

# RUNNING START CHECKLIST

Applying to Running Start is a two-step process. First apply to Olympic College, then apply to Running Start and complete the admissions steps. See the instructions below for more information.



1

- ☐ **APPLY TO OLYMPIC COLLEGE:** Complete the online admissions application and select '**Running Start**' as your '**Student Type**.'



2

- ☐ **COMPLETE OLYMPIC COLLEGE ADMISSIONS STEPS:** Complete all of the admissions steps including activating your student accounts, which will allow you to complete the Running Start application.



3

- ☐ **APPLY TO RUNNING START:** To complete your application, you will need your:

- High School Transcript
- Running Start Student & Parent Agreement Form
- Test Scores
- Determine English and Math placement
- Take the Accuplacer (if needed)



4

- ☐ **MEET WITH YOUR HIGH SCHOOL COUNSELOR:**

- Complete the Running Start Enrollment Verification Form and confirm your selection of classes that meet high school graduation requirements.



5

- ☐ **ATTEND RUNNING START ADVISING:** Schedule your Running Start advising appointment using the link provided in your acceptance email.

- Email the completed Enrollment Verification form to the Running Start office at least two business days before your appointment.
- Add your classes to your shopping cart in ctcLink.



6

- ☐ **ENROLL IN CLASSES:** Enroll in classes using the ctcLink Student Homepage.



7

- ☐ **COMPLETE RUNNING START ORIENTATION:** Learn everything you need to know to succeed in your classes.



8

- ☐ **PAY FEES, BUY BOOKS, ATTEND CLASSES:** Pay all fees using ctcLink before the quarter starts.

- Visit the OC Bookstore website to view required textbooks.

## MORE INFO:

Scan the QR code or visit our Running Start New Students webpage:  
[Olympiccollege.link/RunningStartApply](https://olympiccollege.link/RunningStartApply)

