

***SGOC Executive Council Meeting
Regular Meeting Agenda***

DATE: Jan. 26th, 2024

TIME: 2:30pm

VENUE: Olympic College Poulsbo, Washington

- **Call to Order - 2:32 pm**
 - **Maggie - SGOC President**
- **Constitutional Purpose Statement**
 - **Leahna - SGOC Vice President**
 - **Purpose**
 - We, the students of Olympic College, recognize the need for self-representation to initiate and promote student involvement in matters of concern to the student body. Therefore, we establish the Student Government of Olympic College to act as the democratic voice of the students and to engage the campus community through programming, services, and advocacy in accordance with the college mission. With these statements, we hereby ordain and establish this constitution and its By-Laws.
- **Roll Call**
 - **Leahna - SGOC Vice President**

	Present/Not Present
SGOC President (Non-voting member) Maggie Bartosovsky	P
SGOC Vice President Leahna Herrera	P
SGOC Director of PR and Communications Kat Meredith	P
SGOC Director of Finance and Operations Zach Hanthorn	P
SGOC Director of Clubs and Student Life Matthew Fee	P
Program Coordinator (Non-voting member) Malikah Campbell	P
SGOC Food Pantry/Office Assistant (Non-voting member) Jenna Morrison	P

- **Acknowledge of Visitors**
 - Heather Lukashin – Associate Vice President of Student Development and Engagement\
 - James Estrella- Club Advisor
 - Angela Armendariz- Club representative
 - Magdalena Miguel-Sebastian – Club representative
 - Helen Bryant- Club Advisor
 - Erica Martinez Perez- Club representative

- **Approval of Agenda**
 - Zach motioned to approve the agenda; Kat seconded. Motioned Approved.

- **Approval of Previous Meeting Minutes**
 - Zach motioned to approve the previous meeting minutes; Kat seconded. Motioned Approved.

- **Public Comment**
- **Special Orders**
- **Old Business**
 - Newly Appointed Committee Members: Student Conduct Committee and Hazing Prevention Committee.

- **New Business**
- Chartering Clubs:
- Japanese Language Club
 - Purpose: The purpose of this club is for students to have an outside place from instruction to study and learn the Japanese language.
 - Q.) How will you get students involved? How will you bring inclusion to the club?
 - A.) Try to engage students from both Bremerton and Poulsbo.
 - Q.) How will this club work with the international department? Any plans worked towards this?
 - A.) Advisor has contacted them, they are still pushing and exploring. They have heard about the conversation partner program, considered exploring the opportunity.
 - Q.) How do you plan to spend the \$50 from Club Congress?
 - A.) No, not sure. Maybe taking a field trip to the Japan garden center, school bus to a tearoom field trip. Still deciding on ideas on how to spend the money.
- Leahna motioned to recess; Zach seconded. Motioned Approved.
 - 5-minute recess starting 2:42 pm to 2:47 pm.
 - Q.) Is this club student run or advisor?

- A.) This club is 50/50, but the advisor's help is to get the ground rolling. Help the students set up how to run the club.
 - Kat motioned to charter the Japanese Language club; Zach seconded. Motioned Carried.
- **Japanese Language club was approved.**
- Latino Youth Coalition
 - Purpose: To connect the Latino population and educate others. Along with learning about other individual's background.
 - Q.) As officers, plan to have inclusion to the youth?
 - A.) Media events, he interacts with the community, communication is going to be the strongest aspect. Rebecca, who is the co-advisor, is here to support the club; foster the goals of the student and groups.
 - Q.) How will you spend the \$50 from club congress?
 - A.) Have a get together; possibly food for Valentines Day, and guest speaker possibly.
 - Leahna motioned to approve the Latino Youth Coalition; Matthew seconded. Motioned Approved.
- **Latino Youth Coalition club was approved.**

Officer Reports:

SGOC President

Maggie Bartosovsky

- I attended and presented at the BOT meeting on 1/16 regarding the SGOC Fall Student Survey. I collaborated with Kat on determining what to present now and what to present in February.
- Alongside Leahna, Matt, Kat, and Jenna, I presented on the SGOC Fall Student Survey to the BOT.
- I accompanied Marty, BOT Chair Harriette, and BOT Trustee Coleman for Hill Climb Day. We went to the Capitol and engaged in discussions with various representatives and senators.
- During the GCC meeting on Thursday, we discussed the Governance Coordination Council Officers/Roles.

SGOC Vice President

Leahna Herrera

- I have still been looking for students for tenure, I have started getting ready to discuss a future tenure handbook policy. It is still in the beginning stages of what I expect.

- The last Learning Council meeting was cancelled due to the attendees not being able to make it, it would not have been a quorum.

SGOC Director of PR and Communications

Kat Meredith

- Finalized and polished the Student Interest Survey Report, as well as collaborated with Jenna on creating the slideshow for the E-Team presentation
- Presented with the team at the E-team meeting on 1.23.24
- Worked on the SGOC canvas shell- getting much closer to being finished
- Attended the BOT meeting with Maggie on 1.16.24
- Facilities & Safety - we will be reviewing and revising a few policies in the coming months
- Coming up - meeting with Sarah Low on 1.24.24, interview with the Communication Department on 1.25.24, meeting with OC Libraries on 1.26.24, mentor meeting with Shawn on 1.8.24

SGOC Director of Finance and Operations

Zach Hanthorn

- Present updated charter and rubric for discussion at Student Tech Fee meeting. Conducted final S&A committee interviews. Sent out budget request cover and forms to S&A requesting entities.
- Budget & Finance council reviews a budget request form. Discussion on “holistic” fund requests. How should different request items be weighted? Budget request form will be more developed by the next meeting.
- Schedule budget hearings, orientations.

SGOC Director of Clubs and Student Life

Matthew Fee

- Attended the Instructional Leadership Meeting with Leahna Herrera. Discussed about key concepts regarding the change in class schedules to have more accessibility for non-traditional students.
- The Student Advancement Council got rescheduled for another day because there weren't enough people.
- Sent out the Club Congress and Club Fair forms to start setting up a day and time for Club Congress and Club Fair.
- Had a meeting with the Latino Youth Coalition and the Japanese Language Club before adding them to the Executive Council Meeting.
- Had my mentor meeting with Joshua Masters. Discussed about future goals, next steps, and the food pantry proposal.

- Attended the Executive Team Presentation with the SGOC members.
- Attended the Sarah Low Meeting and Student Tech Fee Meeting.
- For the next upcoming weeks, I am looking to have a meeting with the Ping-Pong Club and the Hands-Off Club.

Office Assistant/Food Pantry

Jenna Morrison

- Since the previous EC meeting, I have been working on keeping the pantry stocked as the number of visits has gone up quite a bit. Additionally, I have attended the Data and Tech Council meeting for January, and assisted Kat in creating a PowerPoint for the E-Team where we presented our findings from the Student Interest Survey. I have also been working a lot on reviewing candidates for the Benefits Navigator position. Lastly, in our goal meeting, we planned for the upcoming Town Hall.
- For the January Data and Tech Council meeting, Jennifer Glasier presented the new FERPA policy and that will be sent to the Board of Trustees to be approved. We also spoke extensively about creating a subgroup within the council that will create guidelines for AI use at the college. I was tasked with getting students reps for this group.
- Along with being a part of the Benefits Navigator hiring committee, I am also part of the Director of Wellbeing search committee. Interviews for both of these positions will begin soon, and I will continue to review applicants in the coming weeks. The Food Pantry Survey is also ready to be sent out, and hopefully that will go out to the student body in the next couple of weeks. I will also be meeting with Brendon Taga soon to go over the details of the food pantry and plans for how the space in the BSC will be allocated.

Advisor

Malikah Campbell

- Opened the SGOC positions on Handshake, looking for recruitment.
- Communication plan, who/when/how, alignment with other departments.
- Food Pantry Plan with Jenna Morrison
- Tenure Expectations with Leahna Herrera
- Hiring for Health and Well-Being

- **Announcement**

- ****** Adjourn – 3:07 pm**