

A large graphic featuring the text "OC MULTIPLE CHOICE" in a bold, sans-serif font. Each letter is filled with a different photograph of students engaged in various activities: a student playing a saxophone, a student in a pink hijab, a student in a baseball uniform, a student in a helmet, a student in a chef's hat, a student in a lab coat, a student in a hat, and a student in a lab coat. The background is a light blue sky with white clouds. The text is set against a dark blue background with a white diagonal stripe.

olympic.edu/advising

OC Poulsbo : 360-394-2725

OC Shelton : 360-432-5412

Email: advisingcenter@olympic.edu

Advising



What's Your Goal?

Associate in Technical Arts (ATA) and Certificates

Professional / Technical degrees and certificates designed to prepare you for the workforce

Accounting Technology
Administrative Office Support
Bookkeeping
Business Management
Chemical Dependency Professional
Composites Manufacturing
Cosmetology
Culinary Arts Institute
Digital Photography
Early Childhood Education
Electronics
Engineering Technology
Fashion Marketing
Human Services
Manufacturing Technology
Medical Billing and Coding
Medical Receptionist
Nursing Assistant
Nursing (RN)
Payroll Clerk
Precision Machining
Substance Use Disorder Professional
Technical Design
Unmanned Aerial Vehicle Photography
Welding

Associate in Applied Science-Transfer (AAS-T)

Professional degrees that transfer to a limited number of institutions with which OC has articulation agreements

Aviation Technology
Early Childhood Education
Filmmaking
Homeland Security/Emergency Management
Information Technology
Leadership and Occupational Studies
Medical Assisting
Organizational Leadership & Resource Management
Physical Therapist Assistant

Transfer Preparation Degrees:

**Associate in Arts (AA - DTA)
Associate of Science (AS - T),
Associate in Business (AB - DTA)**

Degrees that prepare you to transfer to a 4-year college or university. Areas of transfer include, but are not limited to:

American Ethnic & Gender Studies
Anthropology
Art
Astronomy
Atmospheric Science/Meteorology
Biology
Biotechnology
Business and Economics
Chemistry
Communication Studies
Computer Science
Early Childhood Education
Education
Engineering
English
Environmental Studies
Exercise Science
Fashion
Geography
Geology
History
Human Services
Marine Science
Mathematics
Music
Physical Education
Physics
Political Science
Pre-Dental
Pre-Health Science
Pre-Law
Pre-Medical
Pre-Nursing – DTA
Pre-Pharmacy
Pre-Physical Therapy
Pre-Veterinary
Psychology
Social Work
Sociology
World Languages
Undecided

Bachelor of Applied Science (BAS)

Filmmaking
Computer Information Systems
Organizational Leadership & Technical Management (OLTM)

Bachelor of Science in Nursing (BSN)

Nursing: RN to BSN
Nursing: Veteran / LPN to BSN

Pre-requisites for many selective programs at other colleges, including:

Dental Hygiene
Diagnostic Medical Sonography/Ultrasound
Radiology
Respiratory Therapy
Veterinary Technology

Is transferring to a university your goal?

The freshman and sophomore years of most bachelor's degrees focus on general education requirements, also called "Lower Division Coursework." In our transfer preparation degrees, you will get:

- same type of coursework as first two years at a university
- a lower tuition rate
- typically smaller class sizes
- if accepted to the university, usually admitted with Junior level standing

Important Dates & Deadlines

ACADEMIC CALENDAR 2022-2023

SUMMER TERM 2022 (2225)

May 16	Registration begins for continuing and former students for summer
May 27	Registration begins for new students
Jul 5	Tuition payment deadline
Jul 5	Summer classes begin
Jul 7	Deadline to register for class w/o instructor permission except for Open Ended Enrollment (OEE) classes
Jul 12	Last day for 100% refund for withdrawal from classes
Jul 14	Last day to: <ul style="list-style-type: none"> <input type="checkbox"/> Register for class with instructor permission <input type="checkbox"/> Officially drop a class with no grade reported <input type="checkbox"/> File for Pass/No Credit or Audit options
Jul 24	Last day to request 50% refund for withdrawal from classes
Aug 1	Last day to officially drop a class and receive a "W" grade
Aug 4	Last day to apply for summer term graduation (degrees and certificates)
Aug 17	Last day to change a variable-credit class
Aug 17	Last day to add/drop an Open Ended Enrollment (OEE) classes
Aug 18	Last day of summer term (Final exams are usually last class meeting)
Aug 23	Grades submission deadline for faculty: 9pm
Aug 25	Grades available

FALL TERM 2022 (2227)

Sep 19	Tuition payment deadline
Sep 19	Fall classes begin
Sep 21	Deadline to register for class w/o instructor permission except for Open Ended Enrollment (OEE) classes
Sep 23	Last day for 100% refund for withdrawal from classes
Sep 30	Last day to: <ul style="list-style-type: none"> <input type="checkbox"/> Register for class with instructor permission <input type="checkbox"/> Officially drop a class with no grade reported <input type="checkbox"/> File for Pass/No Credit or Audit
Oct 8	Last day to request 50% refund for withdrawal from classes
Oct 10	Annual Community Luncheon (student and faculty Holiday)
Oct 14	Last day to apply for fall term graduation (degrees and certificates)
Nov 7	Last day to officially drop a class and receive a "W" grade
Nov 7	Registration begins for continuing and former students for winter term
Nov 11	Veterans Day Holiday
Nov 14	Last day to add/drop an Open Ended Enrollment (OEE) class
Nov 21	New student winter term registration begins
Nov 23	Non-Student day. No day or evening classes
Nov 24-25	Thanksgiving Holiday
Nov 28	Last day to change a variable-credit class
Dec 6-9	Finals and/or instruction
Dec 9	Fall term ends
Dec 13	Grade submission deadline for faculty: 9pm
Dec 15	Grades available

WINTER TERM 2023 (2231)

Nov 7	Registration begins for continuing and former students for winter term
Nov 21	Registration begins for new students
Jan 3	Tuition payment deadline
Jan 3	Winter classes begin
Jan 5	Deadline to register for class w/o instructor permission except for Open Ended Enrollment (OEE) classes
Jan 9	Last day for 100% refund for withdrawal from classes
Jan 16	Martin Luther King, Jr. Day Holiday
Jan 17	Last day to: <ul style="list-style-type: none"> <input type="checkbox"/> Register for class with instructor permission <input type="checkbox"/> Officially drop a class with no grade reported <input type="checkbox"/> File for Pass/No Credit or Audit options
Jan 22	Last day to request 50% refund for withdrawal from classes
Jan 30	Last day to apply for winter term graduation (degrees and certificates)
Feb 13	Registration begins for continuing and former students for spring term
Feb 16	Last day to officially drop a class and receive a "W" grade
Feb 20	President's Day Holiday
Feb 27	New student spring term registration begins
Feb 28	Last day to add/drop an Open Ended Enrollment (OEE) class
Mar 9	Last day to change a variable-credit class
Mar 14-17	Final exams and/or instruction
Mar 17	Winter term ends
Mar 21	Grade submission deadline for faculty: 9pm
Mar 23	Grades available

SPRING TERM 2023 (2233)

Feb 13	Registration begins for continuing and former students for spring term
Feb 27	Registration begins for new students
Apr 3	Tuition payment deadline
Apr 3	Spring classes begin
Apr 5	Deadline to register for class w/o instructor permission except for Open Ended Enrollment (OEE) classes
Apr 7	Last day for 100% refund for withdrawal from classes
Apr 14	Last day to: <ul style="list-style-type: none"> <input type="checkbox"/> Register for class with instructor permission <input type="checkbox"/> Officially drop a class with no grade reported <input type="checkbox"/> File for Pass/No Credit or Audit options
Apr 19	Last day to apply for spring term graduation (degrees and certificates)
Apr 22	Last day to request 50% refund for withdrawal from classes
May 15	Registration begins for continuing and former students for summer/fall
May 17	Last day to officially drop a class and receive a "W" grade
May 19	Non-Student day. No day or evening classes
May 26	Last day to add/drop an Open Ended Enrollment (OEE) class
May 26	Registration begins for new students for summer/fall
May 29	Memorial Day Holiday
Jun 7	Last day to change a variable-credit class
Jun 13-16	Final exams and/or instruction
Jun 16	Spring term ends
June 19	Juneteenth National Independence Day
Jun 21	Grade submission deadline for faculty: 9pm
Jun 22	Grades available
Jun	OC Commencement (date to be determined)

Choosing Classes

Associate Degrees Are 90+ College Level Credits

- ⇒ College level classes are those **numbered 100 or above**.
- ⇒ OC is on the quarter system, with four quarters per year: Fall, Winter, Spring, Summer.
- ⇒ If your goal is to graduate in two years, you will need to take a **minimum of 15 credits each quarter** (not including summer).

Two - Year Plan

15 credits FALL
+ 15 credits WINTER
+ 15 credits SPRING
<hr/> 45 credits (Year 1)
+ 45 credits (Year 2)
<hr/> 90 credits = Associate's degree in two years



Quarterly Enrollment Status	
Full Time	12+ Credits
3/4 Time	9-11 Credits
1/2 Time	6-8 Credits
Less than 1/2 Time	1-5 Credits



You do not have to enroll full-time to take classes at OC or receive financial aid. Financial Aid is prorated to the your enrollment status.



HOW MANY CLASSES SHOULD I TAKE?

- **"Credit"** = the number of hours you will meet in class each week (*ex: 5 credit course meets 5 hours per week*)
- Each credit hour in class requires an *additional minimum* of 2 hours of homework/study time.

1 credit = 1 hour in class + 2 hours homework = 3 hours/week commitment

5 credits = 5 hours in class + 10 hours homework = 15 hours/week commitment

10 credits = 10 hours in class + 20 hours homework = 30 hours/week commitment

15 credits = 15 hours in class + 30 hours homework = 45 hours/week commitment = **full time job!**

- How many credits can you realistically complete? _____

Choosing Classes



HOW TO CHOOSE CLASSES

- **First, determine your English and math placement.** You have 3 options:

1. **Take the ACCUPLACER**

- Virtual and limited in-person assessment by appointment only
- Registration, study guides, and practices tests available on the OC website: olympic.edu/services/assessment-testing-services/accuplacer-assessment
- Call 360-475-7238 or email AccuplacerQuestions@olympic.edu

2. **Submit high school transcripts, Smarter Balance Assessment (SBA), SAT/ACT scores, and/or AP scores**

- On the OC website at olympic.edu/current-students/advising/verify-prerequisites

3. **Submit unofficial college transcripts**

- On the OC website at olympic.edu/current-students/advising/verify-prerequisites

- **Look at the requirements for your degree** in the College Catalog on the OC website:



[Programs & Classes](#) ▾ | [Getting Started](#) ▾ | [Paying for College](#) ▾ | [Services](#) ▾ | [?](#)

- **Meet with your Student Success Coach** to discuss options for courses that align with your educational goals

- Call the Advising Center at 360-475-7530, or
- Fill out the Advising Appointment Request Form on the Advising website: olympic.edu/advising



INSTRUCTION MODES

In-Person: Class meets on campus for regularly scheduled times.

Hybrid: Class is a combination in-person and online class. For example:

- a 5-credit course meets 3 hours on campus and 2 hours via zoom or each week
- a 2-credit course (ie: COLL 110) meets only 4 times during the quarter and the rest of the work is online

Online - Synchronous: Class does NOT meet on campus. Class meets online via Zoom at regularly scheduled times.

Online - Asynchronous: Class does NOT meet on campus and does NOT meet via Zoom. Rather, you take the course on your own schedule. HOWEVER, like other courses, asynchronous courses generally have weekly assignments, deadlines, discussion boards, quizzes and exams (all online).

Courses & Technology to Help You be Successful

Taking these courses your first quarter will set you up for success!

COLL 110: College Success (2 credits)

Students develop an understanding of what it means to be a college student, how to identify, locate and utilize student support services, develop strategies to transition to college, understand the importance of diversity in the immediate learning environment, explore technology, tools and resources, and create an academic plan.

GEN-S 97: General Studies 97 - Orientation to Canvas (0 credits) - FREE!

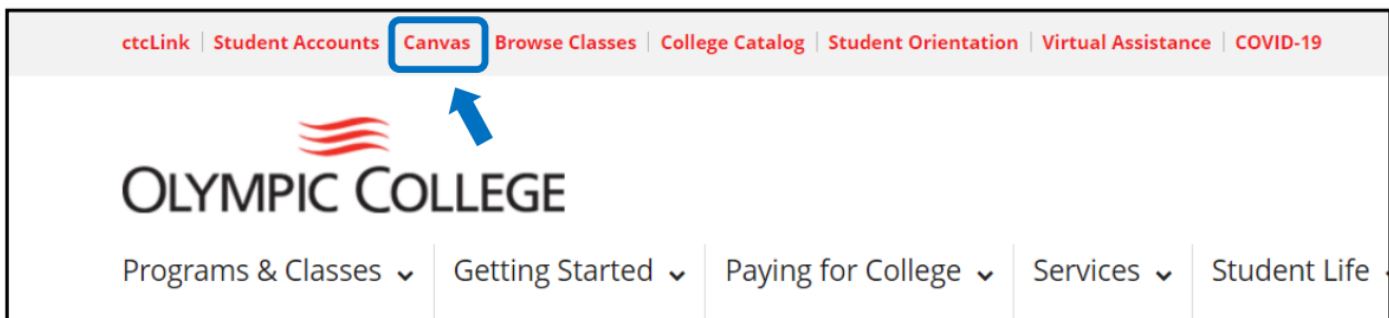
This two-hour course teaches you how to use Canvas: find your syllabus and assignments; communicate with faculty or students; submit your assignments online; and identify the resources for online support.

DIGL 101: Introduction to Online Learning with Canvas (2 credits)

This course prepares students for success in the online learning environment. Students will identify essential skills and develop problem-solving strategies unique to online learning.

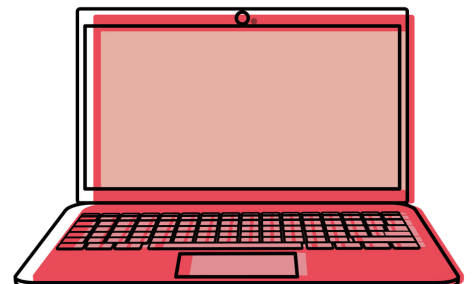
CANVAS

All online courses and many in-person classes use Canvas for course assignments, discussion, grades, and communication. Access Canvas using your OC student email address. **GEN-S 97 Orientation to Canvas** is a great class to teach you how to navigate this important system.



TECHNICAL SUPPORT

- **Laptop, hotspot, and calculator** checkout - **FREE!**
- **Free WiFi** on campus and in the OC parking lots (*need your student email address to log in*)
- **Computer Labs**
- Troubleshoot **account access** for ctclink and email



Contact the **IT HelpDesk**: 360-475-7600 or HelpDesk@olympic.edu

Discover Your Resources

Welcome Center	Bldg 4, Rm 105 / 360-475-7279 / Welcome@olympic.edu
Registration & Records	Bldg 4, Rm 105 / 360-475-7650 / Registration@olympic.edu
Financial Aid	Bldg 4, Rm 105 / 360-475-7650 / Financial Aid@olympic.edu
Advising Center	Bldg 4, Rm 203 / 360-475-7530 / AdvisingCenter@olympic.edu
Assessment & Testing Services (Accuplacer):	Bldg 4, Rm 222 / 360-475-7238 / TestingCenter@olympic.edu
Access Services for Students with Disabilities: ...	Bldg 4, Rm 205 / 360-475-7540 / AccessServices@olympic.edu
Military and Veterans Programs:	Bldg 11, Rm 100 / 360-473-2821 / MVP@olympic.edu
SING (Students in Need Group):.....	Bldg 4, Rm 207 / 360-475-6817 / SING@olympic.edu
Workforce Development:.....	Bldg 4, Rm 204 / 360-475-7555 / WFD@olympic.edu
IT Help Desk	360-475-7600 / HelpDesk@olympic.edu

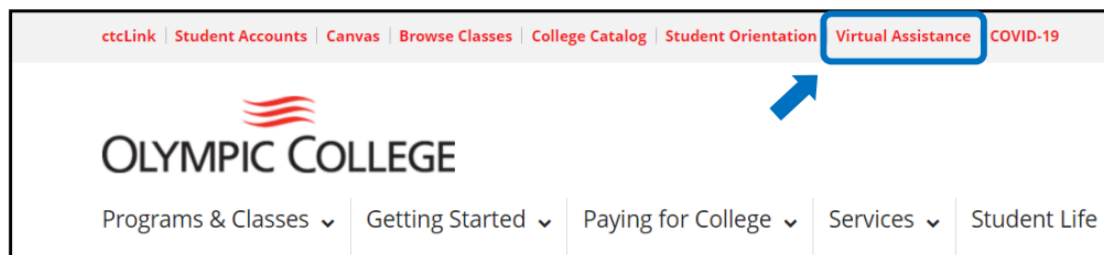
OC Poulsbo Student Services:360-394-2725 (First Floor)
 OC Shelton Student Services:360-432-5400 (Palmer Student Center)

STUDENT SERVICES VIRTUAL OFFICE

Get live help from anywhere! The Student Services Virtual Office is available
Monday-Thursday 8 am - 4:30 pm via Zoom or phone.

Admissions • Registration • Financial Aid • Advising • Cashier • Access Services • Counseling • Military & Veterans Programs

Click “Virtual Assistance” at the top of the OC website.



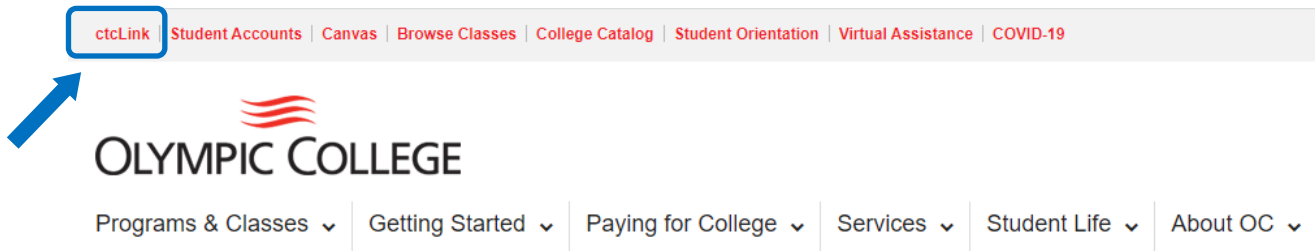
FREE SERVICES FOR STUDENTS!

Computer Labs
 Counseling Services
 Career Center
 Library
 Tutoring
 Writing Center
 Math/Physics Study Center
 MESA: Math, Engineering and Science support

Students in Need Group
 Food Pantry
 Fitness Center
 Athletic Events
 Student Government
 Clubs and Organizations
 Security Escort
 And More!

How to Activate Your ctcLink Student Account

1. Choose ctcLink on the www.olympic.edu homepage or type the url based on your device.



2. Click on 'Activate Your Account'.

A screenshot of the ctcLink activation page. At the top is the ctcLink logo. Below it, the text 'Washington State Community and Technical Colleges' is displayed. Underneath is the label 'ctcLink ID' followed by a text input field. Below the input field is a blue button labeled 'Next'. At the bottom left, there is a link for 'Password Help'. At the bottom right, there is a link for 'How to Enable Screen Reader Mode'. A blue arrow points to a button labeled 'Activate Your Account' at the very bottom of the page.

3. Enter your first and last name and date of birth as shown below.

A screenshot of the ctcLink activation form. At the top is the ctcLink logo, followed by the text 'WASHINGTON COMMUNITY AND TECHNICAL COLLEGES'. Below this is the heading 'Activate Your Account'. The form contains four fields: '*First Name' with a text input field, '*Last Name' with a text input field, '*Date Of Birth (MM/DD/YYYY)' with a date picker, and '*ID Type' with a dropdown menu set to 'ctcLink ID (new)' and an 'ID' text input field. A yellow 'Submit' button is located at the bottom right.

4. Type your ctcLink ID exactly as it appears in your acceptance email.
5. Click 'Submit'.
6. Choose your password recovery options for later in case you need to reset it in the future.
7. Choose & confirm your Password. It must be at least 8 characters and include upper-case, lower-case, and a number or special character.
8. Click OK and then close the activation window to return to the ctcLink login page.
9. Explore your ctcLink and familiarize yourself with the tools available to you.

For assistance and questions, please email us at welcome@olympic.edu

How to Activate Your OC Student Email

1. Start at the Olympic College Homepage: olympic.edu
2. Click Services, then click “**Student Account Activation**” under Student Account Management to the right

ctcLink | Student Accounts | Canvas | Browse Classes | College Catalog | Student Orientation | Virtual Assistance | COVID-19

OLYMPIC COLLEGE

Programs & Classes ▾ | Getting Started ▾ | Paying for College ▾ | **Services ▾** | Student Life ▾ | About OC ▾

OLYMPIC COLLEGE [Password Reset & Account Activation](#) | [User Name Lookup](#) | [Forgot my ctcLink ID](#)

Student Account Management

New Students: Activate your OC student email account.

Current Students: Reset your password.

☒ Authenticate via ctcLink Login
☐ Authenticate via Email

ctcLink ID:
ctcLink Password:
New email password:
Confirm new email password:

Note: New passwords must adhere to the following:

- at least 10 characters
- at least 1 number or symbol
- at least 1 capital letter
- at least 1 lower-case letter
- cannot contain any part of your first name, last name, or username (email address)
- must be different than previous passwords

Access your email account here: <http://portal.office.com>

3. Enter your ctcLink Student ID and password, then create and confirm a password for your student email that meets the displayed complexity requirements.
4. Click “Submit” : Please write down your email and password.

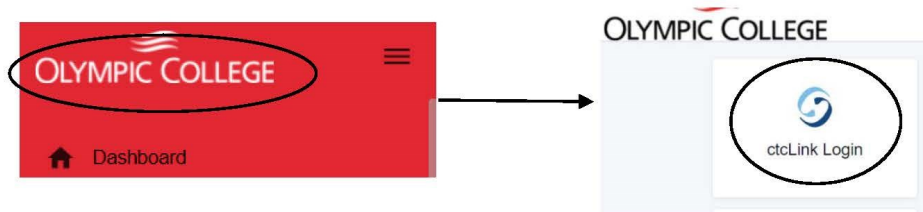
Note:

- You’ll use your student email address and password to login to your student email, Canvas, and campus WiFi
- Your email address is typically FirstNameLastName@student.olympic.edu

How to Register for Classes

Registering for Classes With "Browse Classes" Portal

1. Go to olympic.edu and click on "Browse Classes" at the top in the red links.
2. You will now need to sign into your student portal. Click on the white Olympic College logo in the red menu. This will allow you to sign into ctcLink and provide you with other helpful links.



3. You are now logged in and you should see the red menu populated with your student Information. You can view the class schedule in Class Information > Class Search.

A screenshot of the 'Class Search' interface. On the left is a red sidebar menu with options: Dashboard, Schedule, Class Information (selected), Class Search (checked), Browse Classes, and Course Catalog. The main area has a search criteria section with dropdowns for Term (FALL 2021), Acad Career (Undergraduate), and Subject. It also includes input fields for Catalog #, Keyword, and Class Number. Below these are 'More Filters' (with a red '2' badge), a red 'Search' button, and a 'Reset Filters' button. A checkbox for 'Show Open Classes Only' is also present.

4. Choose the class you are looking for in the "Subject" drop down menu. If you know the class number (i.e. ENGL& 101) you can put the number (101) in the "Catalog #" box. To see only open classes, click on "Show Open Classes Only".
5. You will get all the open sections of the class you selected. Once you found one that works for you, click on the section and it will expand to show you more class information and enrollment buttons. This is where you can add classes to your cart and/or enroll.

A screenshot of the class details page for 'English Composition I | ENGL& 101'. At the top is a table with columns: SECTION, DAYS, START, END, ROOM, DATES, INSTRUCTOR, UNITS, STATUS, INSTRUCTION MODE, and SESSION. One section is expanded, showing details for '12-LEC (15324)'. Below the table, the page is divided into four sections: INFORMATION, DETAILS, TEXTBOOKS, and AVAILABILITY. The INFORMATION section lists Class Number (15324), Career (Undergraduate), Session (Regular Academic Session), Units (5 units), Grading (Graded), and Description. The DETAILS section lists Instructor (Carmen Hoover), Dates (09/20/2021 - 12/10/2021), Meets (We 1:00pm - 3:15pm), Instruction Mode (Web Enhanced), Room (Shelton Bldg S2, Room 121), Location (Shelton), and Components (Lecture Required). The TEXTBOOKS section has a 'Bookstore' button. The AVAILABILITY section shows Status (Open), Seats Open (10/20), and Wait List Open (20/20). At the bottom right, there are three buttons: 'Share', 'Add To Cart', and 'Enroll' (which is circled in black).

How to Register for Classes

6. You will get a dialog box allowing you to put in a permission number. You can bypass this and click "Save." You are now registered for classes or added classes to your cart.

Enrollment options

ENGL& 101: English Composition II | 12 - 15324

Permission Number

Cancel Save

7. If you need to enroll in your classes from your shopping cart you can go down to "Enrollment" in the red menu and click on "Shopping Cart." Select the classes you'd like to enroll in and click enroll.

Dashboard

Schedule

Class Information

Enrollment

Enrollment Dates

Planner

Shopping Cart

Drop Classes

Term: FALL 2021

Schedule Add Class

Search

Delete Validate Enroll

CLASS	DESCRIPTION	DAYS	START	END	INSTRUCTOR	UNITS	STATUS
ASTRO 101 C1 LEC (18076)	Introduction to Astronomy	ATW	-	-	David Tong	5	2/35
MATHS 141 C2-LEC (17175)	Precalculus I: Algebra	MoTuWeThFr	8:00 am	8:50 am	Ariana Wado	6	1/25

8. Lastly, check your schedule. In the red menu, click "Schedule". You will get a calendar view. In the top right you can switch to list view for a better view.

OLYMPIC COLLEGE

Schedule

Download (.ics)

Sep 26 - Oct 02

Today

Time Period: Week

Schedule: Class Schedule, Class Exams, ...

Class Schedule Class Exams Wait List Classes

Instructional videos

are available online to walk you step-by-step through the account activation and course enrollment processes. Follow the **"Welcome Enrollment Steps"** in the **"Student Orientation"** link on our website.

ctcLink | Student Accounts | Canvas | Browse Classes | College Catalog | Student Orientation | Virtual Assistance | COVID-19

OLYMPIC COLLEGE

Programs & Classes | Getting Started | Paying for College | Services | Student Life

Paying for College

TUITION, FEES, AND BOOKS



Tuition and fees are the costs for taking classes at your college.

** Tuition and Fees listed below are 2021-22 rates. 2022-23 rates will be updated in Summer 2022.*

Tuition*: This amount can vary based on the number of credit hours you take and whether you're an in-state or out-of-state student. Below are resident rates. *For more information on tuition and fee details, including non-resident rates, visit our website at [olympic.edu/paying-college/tuition-fees](https://www.olympic.edu/paying-college/tuition-fees).*

- 15 credits = \$1,447.30
- 12 credits = \$1,275.42 (**Full-Time status = 12 or more credits**)
- 5 credits = \$580.25
- 1 credit = \$116.05

Fees*: In addition to tuition there are set fees that pay for certain services for students.

- Student Service: \$2/credit (max \$20)
- Technology Fee: \$3.50/credit (max \$35)
- Security Enhancement Fee: \$20
- Individual class fees (cost varies by class)

Books and Supplies: You'll need books and other course materials, available at the OC Bookstore either on the Bremerton campus or online. You may be able to lower these costs by buying used textbooks or renting them. Free textbook lending is available for students in need through the SING office in Bldg 4, Rm. 207.

Some instructors use Open Educational Resources ("O.E.R.") that are low cost alternative to standard

WHEN AND HOW TO PAY

- **Tuition is due by the first day of the quarter** . You will be dropped from classes if you do not meet the tuition deadline.

Before the first day, you must:

- ⇒ Pay in full, or
- ⇒ Enroll in payment plan, or
- ⇒ Be covered by a ctclink 'hold' from your funding department
(ie. Financial Aid, Military Veteran Benefits, or Workforce Development)

- Pay in the "Financial Account" tile in ctclink Student Homepage, in person in Bldg 4, or by phone at 360-475-7181.
- Sign up for the **Tuition Payment Plan** to pay your tuition in installments.

For more information and instructions on how to pay tuition or set up a payment plan, visit the Cashier's website at: <https://www.olympic.edu/paying-college/how-pay>

Paying for College

FINANCIAL AID

Types of Financial Aid:

FAFSA or WASFA: one application to be considered for federal, state, and institutional grants, loans and work-study jobs. Amount awarded is based on financial need.

- Find out more or register for a financial aid workshop at olympic.edu/paying-college/financial-aid.
- Submit the FAFSA or WASFA **–AND–** Submit the required follow-up tasks listed in your ctclink account
- Call 360-475-7650 or email financialaid@olympic.edu

Workforce Development:

- See if you qualify by completing this short survey - StartNextQuarter.org.
- Call 360-475-7166 or email wfd@olympic.edu

Military Benefits:

- See Military and Veteran Programs at olympic.edu/services/military-and-veteran-programs.
- Call 360-473-2821 or email MVP@olympic.edu

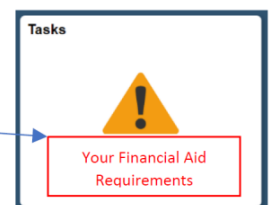
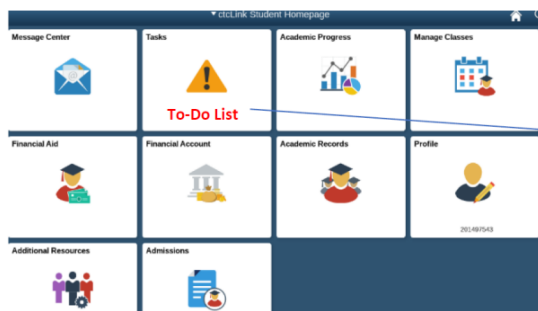
Scholarships: The Olympic College Foundation offers hundreds of scholarships each year based on financial need and/or academic merit. See olympic.edu/paying-college/financial-aid/scholarship-opportunities.

Students receiving financial aid through FAFSA are **NOT** required to be enrolled full-time. If you register for less than 12 credits, simply submit an **Enrollment Status Change** form to the Financial Aid Office.



Check your Financial Aid Status and Tasks in ctclink often

After submitting a Financial Aid application, you must check your financial aid status in ctclink and submit all **required follow-up tasks** as soon as possible to complete the process and receive your aid.



What Do I Do Next?

❑ **Activate your ctcLink student account and OC student email**

- ⇒ Your student accounts give you access to **email**, **campus computer login**, **Canvas**, and **Wi-Fi**.
- ⇒ See pages 8-9

❑ **Submit your COVID-19 vaccine verification or request for exemption**

- ⇒ See page 15

❑ **Determine your math and English placement**

- ⇒ See page 5

❑ **Make an appointment with a Student Success Coach**

- ⇒ Student Success Coaches are here to help you make your education a success!
- ⇒ Meet with a coach to **choose your first quarter classes**, **make an academic plan**, and get connected to resources.
- ⇒ Fill out the Advising Appointment Request Form on the Advising website: **olympic.edu/advising** (highly recommended), or call the Advising Center at 360-475-7530.

❑ **Determine your funding and/or financial aid**

- ⇒ See page 12-13

❑ **Get your student ID and parking pass**

Your ID card and parking pass are included with your student tuition and fees. You can get them in the Safety & Security Office in Bldg 4, Rm 101, or in the Student Services Office at OCP and OCS.

- ⇒ To get your ID, bring proof of class registration and a valid photo ID.
- ⇒ To get your parking pass, visit <https://www.permitsales.net/olympic>

❑ **Make an appointment with Access Services (if applicable)**

- ⇒ Access Services coordinates accommodations for students with disabilities.
- ⇒ Call 360-475-7540 or email Access.Services@olympic.edu

❑ **Check your student email account often!**

- ⇒ OC faculty and staff communicate via email. Don't miss important announcements and deadlines!
- ⇒ See page 9 for how to activate your account.



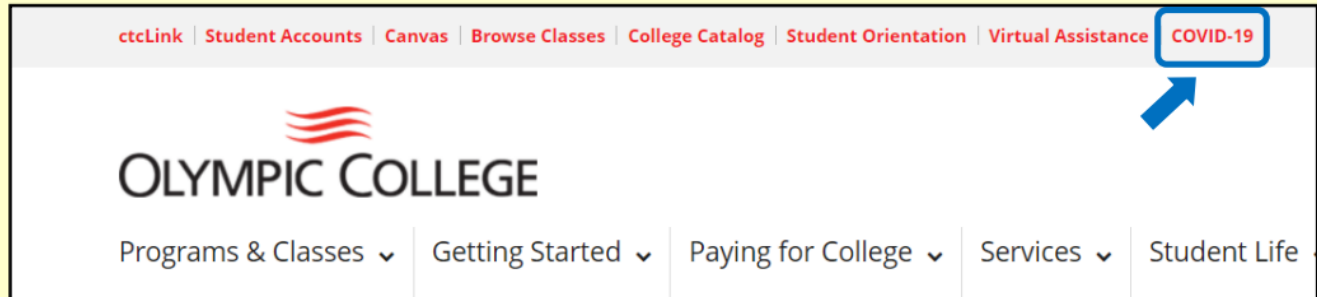
NOTES

COVID-19 Vaccine Verification

All students who participate in on-campus courses, activities, or other operations at Olympic College locations are required to be fully vaccinated against COVID-19 or have an approved medical or religious exemptions on file.

You are blocked from registering for in-person classes until you have completed your verification.

For more information and instructions and other up-to-date information, see our website:



Course Planning Worksheet

Use this worksheet to create a wish list of classes you would like to take next quarter

Name _____

ctcLink ID Number _____

I want to be: ☐ Full Time (12 or more credits) ☐ Part Time (less than 12 credits)

What is your intended Program/Major? _____

Examples: Undecided, Biology, Business, Computer Science, Education, Engineering, Psychology, Welding, etc.

All Students:

- Students without prior college experience should enroll in **COLL-110 college Success (2 credits)**
- If you have received your math and/or English placement, choose either a math or English class (or both if you feel comfortable doing so)
 - ◆ My math placement: _____
 - ◆ My English placement: _____

Students in the Associate of Arts – Direct Transfer Degree (AA-DTA):

- Use the AA DTA worksheet or College Catalog to browse “Courses Meeting Graduation Requirements in Associate Degrees”
- Think about your favorite subjects – what excites you the most?! Write your THREE favorite subjects in the table below.
- Use the online College Catalog to read course descriptions of classes in those subjects
- Click the “Browse Classes” link at the top of the OC website for the current class schedule

Students in Business, Associate of Science, Nursing, and Professional/Technical Degrees or Certificates:

- Find your program in the online Olympic College Catalog and identify the classes that are required for your degree
- Use the College Catalog to read course descriptions of required classes
- Write a wish list of 3-4 required classes in the table below
- Click the “Browse Classes” link at the top of the OC website for the current class schedule

NEXT STEP:

Make an appointment with a Success Coach to create an Academic Plan and chose your classes for next quarter. Please fill out an appointment request form here:

olympic.edu/advising



Course/Subject	Class Number (# in parentheses)	Credits	Location	Days/Times
COLL-110 College Success		2		
Gen-s 97 Orientation to Canvas (Free!)		0		
English				
Math				