

***Board of Trustees Regular Meeting Minutes  
November 16, 2021***

**5:30 pm** Regular Board of Trustees Meeting

**Zoom Link:** <https://olympic.zoom.us/j/97767702323?pwd=TmlLVjJgenRlRVNiaDFaVFpsWHhtUT09>

**Meeting ID:** 977 6770 2323

**Meeting Password:** OCBOT1116

Trustee Miller called the Board of Trustees regular meeting to order at 5:33 p.m.

**Board Members in Attendance:**

Tom Eckmann Harriette Bryant Frankie Coleman Candelario Gonzalez Cheryl Miller

**Others in Attendance:**

Marty Cavalluzzi, President

H. Bruce Marvin, Assistant Attorney General

Adam Morris, Chief of Staff (minutes)

**A. Study Session**

**1. Re-Entry Program - Rep. Tarra Simmons, Cheryl Nunez, & Andre Henderson**

- Representative Tarra Simmons, 23<sup>rd</sup> Legislative District, Cheryl Nunez, Vice President for Equity & Inclusion, and Andre Henderson presented to the Trustees on the Re-Entry Program. The presentation covered:
  - o Rep. Simmons introduction of herself and her work in the Legislature around re-integration of formerly incarcerated individuals;
  - o Cheryl Nunez presented background information relating to incarceration in Washington state, and an overview of the recent legislation related to formerly incarcerated individuals, such as:
    - Executive Order 16-05
    - House Bill 1533
    - Senate Bill 5433

- WA Fair Chance to Education Act
- WA Fair Chance Act
- New Hope Act
- House Bill 1044
- FAFSA Simplification Act
- Andre Henderson presented on his background, the effects of education/community college on his life, as well as:
  - The OC Reentry Collective
  - Barriers for formerly incarcerated people
  - Reentry Legal Aid
  - Reentry Navigator position created at Olympic College
- There was no further discussion nor questions. Chair Miller applauded their efforts in this area. Trustee Bryant offered her appreciation of the presentation.

## **B. Communication Items**

### **1. Introduction of New Olympic College Employees**

- Amy Hatfield, Dean for Workforce Development and Basic Studies, introduced Mike Konsmo, Director of Program Development & Worker Retraining, to the Board of Trustees
- Amy Hatfield, Dean for Workforce Development and Basic Studies, introduced Danessa Gray, Program Coordinator – Workforce Development & Basic Studies, to the Board of Trustees
- Teresa McDermott, Associate Dean for Transitional Studies, introduced Cynthia “Cindy” Frederick, Full-Time Basic Studies Faculty, to the Board of Trustees.
- Teresa McDermott, Associate Dean for Transitional Studies, introduced Mary Ly-Nguyen, Program Coordinator – Career Center, to the Board of Trustees.
- Beccie Seaman, Dean for Social Sciences & Humanities, introduced Brittany Roberts, Full-Time English Faculty, to the Board of Trustees.
- Beccie Seaman, Dean for Social Sciences & Humanities, introduced Brittany Roberts, introduced Odessa Ogo, Full-Time English Faculty, to the Board of Trustees.

### **2. Report off the Board of Trustees**

- Trustee Miller read a statement of unanimous support for President Cavalluzzi after the completion of his annual performance evaluation. The statement also expressed support for the administrations Institutional Priorities of: Governance Implementation, Budget, Culture Change, Strategic Planning, and Closing Equity Gaps. Additionally, Chair Miller addressed civility and communication expectations during Board meetings.
- Trustee Bryant reported on her had nothing to report.
- Trustee Eckmann reported on had nothing to report.
- Trustee Gonzalez had nothing to report.
- Trustee Coleman had nothing to report.

### **3. Communication from the Public**

- Ted Baldwin, Full-Time Chemistry Faculty Member, addressed the Board of Trustees. Mr. Baldwin commented on his experience teaching on campus this fall, the new Shared Governance system, and concerns relating to administrative evaluations.
- Val Torrens, Adjunct Faculty Member, addressed the Board of Trustees. Ms. Torrens commented on adjunct faculty issues and welcomed the new faculty introduced at the meeting.
- Larry Blain, Adjunct Faculty Member, addressed the Board of Trustees. Mr. Blain commented on the Human Resources Board Report (specifically the Pay Equity Analysis for administrative/exempt staff), inequity created by the High-Demand funding legislation, and to consider adjunct increases in the next round of negotiations.
- JD Pellock, Full-Time Chemistry Faculty Member, addressed the Board of Trustees. Mr. Pellock commented on his experience at OC Poulso during the pandemic, transitioning back to face-to-face teaching, and planning for Winter and Spring quarters.

## **C. Reports to the Board**

### **1. Student Government of Olympic College Report to the Board of Trustees**

- Mr. Brandon Gall, President of the Student Government of Olympic College (SGOC), to the Board of Trustees. Mr. Gall addressed the Board and his comments focused on:
  - o Thanksgiving Meal Basket Project;
  - o SGOC Climate Survey to explore student needs will be opened for two weeks, starting November 22<sup>nd</sup>;
  - o Student Representatives to Tenure Committees;
  - o Locker Room Renovation Project underway in collaboration with OC Athletics;
  - o Information & Involvement Experience (I2X) Event;
  - o Student Comments gathered since last Board of Trustees Meeting;

### **2. Washington Public Employees Association Report to the Board of Trustees**

- Nora Downard, Shop Steward, addressed the Board of Trustees. In her comments, Ms. Downard discussed:
  - o Her meeting with Trustees Miller and Bryant;
  - o The Labor Management Communication Committee (LMCC) meeting. Topics included:
    - Incivility in a public forum;
    - Governance System;
    - Unfilled Classified Positions;
    - Demand to Bargain for the Student Services reorganization;
- Trustees Miller and Bryant thanked for report and recent conversation.

### **3. Association of Higher Education Report to the Board of Trustees**

- Craig Goodman, President of the Olympic College Association of Higher Education, addressed the Board of Trustees. Mr. Goodman's report included:
  - o Thanked faculty who joined this evening;
  - o Welcomed new faculty;
  - o AHE is supportive of decision to require students to provide proof of vaccination;

- COVID-19 Concerns;
- Thanked interim Vice President for Instruction Martin Cockroft for his help securing COVID Relief funds to help train faculty in teaching online and Trauma Informed Care;
- Contract negotiations are being moved to mediation with PERC;
- Informed the Board that as he will be teaching on Tuesday nights in Winter quarter, he will have other union officials give the reports;

#### **4. Faculty Senate Report to the Board of Trustees**

- Elisabeth Briggs, Chair – Faculty Senate, provided a report to the Board of Trustees. Ms. Briggs’ report included:
  - Comments on course scheduling;
  - An update on the hiring committee for the Vice President for Instruction and recruitment process;
  - Support for the change to the Student Vaccination policy;
  - Working on approving faculty appointments to new Governance system committees/councils;
  - Encouragement to the Board to meet the faculty;

#### **5. President’s Report to the Board of Trustees**

- Dr. Marty Cavalluzzi, President, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

#### **6. Instruction’s Report to the Board of Trustees**

- Martin Cockroft, interim Vice President for Instruction, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

#### **7. Student Services’ Report to the Board of Trustees**

- Dr. Brendon Taga, Vice President for Student Services, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

#### **8. Administrative Services Report to the Board of Trustees**

- Ron Ellison, Vice President for Administrative Services, submitted a written report to the Board of Trustees.
- Mr. Ellison updated the Board of Trustees on the impacts of recent weather on the campus. In total, three trees were either uprooted or damaged. Some minor water damage. The storm impacts being still being triaged and addressed.
- There were no further questions or comments by the Board.

#### **9. Equity & Inclusion’s Report to the Board of Trustees**

- Cheryl Nunez, Vice President for Equity & Inclusion, submitted a written report to the Board of Trustees.
- Trustee Bryant thanked Ms. Nunez for her efforts.

#### **10. Human Resource's Report to the Board of Trustees**

- Joshua Masters, Interim Executive Director for Human Resources, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

#### **11. Information Technology's Report to the Board of Trustees**

- Evelyn Hernandez, Chief Information Officer, submitted a written report to the Board of Trustees.
- Trustee Bryant wanted to acknowledge Madison Andrews departure and for her service to the College.

#### **12. Office of Institutional Effectiveness' Report to the Board of Trustees**

- Dr. Allison Phayre, Executive Director of the Office of Institutional Effectiveness, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

#### **13. Olympic College Foundation's Report to the Board of Trustees**

- Trevor Ross, Executive Director of the Olympic College Foundation, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.
- The Trustees thanked Mr. Ross and his team for distributing over \$300k in scholarships to OC students.

#### **14. Chief of Staff's Report to the Board of Trustees**

- Adam Morris, Chief of Staff, submitted a written report to the Board of Trustees.
- There were no further questions or comments by the Board.

### **D. Consent Items**

#### **1. Approval of the draft minutes for the October 18, 2021 Special Board of Trustees Meeting**

- Trustee Bryant made a motion to approve the draft minutes for the October 18, 2021 Special Board of Trustees Meeting as presented. Trustee Coleman seconded the motion. A vote was held and was in favor of approving the October 18, 2021 Special Board of Trustees Meeting minutes as presented (5 – yes; 0 – no; 0 – abstaining).

#### **2. Approval of the draft minutes for the October 19, 2021 Regular Board of Trustees Meeting**

- Trustee Bryant made a motion to approve the draft minutes for the October 19, 2021 Regular Board of Trustees Meeting as presented. Trustee Coleman seconded the motion. A vote was held and was in favor of approving the October 19, 2021 Regular Board of Trustees Meeting minutes as presented (5 – yes; 0 – no; 0 – abstaining).

**3. Approval of the draft minutes for the November 1, 2021 Special Board of Trustees Meeting**

- Trustee Bryant made a motion to approve the draft minutes for the November 1, 2021 Special Board of Trustees Meeting as presented. Trustee Coleman seconded the motion. A vote was held and was in favor of approving the November 1, 2021 Special Board of Trustees Meeting minutes as presented (5 – yes; 0 – no; 0 – abstaining).

**E. Information/Action Items**

**1. Information Item: Yearly Events Calendar – November 2021**

- Adam Morris presented the Yearly Events Calendar – November 2021 Information Item to the Board of Trustees.
- There were no questions nor discussion.
- The Board accepted the Yearly Events Calendar Information Item.

**2. Information: Budget Update - Month Ending September 2021**

- Angela Hamilton, Interim Director of Business Services, and Ron Ellison, Vice President for Instruction, presented the Budget Update - Month Ending September 2021 Information Item to the Board of Trustees.
- There were no further questions or comments by the Board.
- The Board of Trustees accepted the Budget Update – Month Ending September 2021 Information Item.

**3. Information Item: Retirement of Steve Rice as a Bremer Trust Trustee**

- Marty Cavalluzzi, President, presented the Retirement of Steve Rice as a Bremer Trust Trustee Information Item to the Board of Trustees.
- John Mitchell thanked Steve Rice for his service to the Trust and community.
- Steve Rice introduced himself and announced his retirement from his practice and the Bremer Trust.
- There were no further questions or comments by the Board.
- The Board of Trustees accepted the Retirement of Steve Rice as a Bremer Trust Trustee Information Item.

**4. Action Item: Bremer Trust Alternate Trustee Recommendation**

- Marty Cavalluzzi, President, presented the Bremer Trust Alternate Trustee Recommendation Action Item to the Board of Trustees.
- A period of discussion was held. No alternate Bremer Trust Trustee recommendations were made. The Board of Trustees elected to not make an alternate trustee recommendation to the Bremer Trust in the replacement of Steve Rice.

- 5. Action Item: Support of the Nomination made by the Bremer Trust to Replace Steve Rice**
  - Marty Cavalluzzi, President, presented the Support of the Nomination made by the Bremer Trust to Replace Steve Rice Action Item to the Board of Trustees.
  - A period of discussion was held during which the Board of Trustees decided to support the nomination made by the Bremer Trust to replace Steve Rice – Joan Hanten. Trustee Bryant made a motion to support the Bremer Trust’s nomination to replace Steve Rice – Joan Hanten. Trustee Eckmann seconded the motion.
  - A vote was held and was in favor of approving the Support of the Nomination made by the Bremer Trust to Replace Steve Rice – Joan Hanten (5 – yes; 0 – no; 0 – abstaining).
  
- 6. Action Item: Support of Bremer Trust Trustee Barbara Stephenson's Extension**
  - Marty Cavalluzzi, President, presented the Support of Bremer Trust Trustee Barbara Stephenson's Extension Action Item to the Board of Trustees.
  - There were no further questions or comments by the Board.
  - Trustee Bryant made a motion to support the extension of Bremer Trust Trustee Barbara Stephenson’s term as trustee. Trustee Coleman seconded the motion.
  - A vote was held and was in favor of supporting the extension of Bremer Trust Trustee Barbara Stephenson’s term as trustee. (5 – yes; 0 – no; 0 – abstaining).
  
- 7. Action Item: Resolution Authorizing Olympic College Bremerton Welding Shop Renovation Cost Increase**
  - Marty Cavalluzzi, President, presented the Resolution Authorizing Olympic College Bremerton Welding Shop Renovation Cost Increase Action Item to the Board of Trustees.
  - There were no further questions or comments by the Board.
  - Trustee Eckmann made a motion to approve the Resolution Authorizing Olympic College Bremerton Welding Shop Renovation Cost Increase. Trustee Bryant Seconded the motion.
  - A vote was held and was in favor of approving the Resolution Authorizing Olympic College Bremerton Welding Shop Renovation Cost Increase (5 – yes; 0 – no; 0 – abstaining).
  
- 8. Action Item: Re-Employment of Off-Cycle Probationary Tenure Track Academic Employees for 2021-2022**
  - Martin Cockroft, interim Vice President for Instruction, presented the Re-Employment of Off-Cycle Probationary Tenure Track Academic Employees for 2021-2022 Action Item to the Board of Trustees.
  - There were no further questions or comments by the Board.
  - Trustee Eckmann made a motion to approve the Re-Employment of Off-Cycle Probationary Tenue Track Academic Employees for 2021-2022 Action Item. Trustee Bryant seconded the motion.
  - A vote was held and was in favor of approving the Re-Employment of Off-Cycle Probationary Tenure Track Academic Employees for 2021-2022 Action Item (5 – yes; 0 – no; 0 – abstaining).

**F. Work Session**

- The Board of Trustees were presented with the results of their annual self-evaluation. Further review and discussion of Board performance will be an ongoing process.

**G. Executive Session**

- None.

**H. Adjournment**

- Trustee Miller adjourned the meeting at 7:38 p.m.

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