



Community College District 3
Kitsap & Mason Counties

Regular Executive Council Meeting Agenda

Meeting Information

Date: 6/9/2026 **Time:** 1:30pm

Venue: Bldg. 4, Rm. 309 or online at [\[Zoom link\]](#)

1. Call to Order - SGOC President, Christian Koehn

- A. Meeting called to order at 1:30pm.

2. Constitutional Purpose Statement - SGOC Director of Clubs & Student Life, Marrelli Anderson

- A. We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

3. Roll Call

- A. SGOC President, Christian Koehn P/A
- B.** SGOC Vice President, Vacant P/A
- C. SGOC Director of Clubs & Student Life, Marrelli Anderson P/A
- D. SGOC Director of PR & Communications, Khi Tall Bull P/A
- E. SGOC Director of Finance & Operations, Dylan Aniano P/A
- F. Office Assistant/Food Pantry, Asha McMullens P/A
- G. Program Coordinator, Samantha Stevens P/A

4. Consent Items

- A. Approval of the Agenda

Marrelli motioned to approve the agenda with the edit of striking Action Item B from the Agenda as it was no longer needed. Dylan: Second



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Vote: 3-0, motion carried

B. Approval of the Minutes:

- a. [EC Minutes 2026-5-26.docx](#)

Dylan motioned to approve the meeting minutes, Khi: Second

Vote: 3-0, motion carried

5. Acknowledgement of Visitors

A. Chantae Recasner | OC President | Introduction

Dr. Recasner, the new Olympic College President, announced plans to conduct listening and learning sessions with various community groups during the summer and fall to gather student input and feedback. She emphasized her commitment to hearing both positive and constructive criticisms to identify areas for improvement.

B. Jonathan Bowers | Formula SAE Club Advisor | Club Charter Request

C. Haven Nuqui | Formula SAE Club President | Club Charter Request

D. Jen Hedegaard | Engineering Club Advisor | Club Budget Request

E. Jonathan Barras | Engineering Club Secretary | Club Budget Request

F. BreAnna Taylor | Incoming SGOC President | Support

G. Hideko Lyle | Director of Student Leadership & Engagement | Support

H. Heather Lukashin | Associate Vice President Student Development & Engagement | Support

I. Conner Walker | Engineering Club President | Club Budget Request

J. Drew Warrington | Engineering Club Vice President | Club Budget Request

6. Communication Items

A. Public Comment – Open

Individuals may sign up for Public Comment which is limited to three (3) minutes each. If you would like to express your views to the Executive Council, please email SGOC@olympic.edu 72 hours in prior to the meeting as this is when the agenda is also sent out to the community.

Individuals that have signed up accordingly and are in attendance will be called to the podium at the appropriate time in the agenda. Individuals that are attending via Zoom will

be called upon at the appropriate time in the agenda and your microphone unmuted for the three (3) minutes allocated for this purpose.

You may not allot, yield, relinquish, apportion, or cede your time to another individual.

7. Old Business

A. None

8. New Business

A. Formula Society of Automotive Engineers (SAE) Club Charter Request

Marrelli asked whether the club members had reviewed the Club Handbook and what the structure of the club would look like moving forward.

The club explained that members will be divided into different groups and disciplines, with multiple sub-teams working on various aspects of the project. Their primary goal is to design and build a race car. If the race car is not completed in time for competition, the team will continue working toward participation in the race scheduled for May. If that goal is not achievable, they will focus on completing a mini race car project.

The club also noted that their advisor has a background and experience in the automotive industry, which will help guide the team's efforts and development.

Here's a professional meeting-minutes style summary:

Marrelli asked about the club's leadership structure and how the team would be managed. The club explained that team leads will oversee specific areas of the project while a project manager and assistant manager will provide overall direction, monitor deadlines, and ensure coordination between teams. Team leads will maintain a general understanding of all project areas while focusing on their respective disciplines.

The proposed club structure includes elected officers responsible for organizational and voting decisions, as well as project leadership positions. Team leads will work closely with faculty members and subject matter experts, such as welding instructors, to ensure technical work is completed safely and correctly. The club also plans to maintain communication with SGOC and utilize Microsoft tools to support collaboration and project management.

Liability and insurance considerations were identified as important topics that the club intends to research further. Members also discussed safety hazards and the requirements necessary to participate in racing events. While the team has begun outlining project details and expectations, their immediate priority is becoming an officially recognized club before moving forward with larger project goals.

Sam asked how the club plans to maintain member involvement and retention over time.

The club responded that many students have a strong interest in cars and automotive projects, which they believe will naturally attract members. They emphasized that the club's collaborative structure and shared goals will help create a sense of community and encourage students to stay involved. Members will have opportunities to contribute to meaningful projects alongside others who share similar interests.

The club also expressed a desire to participate in competitions and take the project seriously. They acknowledged that the club will require a significant time commitment and stated that they are seeking members who take pride in their work, are dedicated to the team's success, and are committed to seeing projects through to completion.

Marrelli asked whether the club plans to fundraise throughout the year and if they anticipate returning to Club Congress to request additional funding.

The club explained that their goal is to raise approximately \$100,000 to support the construction, operation, and long-term sustainability of the race car project. They plan to pursue fundraising opportunities, seek support from community and industry partners, and work independently to build the club's reputation and visibility. The club indicated that their focus is on developing a sustainable funding model that allows the organization to operate with a high degree of independence while still pursuing limited support opportunities when appropriate.

Marrelli also asked whether the club intends to remain active during the summer quarter. The club responded that maintaining activity throughout the summer is a key reason they are seeking official recognition now, as they want to continue building momentum and making progress on the project year-round.

Marrelli: I motion to approve the charter of formula SAE

Dylan: I second

Vote: 3-0, motion carried

B. Engineering Club Budget Request

The club explained that they reviewed their budget request and removed some non-essential materials and spare parts. The request primarily focuses on club tools and consumable items, including additional wrenches, small component testing materials, an electric air duster, and cutting mats to protect work surfaces. Members noted that some requested components are not critical to operations but are items that wear out over time and will need replacement.

Dylan asked whether the club goes through equipment and supplies quickly. The club responded that many of the materials are used frequently and are consumed or worn out through regular project work. They also noted that they plan to recycle and reuse materials whenever possible to reduce costs.

Dylan also asked whether the club plans to operate throughout the summer. The club confirmed that it will remain active during the summer quarter and is already meeting to plan future activities. Members expressed interest in hosting workshops and stated that while they currently have sufficient resources, they are seeking funding to prepare future needs and growth.

Sam asked about the club's partnership with WSU. The club clarified that Olympic College resources would be used solely to benefit Olympic College students. They stated that equipment, materials, and resources purchased through Olympic College would not be provided to non-Olympic College students, and that any partnerships would not result in Olympic College resources being transferred outside of the college community.

Dylan: I motion that we approve the OC Engineering Club request for 1654.

Marrelli: I second

Vote: 3-0, motion carried

9. Officer Reports

A. SGOC President, Christian Koehn:

What I Did:

- Finalized SGOC transition materials and documentation to support incoming president, BreAnna
- I prepared the final Board of Trustees report and the final SGOC Executive Council agenda!
- Reviewed policy proposals and campus feedback requests, including Manufacturing & Trades locker policy recommendations
- Developed and refined Executive Council rubric for process improvement proposals related to funding requests, agenda procedures, and organizational transparency.



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- Facilitated the Strategic Plan Student Forum & Survey with Khi and Sam
- Worked on club handbook materials with Marrelli related to fundraising and student organization processes.
- Reviewed the S&A Committee Rubric with Dylan and Sam

What My Council (GCC) Did:

- Reviewed feedback from all functional councils regarding governance successes, challenges, and future needs.
- Established a charter revision process and timeline for the 2026-2027 academic year.
- Discussed council recruitment, governance communication, and process improvements to better support shared governance.

What I'm Going to Do:

- Help ensure a smooth transition for the incoming SGOC
- Continue advocating for student success and engagement
- Reflect on lessons learned and identify opportunities for growth
- Enjoy the summer!

B. SGOC Vice President, Vacant:

C. SGOC Director of Clubs and Student Life, Marrelli Anderson:

What I completed

- Created a form for clubs to in being active during the summer
- Held the last budget request club congress meeting for this fiscal year
- Announced the voting results of club congress
- reminded all clubs that quarterly updates are due
- Organized the club tracker to be more efficient
- Updated the club tracker with all submitted requirements
- Sent out warnings to clubs about outstanding requirements and missed club congress events
- Updated Khi with what club's plan to be active over the summer
- Sent out an email to club Congress for club event pictures
- Sent out an email for clubs to fill out a form to be acknowledge as an active club over summer quarter
- Help organize and stock the food pantry

My council

- Our previous meeting was cancelled due to lack of quorum
- Our last and final meeting is Wednesday, June 10th, 2026

What I still have to do

- Complete my transition documents



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D. SGOC Director of PR & Communications, Khi Tall Bull:

What I Did:

- Finalized my transition documents for the incoming SGOC team.
- Updated the Executive Council and Club Congress meeting minutes by sending them to Web Services for accessibility processing and website publication.
- Sent out multiple emails regarding surveys, events, and food pantry inquiries.
- Helped the Facilities & Safety Council recruit a new member.

What I Will Do:

- Finish the Spring Quarterly Newsletter.
- Assist the SGOC team in wrapping up end-of-year projects and responsibilities.

What My Council Did:

- The council continued discussions regarding Sarah Meyer's tenure review process, including student evaluations, peer observations, professional development, and overall involvement on campus. The group also discussed next steps and upcoming tenure meetings.
- The Facilities & Safety Council reviewed the proposed Olympic College Weapons on Campus Policy. The conversation focused on campus safety, policy expectations, reporting procedures, and how the policy would apply to students, employees, visitors, and authorized personnel.

E. SGOC Director of Finance and Operations, Dylan Aniano:

What I've done

- Collected the last Revised S&A budget Sheet
- Began work on a summary of OC internet interest form data
- Provided feedback on SGOC executive council funding rubric and revised S&A rubric
- Created draft for excel spreadsheet version of the SGOC executive council funding form
- Assisted a student with the student complaint and grade appeal process
- Helped Marrelli with excel spread sheet formulas.
- Continued working on transition documents.

What needs to be done:

- Write the report on the OC internet interest form
- Finish transition documents
- Send collected revised S&A budget sheets to the business office

What my council has done:



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- Budget & Finance and ACC are no longer meeting for the academic year
- STF: I will send out an end of year memo stating the STF will no longer meet due to a lack of duties. I will send the STF committee the report from the OC internet interest form

F. SGOC Office/Food Pantry Assistant, Asha McMullens:

N/A

10. Adjournment

- A. Good of the Order
- B. Meeting adjourned 2:15pm