



Community College District 3
Kitsap & Mason Counties

SGOC Executive Council Meeting

Regular Meeting Agenda

Date: Jan. 16th, 2025

Time: 3pm

Venue: Building 4, Room 111 or online at

[Zoom Link](#)

Call to Order - SGOC President, Christian Koehn

Constitutional Purpose Statement - SGOC Vice President, Isabelle Williams

We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

Roll Call:

- **SGOC President**, Christian Koehn **P/NP**
- **SGOC Vice President**, Isabelle Williams **P/NP**
- **SGOC Director of PR & Communications**, Khi Tall Bull..... **P/NP**
- **SGOC Director of Finance & Operations**, Dylan Aniano **P/NP**
- **SGOC Director of Clubs & Student Life**, Marrelli Anderson..... **P/NP**
- **Office Assistant/Food Pantry**, Asha McMullen..... **P/NP**
- **Program Coordinator**, Samantha Stevens..... **P/NP**

Acknowledge of Visitors

- Heather Lukashin
- Deanna Leone Adolph
- Samantha Stevens

Approval of Agenda

Approved by: Christian Koehn

Seconded by: Dylan Aniano

Approval of Minutes

Approved by: Christian Koehn

Seconded by: Dylan Aniano

Public Comment



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N/A

Old Business

- Dylan Aniano; Funds Transfer Request - Move \$8,000 from account 55124 to account 55110 to cover stipends for councils and committees

New Business

- Deanna Leone Adolph; Student Employment Wage - Fund Request

Discussion:

The speaker presented a request to address a \$0.27 per hour wage gap between regular student employees and work-study student employees, noting that 82 regular student employees are affected despite often performing identical work.

It was explained that increased outreach has resulted in full utilization of state and federal work-study funds over the past two academic years, making regular student employment critical for student financial support.

The total cost to equalize wages for the remainder of the fiscal year was identified as approximately \$12,309.84, covering the period through June 30.

A long-term plan was outlined to ensure all student employees, regardless of funding source, are paid at the same hourly rate beginning July 1, with departments planning accordingly.

Motion 1:

I motion to approve wage increase to align with federal work study for now and future years

Approved by: Isabelle Williams

Seconded by: Dylan Aniano

Motion 2:

I motion to transfer \$12,309.84 to equalize regular student employment hourly rate with the work study hourly wait with the remained of this school year

Approved by: Dylan Aniano

Seconded by: Isabelle Williams

- Heather Lukashin; Student Services Fee Increase - Fund Request

Discussion:

Background of the fee: In 2000, Olympic College students voted to self-impose the Student Services Fee to fund services students valued (advising, student handbook, coaching, women's studies). The fee historically lagged behind inflation, with increases occurring sporadically over long periods.



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Fee history & current structure:

2000–2015: \$1 per credit

2015–2023: \$2 per credit

2023–2024: \$4 per credit

Current: \$5 per credit, capped at 10 credits

Proposal & rationale: A proposal was brought forward to increase the fee by \$1 per credit (to \$6, capped at 10 credits). About \$100,000 of the fee previously supported assistant athletic coaches, and the Athletics Director agreed to fundraise those positions to avoid a larger student fee increase.

Use of funds & broader context: The increased fee would support advising, counseling, and career services, with advising as the largest recipient. Mandatory advising was discussed as a student-success strategy. The proposal also responds to anticipated state funding cuts and reduced institutional capacity to absorb costs.

Motion:

I move to approve the funds regarding the proposed charge of \$6 per credit tax at \$10 credits effective for the 2026-2027 year

Approved by: Khi Tall Bull

Seconded by: Marrelli Anderson

- Samantha Stevens; Laptop Purchase - Fund Request

Discussion:

Samantha reported that an assessment of current Executive Council laptops (tablets) revealed ongoing issues with audio, video, Wi-Fi connectivity, and overall performance, making virtual meetings and communication difficult.

It was explained that the devices function primarily as tablets rather than full laptops and are not reliable for meetings, including issues experienced during meetings with college administrators.

Samantha proposed purchasing new, higher-performance laptops with sufficient RAM and long-term usability (“future-proof”) to ensure consistent functionality and productivity.

A vendor quote of \$10,235.62 was received; however, due to pricing variability, Samantha requested approval of \$11,000 to cover the purchase and any potential cost increase. It was also clarified that the old laptops would remain in Executive Council property and could be checked out by senators or other student employees as needed.

Motion:

I motion to approve the transaction of \$11,000 from the Executive Council budget to purchase new SGOC laptops

Approved by: Dylan Aniano



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Seconded by: Khi Tall Bull

- Heather Lukashin; Child Care Grant - Fund Reallocation

Discussion:

Funds initially allocated for the childcare grant under Student Government were no longer needed, as the program had sunsetted.

The account showed a negative balance of \$3,690 because no budget had been formally established for the expenditures.

The proposed action was to transfer \$3,690 from the Executive Council budget (account 55100) to the grant account (55136) to zero out the balance and close the account properly.

Clarification was provided that this transfer would correct the accounting, and the funds would be properly reallocated for record-keeping purposes.

Motion:

I motion to approve the transfer of 3,690 from account 55124 to 55136 to zero out the account

Approved by: Dylan Aniano

Seconded by: Marelli Anderson

Officer Reports

- **SGOC President, Christian Koehn:**
 - Development of SGOC's independent Legislative Agenda after we decided not to move forward with WACTSA's agenda
 - Researched and reviewed key Washington State bills affecting students, including HB 1751 and SHB 1559, with a focus on textbook affordability and access to education
 - Coordinated planning for legislative outreach and preparation for meetings with state Representatives and Senators
 - Planned civic engagement efforts including Town Hall, Cold Hands, Warm Democracy, and interactive feedback activities like Fix It or Nix It and Campus Bingo
 - Continued strategic planning work to align SGOC priorities with Student Affairs and institutional goals
 - Handled professional communications with students and campus partners on behalf of SGOC
 - Lead Ranger Ready Orientation with other student leaders
 - Worked the Welcome Booth with staff & faculty during welcome week
 - Completed the Board of Trustees report
 - Created a check-in form for SGOC members
 - Working on revising/finalizing the By-Laws and Constitution for 2026



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- **SGOC Vice President, Isabelle Williams:**

What I've Done:

- Lab and Class Fees policy was reviewed/updated (Learning Council)
- Recruited Logan Archer to replace me for senate meetings
- Senate Interest Zoom Meeting (3)
- Emailed PTK members about Senate position (20 interested - 4 new applications)
- Emailed students on Tenure about Stipends
- Restocked food pantry
- Helped lead Town Hall (around 35 students)
- Updated website (EC dates/created events/updated clubs)
- Made SGOC bookmark

What My Council is Doing:

- Recruited Logan Archer to stand in my place as a student representative for winter term

What I Will Do:

- Issue stipends to students that attended Tenures
- Student Senate interviews
- **SGOC Director of PR & Communications, Khi Tall Bull:**
 - Made small updates to the website
 - Attended the Facility and Safety Governance Council meeting this month
 - Participated in the Quarterly Newsletter Accessibility Training with Shawn Devine
 - Presented to a class of students about what SGOC does for Olympic College
 - Completed the social media calendar to stay consistent and active on social platforms
 - Began drafting lobbying emails with Christian in preparation for the upcoming Legislative Day
 - Continue updating the website, including posting past Executive Council meeting minutes and keeping club information current
 - Begin working on the quarterly newsletter
- **SGOC Director of Finance & Operations, Dylan Aniano:**

What I've done

-S&A Budget process, updated all S&A requestor materials, emailed all requestors with S&A materials and booking link. Booked location for S&A hearings. Began to assemble S&A budget committee and scheduled training



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What my council did

- STF hasn't met yet
- ASC has met to discuss it's work plan and I joined the reporting accessibility issue work group
- Budget and Finance met to discuss the Governance Handbook Decision matrix
 - **SGOC Director of Clubs & Student Life, Marrelli Anderson:**

What I did

- Finished formatting and updating the club handbook
- Helped plan and execute Town Hall
- Established dates for club congress
- Continued planning club fair

Council

- We discussed SAC charter and policy updates
- Deanna Leone Adolph presented an update on Student Affairs Goal 1 highlighting progress made in cross-training between units and updating career-related tools and resources. She also discussed plans to explore industry-specific job fairs and increase student access to career opportunities.
- We also discussed the upcoming policy reviews for hazing and children on campus

Upcoming

- Club fair
 - **SGOC Food Pantry & Office Assistant, Asha McMullen:**
N/A

Announcements

N/A

Adjourn, time - 3:41pm