Financial Aid Office
Identity Verification (V4) Worksheet

2026-2027
Office of Financial Aid
1600 Chester Avenue
Bremerton, WA 98337-1699
Phone: (360) 475-7279

Your 2026-2027 FAFSA was selected for a process called verification. This means we need to confirm your identity before we can process your financial aid. Please complete all sections below and submit this form as soon as possible. We cannot process or disburse your aid until this step is done.

A Student Information

Complete all fields below. *If you need help finding your ctcLink ID, contact the Welcome Center.*

Last Name | First Name | MI

Date of Birth | Phone Number | ctcLink ID (Student ID)

Dependency Status -- Check one box:

☐ **Dependent** -- You reported parent information on your FAFSA.

☐ **Independent** -- You did NOT report parent information on your FAFSA.

B Student -- Identity Verification

You must show a valid, unexpired government-issued photo ID to verify your identity. Choose ONE option below that works best for you.

Note: Federal law does not allow military ID to be copied, so we cannot accept it. ***Online (remote) notarization is not accepted -- notarization must be done in person with a physical embossed stamp.***

Check only one box:

☐ **Option 1 -- In Person**
Come to our office with your photo ID and this unsigned form. You will sign in front of staff.

☐ **Option 2 -- Virtual Office (Video Call)**
Schedule a video call with our staff. Have your photo ID and this unsigned form ready. You will show your ID on camera and sign the form during the call.

☐ **Option 3 -- Notarized by Mail**

If you cannot meet in person or by video, have a notary public witness signing this form. The notary must use a physical embossed stamp. Do not sign the form until you are in front of the notary. Then mail the completed form and the copy of the ID used to our office. A notary certificate page is attached to this form.

C Sign the Worksheet

By submitting this form, you certify that all information provided is complete and correct.
Do NOT sign this form before your verification appointment -- unless you are mailing it with a notary.

Student Signature Date

If you are a dependent student, a parent whose information was on the FAFSA must also sign below.

Parent or Guardian Signature (Dependent students only) Date

Need Help? Contact the Welcome Center -- your one-stop shop for Financial Aid, Registration, Records, and Admissions. **Hours and contact info:** olympic.edu/student-life-support/enrollment-services/welcome-center
Email: Welcome@olympic.edu **Phone:** (360) 475-7279

Olympic College provides equal opportunity in education and employment regardless of race, color, national origin, age, disability, sex, sexual orientation, gender identity, marital status, creed, religion, or veteran status. For inquiries: hrs@olympic.edu | 360-475-7300 | 1600 Chester Ave., Bremerton, WA 98337

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Only complete this portion of the form if you are choosing Option 3 to use the notary option. Bring this page to the notary public.

Important: Mail a Copy of Your Photo ID.

When you mail this completed form, you must also include a copy of the photo ID you used at the notary appointment. Mail both documents to the address listed at the top of this page. We cannot process your form without a copy of your ID.

Notary Certificate of Acknowledgement

Do not sign the worksheet until you are in front of the notary. The notary must use a physical embossed stamp -- online notarization is not accepted.

SUBSCRIBED AND SWORN before me this _____ day of _____, 20_____.

I certify that I know or have satisfactory evidence that (name of person) _____ is the person who appeared before me, and that this person acknowledged signing this form as their free and voluntary act for the purposes stated in this instrument.

Notary Signature

State of

Printed Name of Notary

Commission Expiration Date

Place notary embossed seal here.
Seal must be a physical embossed stamp.
Digital or online seals are not accepted.