



Community College District 3
Kitsap & Mason Counties

SGOC Executive Council Meeting

Regular Meeting Agenda

Date: Oct. 17th, 2025

Time: 1:30pm

Venue: SGOC Office, Building 10, Room 116 or online at

<https://olympic.zoom.us/j/6911118235?pwd=aXBpL1BOMHgyQTR2ZzM4bC9XaERVUT09>

Call to Order - SGOC President, Christian Koehn

Constitutional Purpose Statement - SGOC Vice President, Isabelle Williams

We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

Roll Call:

- **SGOC President**, Christian Koehn.....P/NP
- **SGOC Vice President**, Isabelle Williams.....P/NP
- **SGOC Director of PR & Communications**, Khi Tall Bull.....P/NP
- **SGOC Director of Finance & Operations**, Dylan Aniano.....P/NP
- **SGOC Director of Clubs & Student Life**, Marrelli AndersonP/NP
- **Office Assistant/Food Pantry**, Asha McMullenP/NP
- **Program Coordinator**, Samantha StevensP/NP

Acknowledge of Visitors

- James Estrella, Oscar, Madrid, Odessa, Will - Alianza Cultural de Latinoamerica club
- Grace Kwon - Running Start club

Approval of Agenda

Moved by: Dylan Aniano

Seconded by: Isabelle Williams

Approval of Minutes

Moved by: Khi Tall Bull



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Seconded by: Dylan Aniano

Public Comment

- N/A

Old Business

- Women In Tech Conference 10/24/25 - Requesting \$602.00 for one advisor and seven students to attend a conference in Seattle
- Samantha Stevens - Rescind the 2025-26 budget line item that reallocated \$52,416 to RSE positions and return those funds to the original "Salary and Wages, Exempt Manager" line in the Leadership Development budget 55105
- Samantha Stevens - Transfer \$85,000 from Reserves to Executive Council Spending (account 55124) to ensure funding for RSEs and student programming
- Samantha Stevens - Transfer \$52,460 from Executive Council Spending (55124) to Leadership Development (55105) to fund 8 student senators

New Business

- Budget Request - Alianza Cultural de Latinoamerica club

Event Date:

November 1st, 2025

Location:

Bremerton Campus

Requestor:

James Estrella, Oscar, Madrid, Odessa, Will

Purpose:

The new president of the club Alianza cultural de Latinoamerica Club is hosting an event call Dia de los Muertos (The day of the Dead). For this event they give offerings and celebrate the life, death, and the family. The families honor their loved ones by building the ofrendas to celebrate the natural life of a life cycle on November 1st and 2nd. Their goal is to educate the community about their culture.

The budget request asks to cover all need to make the alters including decorations, rocks, flowers,

Requesting fund from S&A and the VPD office for both food

Discussion Summary:

Christian Koehn requested changes due to S&A guidelines require food to only be for the student not for staff & facility



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James Estrella requested funds for pizza from S&A & VPD - talked about purchasing ten pizzas from both budgets while also requiring signatures from students. Wanting to make sure both budgets are represented for both audiences

Motion:

Motion to approve the budget request of \$1,530.85 for Día de los Muertos, to purchase decorations, pan de muerto, and pizza for students only

Moved by: Dylan Aniano

Seconded by: Isabelle Williams

Motion Carries

- Information Item; Samatha Stevens - Student Senate Handbook updates

Requestor:

Samantha Stevens

Purpose:

Samantha Stevens changed the location, phone numbers, took out special interest groups, took away student senate membership by making changes that state the individuals get paid hourly (anticipated 5-8 hours of weekly paid work), kept the qualification the same as SGOC members, took away several senate topics and focused on guided pathways such as Arts, Humanities, Communication, Business Information Technology, Healthcare, STEM, Manufacturing and Trades, Social Science, Service and Education, Olympic College Branch Campus, and Club Congress (creates 8 positions which were funded by the last executive council), senators need to take a second step during the hiring process, Isabelle Williams will still be chairing the senate for 2025-2026 academic year, terms of employment continue until June 30th or until they are no longer a student at Olympic College (depending on which comes first).

A lot is compared with the SGOC Constitution and By-Laws. Senator meetings will happen twice a month during fall, winter, and spring quarters. Notify the adviser 24 hours in advance if unable to make meetings. I changed it from 50% plus one majority to 2 thirds percent, since we should have consistency in the student senate. All student centers are expected to follow all policies and procedures outlined in this handbook. The Student Government Constitution and the Student Senate Handbook of Olympic College. All students are expected to follow all policies and procedures outlined in this handbook. The Student Government Constitution and the Student Senate Handbook of Olympic College. Includes the Student Code of Conduct. Centers are also expected to actively engage with their constituent groups, including collecting student input, communication needs to the Senate, and participating in outreach activities. Failure to actively interact with students or fulfil the core responsibilities of representing students. Sam highlighted this is a living document and may be revised at any time. Changed timeline from term of office to term of school year.

Discussion Summary:



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Dylan Aniano - wants to re-word to clarify that Students can still be a senator and apply to be on student government. Christian- Clarification that says any senator, excluding students who represent the Judicial and constitutional Review Board. And then continuing” I’m saying this to capture for accurate minutes. Change the language to be more specific and less open to interpretation.

Motion to table the student senate handbook updates

Tabled by: Dylan Aniano

Seconded by: Isabelle Williams

Officer Reports

- **SGOC President, Christian Koehn:**

- Analyzed Fall Student Needs Survey and identified increased interest in civic engagement to coordinate with SGOC Goals
- Created a structured town hall agenda engagement to gather live student feedback and highlight upcoming advocacy opportunities.
- Drafted a meeting agenda with SA Leadership for Thursday October 16th
- Interviewed candidates for the vacant Director of Student Life & Clubs
- Drafted an excel spreadsheet to better track OC Clubs
- Attended the community luncheon and BOT meeting to increase visibility of SGOC
- Reviewed SGOC By-Laws and Constitution
- Finalizing and launch the Committee Interest Form
- Finalize Town Hall agenda and presentation
- Finalize OC Club Spreadsheet
- Training of Dir. of Clubs
- Finalizing SGOC goals
- Analyzing student needs survey
- Club congress and training
- Executive Council on the 17th
- GCC on the 16th
- SA Leadership meeting on the 16th

- **SGOC Vice President, Isabelle Williams:**

Over the past two weeks, I attended the 2nd and 3rd Learning Council meeting, where David Pearl and Martin Cockcroft were confirmed as co-chairs for the first half of the school year. I met with potential members to discuss the formation of the Student Senate (which is now a paid position), with

paperwork currently being finalized. I also began updating the Student Senate Handbook to reflect current procedures and goals. In addition, I scheduled website training to assist with maintaining and updating Student Government information. I participated in the Info Café event at the Bremerton campus to engage with students and promote involvement, and I attended the goal meeting to review our progress and next steps. I have also started preparing the Town Hall presentation and organizing the agenda for the upcoming Executive Council meeting, including officer reports and club charter reviews.

Within the Learning Council, the 2025-26 Workplan has been finalized, and Beth Gill and I will be reviewing and updating the Laboratory and Class Fees policy. We still need a student representative for the council, but Gayle Julian and I are working together on that.

In the coming weeks, I will be completing the scheduled website training to help maintain Student Government updates and event information. I will also be finalizing the Town Hall presentation and preparing to present. Ongoing tasks include continuing work on the Student Senate Handbook, assisting with the review of the Laboratory and Class Fees policy alongside Beth, and finalizing the next meeting agenda with officer reports and club charter approvals.

- **SGOC Director of PR & Communications, Khi Tall Bull:**

- Completed the minutes from the most recent Executive Council meeting
- Designed and distributed flyers for the upcoming Town Hall event
- Created flyers to promote student involvement opportunities
- Reached out to the Director and Assistant Director of PR & Communications to discuss potential future collaborations
- Hung Domestic Violence Awareness posters across campus to support awareness efforts
- Developed multiple brochures highlighting information about the Food Pantry and SGOC
- Assisted at the Info Café event alongside my colleagues
- Looking forward to collaborating with OCAB on the upcoming Halloween event
- Excited to meet with my STF Council this upcoming Monday to continue planning and discussion

- **SGOC Director of Finance & Operations, Dylan Aniano:**

- Created an agenda for the upcoming STF committee
- Gained access to edit the STF SharePoint and updated the site
- Worked on 2025 student needs survey report for SGOC town hall
- Discussed SGOC goals with the SGOC
- Decorated the SGOC food pantry
- Met with Latino student union with Rodgie to foster student involvement with the SGOC



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- STF committee's first meeting is Monday the 20th and we play establish operating norms and discuss propeller software renewal
- **SGOC Director of Clubs & Student Life, Marrelli Anderson:**

N/A

- **SGOC Food Pantry & Office Assistant, Asha McMullen:**

We have been very busy at the Sheryl McKinley Food Pantry! In the past couple of weeks, we have been opening dialogue with Bremerton Foodline to secure future orders/donations, as well as setting meetings with the Olympic College Foundation to learn about contracts and soliciting further in our community for donations from local stores such as Winco, Safeway, etc. We hosted a food pantry resource tour on 9/29/25 in which we invited students to our new space to learn about our resources, guidelines, donation processes and more. We encouraged students to participate in the annual fall student survey and participated in the Poulsbo Info Cafe Resource Fair. We have developed a digital exit survey for students to share and expand upon their experience at our pantry, as well as share feedback and input on how we can improve and best serve our student body! We have also obtained ingredients for Meal Kits so that students can grab bags and have everything they need to cook! Lastly, we gratefully received 320 items and ~\$7,500 in donations at the Community Luncheon on 10/13/2025.

Looking forward, we are collaborating with Jun Martin to have student and staff volunteers (with valid Food Handler Cards) to prepare large batches of soup using lentils, beans, split peas, and rice from our pantry. Then we will pack individual servings and store them for grab and go use in our freezer. This utilizes the ingredients that students overlook the most, transforming them into easy heat-and-eat meals. We are also excited for our Pack the Pantry event on 11/6/2025 from 5-6:30pm where community members can gather and donate to our pantry while learning about our students' needs and barriers they face. This will be an excellent opportunity for Kitsap County to come and hear student voices while networking and enriching each other's experiences.

Announcements

N/A

Adjourn, time

2:53pm