identity. Choose ONE option below that works best for you.

Note: Federal law does not allow military ID to be copied, so we cannot accept it. Online (remote) notarization is not accepted -- notarization must be done in person with a physical embossed stamp.

Check only one box:

☐ **Option 1 -- In Person**
Come to our office with your photo ID and this unsigned form. You will sign in front of staff.

☐ **Option 2 -- Virtual Office (Video Call)**
Schedule a video call with our staff. Have your photo ID and this unsigned form ready. You will show your ID on camera and sign the form during the call.

☐ **Option 3 -- Notarized by Mail**
If you cannot meet in person or by video, have a notary public witness you signing this form. The notary must use a physical embossed stamp. Do not sign the form until you are in front of the notary. Then mail the completed form and a copy of the ID used with the notary public to our office. A notary certificate page is attached to this form.

F Sign the Worksheet

By submitting this form, you certify that all information provided is complete and correct.
This MUST be signed either in front of the Welcome Center in person, in the virtual office or with the notary if you are mailing it. DO NOT SIGN prior to or you will need to complete a new form.

Student Signature Date

If you are a dependent student, a parent whose information was on the FAFSA must also sign below.

Parent or Guardian Signature (Dependent students only) Date

Need Help? Contact the Welcome Center -- your one-stop shop for Financial Aid, Registration, Records, and Admissions. **Hours and contact info:** olympic.edu/student-life-support/enrollment-services/welcome-center **Email:** Welcome@olympic.edu **Phone:** (360) 475-7279

Olympic College provides equal opportunity in education and employment regardless of race, color, national origin, age, disability, sex, sexual orientation, gender identity, marital status, creed, religion, or veteran status. For inquiries: hrs@olympic.edu | 360-475-7300 | 1600 Chester Ave., Bremerton, WA 98337

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Important: Mail a Copy of Your Photo ID.

When you mail this completed form, you must also include a copy of the photo ID you used at the notary appointment. Mail both documents to the address listed at the top of this page. We cannot process your form without a copy of your ID.

Notary Certificate of Acknowledgement

Complete this page ONLY if you are mailing your form with notarization (Option 3). Bring this page to a notary public. Do not sign the worksheet until you are in front of the notary. The notary must use a physical embossed stamp -- online notarization is not accepted.

SUBSCRIBED AND SWORN before me this _____ day of _____, 20_____.

I certify that I know or have satisfactory evidence that (name of person) _____ is the person who appeared before me, and that this person acknowledged signing this form as their free and voluntary act for the purposes stated in this instrument.

Notary Signature | State of

Printed Name of Notary | Commission Expiration Date

Place notary embossed seal here.
Seal must be a physical embossed stamp.
Digital or online seals are not accepted.