

***SGOC Executive Council Meeting
Regular Meeting Agenda***

DATE: April 16, 2025

TIME: 12:14

VENUE: – online at

<https://olympic.zoom.us/j/6911118235?pwd=aXBpL1BOMHgyQTR2ZzM4bC9XaERVUT09>

- **Call to Order**
 - Aniya Clark - **SGOC President**
- **Constitutional Purpose Statement**
 - Samantha Stevens - **SGOC Vice President**

Purpose

We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

- **Roll Call**
 - Samantha Stevens - **SGOC Vice President**

	Present/Not Present
SGOC President Aniya Clark	P
SGOC Vice President Samantha Stevens	P
SGOC Director of PR and Communications Eon Hu	P
SGOC Director of Finance and Operations Merrie Woodland	P
Director of Clubs and Student Life Jaimee Mosey	P
Program Coordinator Malikah Campbell	P
Office Assistant/Food Pantry Sun Mi Hong	N/P

- **Acknowledge of Visitors**
 Tamara Crooks - Director of Student Leadership and Engagement
 Patricia Thomas - Resource Center Director
 Heather Lukashin - Associate Vice President Student Development & Engagement | Dean of Students
- **Approval of Agenda**
Merrie moved to approve agenda: Jamiee Seconded
- **Approval of Previous Meeting Minutes**
Jamiee moved to approve previous meeting minutes; Eon Seconded
- **Public Comment**
- **Special Orders**
- **Old Business**
 - Unscripted Tuesdays Club Charter
 - German Culture Club (GCC) Charter
- **New Business**
 - Patricia Thomas – \$5,000 Fund reallocation request

We have \$13,400 in unspent salary savings due to a delay in filling the Program Manager position for the Resource Center. Cory Fox is set to begin on April 16, 2025, and will only utilize 2.5 months of the allocated 2024–25 salary funds. As you’ve approved funding for “Grab and Go” food stations across the three campuses for the 2025–26 budget cycle, we are requesting to use \$5,000 of the current salary savings to launch these stations as soon as possible. These funds would cover signage, display materials, and initial food supplies. Our goal is to have the stations up and running by May 15 at the latest.

Merrrie moved to consider the \$5,000 fund reallocation request; Jamiee Seconded

Q: What kind of food are you planning to serve?

A: I want to go beyond just Top Ramen and include other microwavable items like soups, as well as some snacks and sweet tea packets. This is meant to meet immediate needs and is not intended to support families at home.

Q: Would you consider limiting the grab and go food to things that do not need to be prepared?

A: I’d like to include items like tuna kits and similar options. The goal is to keep it grab-and-go since many students don’t make it to Building 10, and I’d hate to limit access. That said, we could prioritize certain areas more than others if needed. Some students don’t leave their designated class areas, so having food available where they are is important. Right now, food is flying off the shelves, and we’re struggling to keep up—the need is real.

C: I am worried about recreating the food pantry and it would be best to have it all in one location.

A: I don't expect this to duplicate what the food pantry offers. If you'd like, we can also provide information on where to find items that aren't available through the Resource Center

Q: Are you going to be providing the hot water and microwave? I think that the food pantry would be the best place to take care of these things.

A: I've thought about that, but if a location doesn't have a microwave, we'll leave out the microwaveable items.

Q: Do you have an idea where you want the locations to be?

A: I want to have one in MVP, building 7, building 5, maybe the library

Q: How are these going to be stocked and keep track of student numbers?

A: We'll have signs and a container where students can drop their numbers. If we notice that most of the food is gone but only a few numbers are submitted, we'll reevaluate and reinvent the program as needed. At the branch campuses, staff have already volunteered to maintain the stations and are really eager to keep it going.

Q: Have you thought about advertising?

A: We have some marketing ideas that we have been exploring like emailing students and printing flyers

**Merrie moved to have a five-minute recess; Samantha Seconded
Recess extended ten-minutes resumed at 12:52PM**

**Merrie moved to amend the request to \$2,000; Jamiee Seconded
Motion Carried**

- Tamara Crooks – Information Item: \$25,000 budget reallocation request

There is \$32,237.37 that could be added to the SGOC budget. This would allow for increased line items for wages, travel, and clubs.

Wages would allow for additional stipends for Senate and other committees. This year there is a budget, but due to current budget cuts there is no money allocated to stipends for next year's Senate or committees.

If there was money for increased Senate stipends you could have all senators working four hours a week leading to increased committee work and leadership development. The Senate could meet weekly and work to help support the Executive team with projects and their goals. It would allow for more students to be involved in student government and create a pipeline for more students to develop the skills and passion for lobbying and advocating for student voices at OC. \$22,000 for wages for senators. For the current six-person senate that would be, at \$17 an hour, 215.69 hours for the year. Or broken down by quarter an average of 7 hours a week. If you grew the senate to 10 people that would be 129.41 hours a year or an average of 4 hours a week.

Additionally, this proposal would have an additional \$10,000 for clubs. With seven new clubs it is likely even more clubs would be chartered this next school year. This would built in an opportunity for growth to support individual clubs, and also encourage clubs to collaborate and host event larger all campus activities.

- Club Handbook Update

Changes Made:

- Clubs must submit funding requests at least **four weeks prior to travel**.
- Requests to be added to the Executive Council agenda must be submitted at least **48 hours in advance**.
- Language updated to refer to **business days** instead of calendar days.
- Advisor-to-student ratio changed from "**One advisor to eight students**" to "**One advisor to ten students**."

Samantha moved to consider the Club Handbook Update; Eon Seconded

Is their verbiage about when they need to ask for funding?

Clubs must request funds two weeks before submitting the proper paperwork for travel.

Merrie moved to table until Club Congress had seen it; Samantha Seconded

Officer Reports

○ **SGOC President – Aniya Clark**

Over the past week, I've been actively engaged in student senate initiatives and working to strengthen relationships across campus. I've been reaching out to various departments to foster better communication and collaboration between students and college leadership, ensuring that

student voices are heard in decision-making spaces. Recently, I had the incredible opportunity to travel to Olympia to meet with state representatives and senators.

Within my council, we've been reviewing existing policies to identify areas that may need updates or improvements. Looking ahead, I plan to dive deeper into student senate work next week and continue building momentum on the projects we've started.

- **SGOC Vice President – Samantha Stevens**

Last week, we held our first Student Senate meeting of the quarter, which went well. Senators shared updates on their current projects, and Malikah and I reminded everyone about expectations and highlighted some exciting upcoming leadership opportunities.

I don't have any updates from my council or committees at this time.

Currently, I'm working on gathering data from the deans on the percentage of students completing course evaluations. After that, I'll be collaborating with Eon to develop a survey based on student perceptions of course evaluations.

- **SGOC Director of PR and Communications – Eon Hu**

Since the last Executive Council meeting, I've been working on drafting the next bi-quarterly newsletter, creating flyers, and updating the SGOC website—including uploading last year's budget allocation. I've also prepared and released mass emails for both SGOC and Senate hiring while managing the events calendar to ensure all events are up to date.

In our last council meeting, held on March 21st, we voted on an amendment that was not approved and is currently undergoing revisions. Our next meeting is scheduled for April 18th (this Friday), where we'll continue discussions on amendments and future plans.

Looking ahead, I'll be finalizing and releasing the upcoming newsletter, promoting the Town Hall event, continuing SGOC hiring promotions through various channels, and maintaining ongoing website updates to ensure all digital resources remain accurate and accessible for students.

- **SGOC Director of Finance and Operations – Merrie Woodland**

S&A Report- Aniya and I presented the 2026 FY Budget Recommendations to the BOT on Tuesday.

Budget and Finance Council is Reviewing the Budget Requests for State Allocation

Bookstore Director was selected- Current Bookstore Manager Raina Clifford
Student Tech Fee Meeting needs to be scheduled pending SGOC schedule

Future Projects:

Create Strategic Plan for SGOC

Update the Financial Code for S&A

- **Director of Clubs and Student Life - Jaimee Mosey**

This month we will be hosting the first Club Congress meeting of Spring quarter on April 22nd, alongside the Spring Club Fair on April 30th. To be prepared, I have sent out the edited quarterly update forms which are due by April 21st. For clubs wishing to receive funding at the Club Congress meeting, I have set the request due date to April 20th so there is enough time to review.

I have been in contact with the Japanese Language Club and Rocketry Club about fund requests and Club Fair. Currently I am finalizing the purchasing list for Club Fair and reviewing fund requests as they come in, as well as updating the club excel sheet.

- **Office Assistant/Food Pantry – Sun Mi Hong**

I purchased items to restock the Food Pantry and continued stocking the food pantry. I also spoke with Jun from Food Services to explore options for ordering products for the Food Pantry through their supplier, Harbor Food Service. Jun helped us to set up SGOC Harbor Food Service account, so I am going to place an order for some of the products through this supplier. Additionally, we discussed ways to utilize less popular items, such as beans and oats, by preparing them into ready-to-eat meals or snacks that students would be more likely to take.

Going forward, I would like to have a more in-depth discussion with Jun about how we can actively utilize the ingredients in the food pantry by preparing ready-to-eat meals, so we can move beyond the idea stage and begin putting it into practice soon.

- **Announcements -**

- ****** Adjourn – 1:26PM**