



Community College District 3
Kitsap & Mason Counties

SGOC Executive Council Meeting

Regular Meeting Agenda

Date: Oct. 31st, 2025

Time: 1:30pm

Venue: SGOC Office, Building 4, Room 111 or online at

<https://olympic.zoom.us/j/6911118235?pwd=aXBpL1BOMHgyQTR2ZzM4bC9XaERVUT09>

Call to Order - SGOC President, Christian Koehn

Constitutional Purpose Statement - SGOC Vice President, Isabelle Williams

We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

Roll Call:

- **SGOC President**, Christian Koehn.....P/NP
- **SGOC Vice President**, Isabelle Williams.....P/NP
- **SGOC Director of PR & Communications**, Khi Tall Bull.....P/NP
- **SGOC Director of Finance & Operations**, Dylan AnianoP/NP
- **SGOC Director of Clubs & Student Life**, Marrelli Anderson.....P/NP
- **Office Assistant/Food Pantry**, Asha McMullens.....P/NP
- **Program Coordinator**, Samantha StevensP/NP

Acknowledge of Visitors

- Heather Lukashin
- Jonathan Bowers
- Nathan Gould - Business and Accounting Club
- Martin Cockcroft
- Samantha Fairweather

Approval of Agenda

Approved by: Dylan Aniano

Seconded by: Marelli Anderson

Approval of Minutes



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Approved by: Dylan Aniano

Seconded by: Isabelle Williams

Public Comment

N/A

Old Business

- Budget Request - Alianza Cultural de Latinoamerica club
- Information Item; Samantha Stevens - Student Senate Handbook updates

New Business

- Information Item; Martin Cockroft - Bus passes

Presenter: Martin Cockroft **Collaborator:** Patrick Thomas, Director of the Resource Center

Overview Martin shared his experiences using the bus despite owning a car, emphasizing the transportation barriers students face. Many Olympic College students struggle to attend class due to lack of reliable transportation, which can lead to withdrawal or dropping out. This disproportionately impacts students of color and students with families.

Student Need

- Nearly **700 students responded** to a transportation survey
- **Over 50% currently use bus passes**
- **Over 50 students reported significant benefit** from access to subsidized transit passes

Proposal

- Provide bus passes to students
- Option for **full or partial subsidy**
- Students may pay a portion, with student government support lowering the cost
- College may collaborate with Kitsap Transit
- Inspired by models like **Tacoma/Pierce Transit partnership** (approximately **\$3,000 contract**)

Estimated Cost • **\$34,000 annually** for student bus passes

Benefits

- Improved access to campus



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- Increased enrollment and retention
- Supports students across Kitsap County
- Helps equity priority groups, including:
 - Students of color
 - Students with families

Discussion Notes

- Concern raised about Resource Center workload for pass distribution
- Martin suggested distribution be spread across campus rather than solely through Resource Center
- Question from Dylan about timeline for advocacy and program rollout

Ask to Student Government

- Interest in **supporting and advocating** for transportation access
- Coordination on **budget planning** to subsidize student passes

Motion:

Tabled by: Dylan Aniano

Seconded by: Isabelle Williams

- Nathan Gould - Business and Accounting Club (Chartering)

Presenter: Nathan Gould

Advisor: William Bailey

Overview

Nathan expressed appreciation for the welcoming environment at Olympic College and highlighted the encouragement he received from former club president Eddy Hopper. He emphasized his positive connection with the campus and his desire to create an inclusive space for students interested in business and accounting.

Club Mission

- Provide students exposure to real-world business and accounting concepts
- Build community and teamwork rather than individual competition
- Offer opportunities for peer learning, collaboration, and professional growth

Engagement & Operations

- Weekly meetings: **Wednesdays, 4:30 PM to 5:30 PM**



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- Nathan will serve as the club's representative to Club Congress
- Advisor William Bailey has discussed expected student participation and supports the club's goals

Student Focus

Nathan hopes to build a club culture where all students feel welcome to explore business and accounting, regardless of experience level.

Motion:

Approved by: Marrelli Anderson

Seconded by: Dylan Aniano

- Information Item; Jonathan Bowers - Christmas Event

Information Item: Christmas Event

Presenter: Jonathan Bowers

Jonathan shared that the Classified Staff department hosts holiday events and would like to partner with CSDC, the Resource Center, and SGOC on a campus-wide gift drive. The goal is to support students and families, strengthen engagement, and build collaborative relationships between classified staff and student government. This partnership would help increase student support, campus involvement, and community connection.

Motion:

Tabled by: Dylan Aniano

Seconded by: Isabelle Williams

- Samantha Stevens - Club Handbook Approval

Club Handbook Update & Approval

Presenter: Samantha Stevens

Samantha shared updates to the Club Handbook. Key revisions include:

- Updated discrimination policy to align with current compliance
- Added hyperlinks to OC standards, SGOC constitution/bylaws, MCR form, minutes roster, quorum rules, and event planning page
- Clarified club requirements: meeting minutes, officer role responsibilities, maintaining good standing, and event access for all students



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- Added Club Advisor Handbook and student code of conduct •

Updated field trip and travel guidelines

- Faculty/staff must attend
- One advisor per ten students
- Advance reporting timelines (3 weeks for events; 2 months for international travel)
- Lodging guidelines for safety and age/sexuality alignment

A Canvas resource page is in progress.

Motion:

Approved by: Isabelle Williams

Seconded by: Khi Tall Bull

Officer Reports

- **SGOC President, Christian Koehn:**

What I've done:

- Explored TVW.org to learn more about state legislation and how to stay informed by watching live legislative sessions.
- Participated in the Fall Town Hall presentation briefly to help students understand some of the presentation.
- Met with Dr. Taga to discuss ongoing initiatives and ways to improve student involvement and support.
- Completed a budget meeting with Heather and Dylan to understand and review funding priorities and ensure alignment with student needs.
- Held a meeting with Jonathan Bowers to talk about senator recruitment and outreach strategies for increasing representation within student government.
- Launch the Committees and Councils form to recruit for said councils and committees.

What my council did:

Governance Coordinating Council

- Discussed efforts to be more efficient regarding keep policies organized and up to date
- Discussed future listening sessions and when to schedule them regarding first reads of policies
- Discussed vacant positions of all the councils and committees

What I plan to do:

- Support recruitment efforts for all councils and committees



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- Attend club congress
- Submit the finished BOT report

- **SGOC Vice President, Isabelle Williams:**

What I've done:

- Created PowerPoint and presented information for Fall Town Hall
- Decorated for door competition
- Helped restock food pantry (new job responsibility)
- Updated SGOC website (clubs sections, executive council sections, etc) (sent previous executive council documents for approval for website)
- Created EC agenda (reached out to people interested in joining)
- Recruiting for tenure (specifically student employees right now since it's a job responsibility)
- Attended first tenure meeting for D. Keith Huntzingger (English department)
- Joined strategic planning meeting (online)
- Received monthly web author training with Shawn Devine
- Civic discussion with Brendon Taga and SGOC group

What my council did:

- Meeting is on Oct. 30th (past due for EC agenda) will update later
- Recruiting for student representative

What I plan to do:

- Recruit for tenure
- Attend club congress, goal meeting, learning council
- Update SGOC website

- **SGOC Director of PR & Communications, Khi Tall Bull:**

What I've done:

- Completed the Executive Council meeting minutes for the last meeting
- Participated in my first Services & Activities Fee Budget Committee meeting
- Met with Director of PR and Communications, Shawn Devine, to discuss future collaborations
- Ordered additional flyers for the OCAB Halloween event
- Participated in the Town Hall event
- Currently finalizing the Fall Quarter Newsletter



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- Working on updating the organization's website
- **SGOC Director of Finance & Operations, Dylan Aniano:**

What I've done:

- Held first STF committee
- Presented during the SGOC town hall
- Discussed Civic engagement with Dr. Taga
- Attended the Poulsbo campus ribbon cutting at Gifford
- Received most recent SGOC revenue & expense financial statement, so I am currently updating the SGOC budget tracking document

Council:

STF Committee

- Discussed the renewal of the Propeller virtual desktop software, after discussion the consensus was that the item be tabled until the next STF committee so the committee could have time to review the usage data and estimate from the vendor.

Budget and Finance Council

- I didn't attend the Budget and Finance Council because it takes place during my classes. I've emailed the Co-Chairs of this council to consider changing the meeting time of the council so I can attend. According to the meeting minutes, Budget & Finance council welcomed new members, reviewed goals and past work, discussed their annual work plan, and discussed their annual meeting schedule.

What I plan to do:

- Update SGOC budget tracking spreadsheet
- Following the budget training with Heather, Christian & Sam I need to look through all the budget reports from all the SGOC funded departments and make sure their spending is in alignment with the budget allocated for Fiscal Year '26

- **SGOC Director of Clubs & Student Life, Marrelli Anderson:**

What I did

- Established a date, time and room for Club Congress
- Finalized a place and date for Club Fair
- Designed a flyer for Club Fair
- Developed an agenda presentation for Club Congress

Council

- Previous Student Advancement Council meeting was cancelled (rescheduled for November)
- No further information



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What I plan to do:

- First Club Congress meeting
- First Club Fair
- **SGOC Food Pantry & Office Assistant, Asha McMullen:**

N/A

Announcements

- Club Congress is Nov. 4th and Club Fair is Nov. 18th

Adjourn, time - 2:48pm