



## Students and Volunteers

An Affirmative Action/Equal Opportunity Employer

**Non Local 1-800-259-6718 Extension 7300**

**Please type or print clearly.**

**Check one:**

<input type="checkbox"/> STUDENT ID NUMBER: _____ Position Title: _____ Job ID Number: _____	<input type="checkbox"/> VOLUNTEER POSITION Supervisor: _____
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## Personal Data

Last name		First name		Middle Initial		Maiden name/other name used	
Street Address				Do you have appropriate documentation to prove you are eligible for lawful employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
City, State, Zip Code							
Home Telephone (       )       -		Cell/Message/Other Telephone (       )       -		Email Address			

## Education and Certification

Name of Institution/Location (Start with most recent)	Degree/Certification Or Diploma	Dates Attended	Date of completion	Total Credits Completed		Major
				Quarter	Semester	
		/				
		/				
		/				

**Skills** – List special skills that you might bring to the position, i.e. technical, interpersonal, customer service, etc.

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Olympic College is committed to enhancing the diversity of our faculty, staff and administration as well as our student population. Olympic College is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process or this announcement in an alternative format may contact Olympic College Human Resource Services, [HRS@olympic.edu](mailto:HRS@olympic.edu) and/or (360) 475-7300. Our toll free number is (800) 259-6718, extension 7300. Olympic College maintains a drug-free environment and all college buildings are tobacco-free. For more information, contact the Executive Director of Human Resource Services.

**Employment Record** – List present or most recent experience first.

Employer		Position Title	
City, State		Dates of Employment (MM/YY) From:     /     To:     /	
Supervisor	Supervisor's Telephone (     )     -	Salary or Wage Rate	Hours worked per week
Duties			
Reason for Leaving			

Employer		Position Title	
City, State		Dates of Employment (MM/YY) From:     /     To:     /	
Supervisor	Supervisor's Telephone (     )     -	Salary or Wage Rate	Hours worked per week
Duties			
Reason for Leaving			

**Professional References** – Include those persons who have first hand knowledge of your skills and abilities.

Name	Telephone Number (     )     -
Official Position & Employer	Years Known

Name	Telephone Number (     )     -
Official Position & Employer	Years Known

**Applicant's Certification****Please read carefully before signing.**

I understand this employment application is not a contract of employment. I certify that the information contained in this application form is true, correct and complete to the best of my knowledge. I understand that consideration of this application and the continuation of any employment gained depend upon the true and accurate representation of the facts as stated or implied in this application. In addition, I hereby authorize Olympic College to check with references and make inquiries regarding my education, employment and other qualifications related to the position, unless otherwise stated. I hereby release all parties and persons associated with any such inquiries from liability in connection with information they give. I have read and understand the information on this application.

Signature	Date
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**Olympic College is an Affirmative Action/Equal Opportunity Employer**

Every effort will be made to provide accommodations to applicants needing physical, sensory, or mental support to complete this application process. Such requests should be made immediately upon applying for a position. Qualified employees with physical, mental, sensory disabilities are provided reasonable accommodations to perform their essential job functions.