



Community College District 3
Kitsap & Mason Counties

SGOC Executive Council Meeting

Regular Meeting Agenda

Date: Feb. 27th, 2025

Time: 3pm

Venue: Building 4, Room 111 or online at

<https://olympic.zoom.us/j/93122478220?pwd=bZn9saV8RVPONIAGiHxepRCVmX6TsQ.1>

Call to Order - SGOC President, Christian Koehn

Constitutional Purpose Statement - SGOC Vice President, Isabelle Williams

We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.

Roll Call:

- **SGOC President**, Christian Koehn..... **P/NP**
- **SGOC Vice President**, Isabelle Williams **P/NP**
- **SGOC Director of PR & Communications**, Khi Tall Bull **P/NP**
- **SGOC Director of Finance & Operations**, Dylan Aniano.....P/NP
- **SGOC Director of Clubs & Student Life**, Marrelli Anderson..... **P/NP**
- **Office Assistant/Food Pantry**, Asha McMullen..... **P/NP**
- **Program Coordinator**, Samantha Stevens **P/NP**

Acknowledge of Visitors

- Dr. Heather Lukashin | AVP of Student Development & Engagement | Support SGOC
- Hideko Lyle | Interim Director of Student Leadership & Engagement | Support SGOC
- Joshua Lane | Director of Wellbeing and Health Promotion |
- Dylan Aniano | Director of Finance for SGOC | Presenting on behalf of Cody Rogers

Approval of Agenda



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Approved by: Dylan Aniano

Seconded by: Isabelle Williams

Approval of Minutes

Approved by: Dylan Aniano

Seconded by: Marrelli Anderson

Public Comment

N/A

Old Business

- Tracy Berquist, BreAnna Taylor; Women in Tech Club and OC2C Linuxfest - Budget Request
- Torie Campbell; Rocketry Club - Budget Request
- Karina Madrid; Alianza Cultural Latinoamerica - Budget Request

New Business

- **Joshua Lane – Salary Savings & Computer/Hardware Budget Reallocation**
- Joshua Lane shared that the Student Wellbeing team is in its first fall working together and continuing to grow.
- Due to salary savings, the department has about two months of unused salary funds available.
- The team currently has three student employees, but only one student has access to a laptop, and Joshua Lane does not currently have one either.
- Lane proposed reallocating **\$6,000** from the salary savings to purchase approximately **three laptops for WBHB staff and student employees.**
- A question was raised by Christan regarding the remaining **\$2,000** from the **\$8,000 in earnings.** Lane explained that the remaining funds would be kept in reserve in case they are needed later; if not used, they would be returned to support students in need.
- **Motion:** Dylan “I motion to approve the budget reallocation of \$6,000 from the salary savings to purchase three laptops for WBHB staff and student employees.”



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Second: Marrelli

Vote: Motion carried with 4 votes in favor

- **Dylan Aniano (on behalf of Cody Rogers) – Salaries to Goods & Services Budget Reallocation**
- Dylan Aniano presented on behalf of Cody Rogers regarding a proposed budget reallocation.
- The request was to move funds currently allocated for **salaries and wages** into the **goods and services** budget.
- The salary funds were originally intended for **committee stipends**, but stipends are no longer being used, leaving the budget unused.
- The proposal asked to reallocate those unused salary funds to **goods and services** instead.
- **Motion:** Marrelli moved to **table the budget reallocation request for Cody Rogers**, as presented by Dylan Aniano, **to gather additional information and clarification.**
- **Second:** Isabelle Williams.
- **Vote: Motion carried with 3 votes in favor and 1 abstention.**

Good of the Order

Officer Reports

- **SGOC President, Christian Koehn:**

What I've done:

- Gave the SGOC board report to the BOT
- Attended the S&A budget hearings presented by Alex, Tatiane, and Candice
- Chaired the special executive council meeting on Feb. 20



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- Worked on a new template for executive council
- Met with welding students to gain more perspective on the Welding program.

What my council is doing:

- Governance Coordinating Council (GCC)
- GCC hosted listening sessions to include voices from all stakeholders on campus about shared governance.
- GCC is reviewing a policy that could impact which students are restricted when a student has an outstanding balance.
- GCC reviewing refund policy language that impacts student financial outcomes.
- Student Tech Fee:
- I received IT data regarding loaner hotspots and laptops to be more informed before making purchases for students.

What I will be doing:

- Reaching out to Shawn Devine to have the new agenda template vetted after khi and Isabelle make their edits
- Help Khi standardize the minutes
- **SGOC Vice President, Isabelle Williams:**

What I have done:

- Updated EC meeting minutes 6, 7, 8 (pt. 1 pt. 2), 9
- Working on possible vote on new agenda template
- Officer update (weekly)
- Added more students on tenure (28/39 complete)
- Reviewed S&A meeting videos
- Reviewed STF committee slideshow
- Created EC agenda and gathered officer reports
- Help posted agendas to website
- Looked over emails

What my council is doing:



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- AI Advisory Committee: approved the proposed membership for the new AI Advisory Committee and confirmed Kevin Bowersox-Johnson as co-chair representing the Learning Council, following discussions about representation, SME roles, and governance processes.
- Credit Hour Policy: approved the revised Credit Hour Policy on second reading, aligning it more closely with SBCTC policy and streamlining the language as requested.
- Course & Program Review: voted to table the Course and Program Review policy for further consideration.
- Faculty Qualifications: voted to table the Faculty Qualifications policy for additional discussion at a later meeting.

What I will do:

- Create new work schedule for spring break and spring term
- Update calendar with specific to-do lists
- Make document with Senator work schedules/plans for senators
- Schedule Senator meetings/put on tenures and councils
- **SGOC Director of PR & Communications, Khi Tall Bull:**

What I have done:

- Created and published multiple posts on the Olympic College Student Life Instagram page
- Updated and maintained the Student Government website
- Assisted with stocking and organizing the campus food pantry
- Reviewed past meeting minutes in collaboration with President Christian
- Completed and distributed updated Student Government flyers
- Began finalizing the quarterly Student Government newsletter
- Attended the Student Presidential Forum

What my council is doing:

- The S&A Committee completed a bias training to promote equitable and informed decision-making
- Advanced the Camping and Overnight Vehicle Stay Policy through its second reading
- Began the initial review of the Employee Weapons Policy



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- Prepared for upcoming reviews related to campus safety, facilities, and master planning

What I will be doing:

- Reorganizing and updating previous meeting minutes to prepare them for approval at upcoming meetings
- **SGOC Director of Finance & Operations, Dylan Aniano:**

What I've done:

- Began S&A hearings
- Created a spreadsheet tracking the total asks
- Created a form so people can vote on the S&A deliberations
- Created agenda for S&A Hearings

What my councils have done:

- S&A met for hearings and deliberations
- ASC got feedback from GCC
- Budget and finance haven't met yet
- STF approved the STF budget

What needs to be done:

- Continue the S&A process
- **SGOC Director of Clubs & Student Life, Marrelli Anderson:**

I approved flyers

Made a seed fund request form

Collaborated with Khi to add the seed money request form and advisor handbook to be put on the website

Attended S&A Budget request hearings

I informed club congress of networking opportunities with the Running Start Club

Attended the first wellbeing machine committee meeting

Attended two presidential student forums

Council has not met

I will continue working on Club Congress meeting



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I will continue working on advisor training

- **SGOC Food Pantry & Office Assistant, Asha McMullen:**

What I did:

Organize and stock pantry

Create form for afterhours food pantry bags for those who can't come within our new hours

Picked up weekly donation from Kitsap harvest and order from Cascadia via Bremerton Food line

Distributed letter of solicitation for donation to multiple businesses locally and secured agreement for weekly donations of bread from Franz Bakery Outlet store #9035

What I will do:

Checking in with local businesses on the status of donation applications

Picking up our donation box from Corvo Cafe downtown

Food order for satellite campuses

Troubleshoot tech issues

Announcements

- Good of the Order comment
- Marrelli mentioned, "I find it very hard to be consistently productive given that we don't have a proper office. Not only is my productivity shown but my quality of work is also in a way compromised given that I can't participate in meeting to my best extent due to the lack of privacy. This has also been affectively our work directly with students, as we cannot always meet with them privately because of this, I would like to ask that we SGOC get a proper office or investigate utilizing 1 of 2 of offices thar OCAB controls."
- **Office Space Concern**
- It was expressed that it is difficult to remain consistently productive without a dedicated office space.
- The lack of a proper office affects both **productivity and quality of work**, particularly because meetings cannot always be conducted with adequate privacy.



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- This limitation also impacts the ability to **meet with students confidentially and effectively.**
- A request was made for **SGOC to obtain a dedicated office space** or to explore the possibility of **utilizing one or two of the offices currently controlled by OCAB.**

Adjourn, time - 3:41pm