

Office of International Education**STUDENT REQUEST FORM**

USE THIS FORM FOR I-20 Travel Signature/I-20 Extension/Lost I-20/Change of Major/Change of Contact/Social Security Letter/Driver's License Letter/Bus Pass Letter
(Submit your original I-20 with this form & expect turnaround time of 48 hours)

Student Name: _____ **SID #:** _____
Last Name, First Name

Phone: _____ **OC Email:** _____

Address: _____

I would like to request (check all that applies):

☐ **I-20 Travel Signature**

The latest signature on page 3 of your I-20 is valid for six months. Please make sure your passport is also valid before your travel. Please attach your I-20.

☐ **I-20 Extension**

Reason for extension: _____

How many quarters do you need to graduate? _____

☐ **Lost I-20** –Requesting reissuing a new I-20

☐ **Change of Major (After you discuss with your academic advisor)**

New major: _____

☐ **Change of Contact**

New Address: _____

New Phone: _____

New Email: _____

☐ **Social Security Support Letter (Employment offer letter or email should be attached.)**

☐ **Driver's License Support Letter**

☐ **Bus Pass Letter (18 or older students only-17 or younger students DON'T need one.)**

☐ **Tuition invoice Letter (circle one: pick up /email)**

Email address: _____

☐ **Other Document (Explain what you need:**

Student: _____

Signature

Date

OFFICE USE ONLY:

Received Date:	Processed Date:	Picked up Date:
Initial:	Initial:	Initial: