

**Office of International Education**

**STUDENT REQUEST FORM**

**USE THIS FORM FOR I-20 Travel Signature/I-20 Extension/Lost I-20/Change of Major/Change of Contact/Social Security Letter/Driver's License Letter/Bus Pass Letter**  
***(Submit your original I-20 with this form & expect turnaround time of 48 hours)***

**Student Name:** \_\_\_\_\_ **SID #:** \_\_\_\_\_  
Last Name, First Name

**Phone:** \_\_\_\_\_ **OC Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**I would like to request (check all that applies):**

**I-20 Travel Signature**

The latest signature on page 3 of your I-20 is valid for six months. Please make sure your passport is also valid before your travel. Please attach your I-20.

**I-20 Extension**

Reason for extension: \_\_\_\_\_  
 How many quarters do you need to graduate? \_\_\_\_\_

**Lost I-20** –Requesting reissuing a new I-20

**Change of Major (After you discuss with your academic advisor)**

**New major:** \_\_\_\_\_

**Change of Contact**

**New Address:** \_\_\_\_\_

**New Phone:** \_\_\_\_\_

**New Email:** \_\_\_\_\_

**Social Security Support Letter (Employment offer letter or email should be attached.)**

**Driver's License Support Letter**

**Bus Pass Letter (18 or older students only-17 or younger students DON'T need one.)**

**Tuition invoice Letter (circle one: pick up /email)**

**Email address:** \_\_\_\_\_

**Other Document (Explain what you need:**

\_\_\_\_\_

**Student:** \_\_\_\_\_

**Signature**

**Date**

**OFFICE USE ONLY:**

Received Date:	Processed Date:	Picked up Date:
Initial:	Initial:	Initial: