



Community College District 3
Kitsap & Mason Counties

Emergency Executive Council Meeting Minutes

September 16th, 2026

1. Call to Order - SGOC President, BreAnna Taylor

1. Meeting called to order at 1:02PM

2. Constitutional Purpose Statement - SGOC Vice President, Christian Schneider

3. Roll Call - SGOC Vice President, Christian Schneider

1. SGOC President, BreAnna Taylor - Present
2. SGOC Vice President, Christian Schneider - Present
3. SGOC Director of Clubs & Student Life, MaCayla Stark - Present
4. SGOC Director of PR & Communications, Danielle Mazeika - Present
5. SGOC Director of Finance & Operations, Sergio Mier - Present
6. Office Assistant/Food Pantry, Grant Gooding - Present
7. Acting SGOC Advisor, Hideko Lyle – Present

4. Consent Items

1. Approval of the Agenda
 - Motioned by: Sergio Mier
 - Seconded by: Christian Schneider
 - **Motion passed (4-0)**
2. Approval of the Minutes
 - [EC Meeting Minutes 8-25-26](#)
 - Motioned by: MaCayla Stark
 - Seconded by: Danielle Mazeika
 - **Motion passed (4-0)**



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5. Acknowledgement of Visitors

- Heather Lukashin - SGOC Support - Present
- Hideko Lyle - SGOC Support - Present

6. Communication Items

1. Public Comment – No public comment given

7. Old Business

1. Fitness Center Part Time Employee Budget Request

- Introduced the plan, mention the center could not stay open with the 1 allocated FWS, FWS was cut and not available to the Fitness Center, which meant less student employees.
- For safety reasons, at LEAST 2 student employees are required.
- Mentioned student interest and how important the center is to Athletics Dept./students, received student complaints about lack of hours.
- Mentioned the new \$1.8 million construction that happened to the locker room, funded by S&A, directly ties to the Fitness Center
- Brought numbers showing peak usage of Oct. 2025 - 1,221 visits from 307 unique participants.
- Open 50 hours a week last year, compared to 2 student employees this year, open maximum of 17.5 hours.
- Last academic year - 6 student employees, 3 supervisors. Had 1 supervisor with student employee(s) each shift. Able to train student employees in CPR and First Aid.
- **Recess – 15 minutes**
 - Discussed amount of RSEs that would be ideal for operating hours. Consensus reached that 3 RSEs would be necessary for safe operations.
- **Motion to approve \$31,423.14 for 3 RSEs for Fitness Center Operations**
 - Motioned by: Christian Schneider
 - Seconded by: MaCayla Stark



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- **Motioned carried: Vote (4-0)**

2. Welcome Week BBQ Budget Request

- Hideko Lyle opened, introduced what OCAB is and what they do.
- Li-Neishin Co introduced what Wellbeing and Health Promotion is and what they do.
- Discussed events such as Ranger Appreciation Day and Welcome BBQs, with plans to expand to Poulsbo campus.
- Reviewed the 2025/26 budget, noting reduced funding for events and \$0 received for contracted services.
- Reviewed 2025 Welcome BBQ spending and attendance
- Requested \$3,500 for Welcome Week BBQs across Bremerton, Poulsbo, and Shelton, including a detailed spending breakdown and a propane grill purchase.
 - Total ask will be split between Wellbeing and Health Promotion and OCAB, \$1,750 and \$1,750, respectively.
- Discussed itemized list, went over details. Brought up purchase of propane grill.
- **Motion to approve budget request of \$3,500 combined (\$1,750 to OCAB and \$1,750 to Wellbeing and Health Promotion) for Welcome Week BBQ**
 - Motioned by: MaCayla Stark
 - Seconded by: Sergio Mier
 - **Motion passed (4-0)**

8. New Business

- A. Funds transfer \$100,000 from SGOC Revenue Account 522-264-55001 to SGOC Operating Account 522-264-55124 to allocate for FY27's budget request.
- B. Approving Fitness Center Student Employee Budget Request
 - Funds transfer \$100,000 from SGOC Revenue Account 522-264-55001 to SGOC Operating Account 522-264-55124 to allocate FY27's budget request.



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- Matt Merritt's approved budget request in the amount of \$31,423.14 for Fitness Center: 3 Part-time Employees @ \$10,474.38.
 - Transfer \$31,423.14 from SGOC Operating Account 522-264-55124 to Fitness Center 522-264-55118
 - Motioned by: Christian Schneider
 - Seconded by: MaCayla Stark
 - **Motioned passed (4-0)**

C. Approving Welcome Week BBQ Budget Request

- Hideko Lyle (OCAB), Joshua Lane & Li-Neishin Co (WBHP) approved budget request in the amount of \$ 3,500 for Welcome Week BBQ on three campuses:
 - Transfer \$ 1,750 from SGOC Operating Account 522-264-55124 to 522-264-55129 WBHP
 - Motioned by: Sergio Mier
 - Seconded by: MaCayla Stark
 - **Motion passed (4-0)**
 - Transfer \$ 1,750 from SGOC Operating Account 522-264-55124 to 522-264-55106 OCAB
 - Motioned by: MaCayla Stark
 - Seconded by: Danielle Mazeika
 - **Motion passed (4-0)**

10. Good of the Order

- Hideko asked that the wording of the original Fitness Center Budget Request be changed from "Fitness Center **Student Employee** Budget Request" to "Fitness Center **Part Time Employee** Budget Request".
 - Motioned by: MaCayla Stark
 - Seconded by: Sergio Mier
 - **Motion passed (4-0)**



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11. Adjournment

- Meeting adjourned at 1:10 PM