

***Board of Trustees Regular Meeting Minutes
February 27, 2018***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities & Student Services Building, Room 119/121, 1600 Chester Ave, Bremerton, WA, 98337

Trustee Bryant called the Board of Trustees Regular Meeting to order at 5:03 p.m.

Board Members in Attendance:

Harriette Bryant Steve Warner Shannon Childs Cheryl Miller

Others in Attendance:

Marty Cavalluzzi, President
Adam Morris, Executive Assistant to the President
Mary Garguile, Vice President for Instruction
Cheryl Nuñez, Vice President for Equity and Inclusion
Bruce Marvin, Assistant Attorney General
Ted Baldwin, AHE President
Deb Montez, WPEA President
Shannon Turner, SGOC President

The Board read the Mission, Vision and Values.

A. Consent Items

Approval of the draft minutes for the January 16, 2017 Regular Board of Trustees Meeting.

Trustee Childs made a motion to approve the minutes. Trustee Warner seconded the motion. The vote was unanimously in favor of approving the January 16, 2018 minutes.

B. Communication Items

1. Communication from the Public

- None

2. Introduce New OC Staff

- Amy Hatfield, Dean of Workforce Development & Basic Studies, introduced Ellen Handyside who is the new Program Coordinator for the Worker Retraining department.

3. Report of the Student Government of Olympic College (SGOC)

Shannon Turner welcomed new President, Dr. Marty Cavalluzzi, and reported to the Board of Trustees on several topics that they highlighted in their written report to the Board, to include:

- Mr. Turner's recent trip to Olympia, WA to visit the legislators in the College's district and the recent budget passed by the House that was beneficial for Olympic College.
- He thanked new Olympic College Trustee Shannon Childs for meeting with him recently to better understand the needs of the students and learn more about the initiatives they have underway.
- Mr. Turner emphasized the SGOC's support for the diversity efforts of Cheryl Nunez, including the new multicultural series, the MLK Jr. event, inviting Chris Collins to speak, among others.
- John Olson, SGOC Vice President for Communication, was acknowledged by Mr. Turner for his efforts.
- SGOC elections are coming up next month. Information for any interested student can be found online at the College website.

4. Report of the Board

- Trustee Bryant reported her thanks to Dr. Cavalluzzi for accepting the offer to become the 15th President of Olympic College, and thanked the College at large for their patience throughout the presidential search and transition process.
- Trustee Warner reported on his attendance of the Strategic Planning meeting for the Shelton Campus, and on his experience at a recent diversity workshop held on the Bremerton Campus.
- Trustee Childs reported on her various meetings with College stakeholders. She had the opportunity to meet with Dr. Karen Bolton to discuss Guided Pathways, Shannon Turner to learn about Student Government, as well as a guided tour of the new College Instruction Center (CIC) building with David Emmons, Executive Director of the Olympic College Foundation.

5. Report of the President of the College

Dr. Cavalluzzi made his first report to the Board of Trustees. He thanked everyone whose input throughout the hiring process resulted in the Board of Trustees hiring him as the 15th President of Olympic College. Dr. Cavalluzzi briefly covered his schedule, from his first day on contract (2/16) through today's Board of Trustees meeting, before discussing various topics and his experiences with both the external and internal college communities. Topics discussed include:

- External Community:
 - o Interaction with community members; learning their feelings about and experiences at the College.
 - o Attendance at several community events at the Admiral Theater to meet community partners, as well as plans for upcoming events to meet key community stakeholders.
 - o Shannon Turner's trip to Olympia, WA to meet with legislators.
 - o An overview of some bills currently being debated at the state level that would be of grave concern for the College should they pass.
 - o The Town Hall meeting held by Representatives Sherry Appleton and Drew Hansen, as well as Senator Christie Rolfes on 2/17.
 - o A \$700,000 budget appropriation for an Early Childhood Education bachelor's degree at the Poulsbo Campus.
 - o Upcoming visits to the Poulsbo and Shelton campuses.

- The welcome address conducted for 200+ high school students who came for campus tours today.
- Internal Community:
 - Dr. Cavalluzzi's weekly "Free Lunch" series, where he sends an email out to a designated campus group offering a free lunch and conversation to the first 3 respondents. This week Dr. Cavalluzzi reached out to full-time faculty for lunch.
 - Olympic College's attendance at the Dream 2018 conference in Nashville, TN. The college sent an 8 member team (Marty Cavalluzzi, Mary Garguile, Damon Bell, Cheryl Nunez, Allison Phayre, Karen Bolton, Mirelle Cohen, and Sandra Farley) to the conference; the first event since Olympic College has joined the Achieving the Dream Network in January 2018.

6. Report of the Olympic College Washington Public Employees Association (WPEA)

Deb Montez reported to the Board of Trustees on behalf of the WPEA. Topics covered include:

- Welcoming new Olympic College President, Dr. Marty Cavalluzzi.
- The WPEA is accepting submissions and ideas from its members in preparation for the upcoming bargaining cycle.
- The Union is closely watching the Supreme Court Case: Janus v. American Federation of State, County, and Municipal Employees. The outcome of this case will have significant impact on unions nationwide.
- Washington State Engrossed Senate Bill 6617, concerning records disclosure obligations of the legislative branch. This would excuse legislators from the public records act. The bill was introduced 2/22/2018 and has already been passed by the House and the Senate, and is on the Governor's desk for signature. Ms. Montez asked that attendees contact their local legislators about the bill.
- Campus and community events that will be held over spring break.
- This year's Classified Connection retreat. It will be held at Island Lake Park on 5/4/2018, with a theme of: May the 4th Be With You.
- An update on labor management issues. Ms. Montez reports that communication has improved and meetings are going well with administrators. The WPEA is still dealing with issues caused by attrition.

7. Report of the Olympic College Association of Higher Education (AHE)

Ted Baldwin provided an oral report to the Board of Trustees. Topics covered were:

- Welcoming new Olympic College President, Dr. Marty Cavalluzzi.
- The upcoming retirement of 10 senior faculty members, and the loss of institutional knowledge that represents.
- An explanation of the PACE Survey currently being conducted at the College, and the context in which the results should be framed.
- An invitation to the Board of Trustees members to sit-in on classes at the College; he will reach out to the Board members to schedule these visits.

8. Report of the Olympic College Foundation

David Emmons, Executive Director of the Olympic College Foundation, reported to the Board of Trustees on the status of the Foundation and its recent and upcoming activities. Topics covered were:

- The Foundation is hosting its 11th annual Auction & Brunch on Sunday, March 4th at Anthony's in Bremerton with a safari theme. Auction items include an African Safari, "President-for-a-Day," among others.
- The new scholarship system, powered by Award Spring, was reviewed. It is much easier for students and scholarship readers to use. The application period opened yesterday (2/26), and as of 4:00 PM today 366 applications have been received. Faculty and Staff are invited to volunteer to read and score scholarships; anyone interested should contact the Foundation Office directly.
- In conjunction with the Kitsap Community Foundation, the Olympic College Foundation hosted the 2nd annual Estate Planning event in January.
- Amy Lawrence presented at the Alumni Association Lecture Series on Sustainability in Classroom and the Barner Learning Landscape.
- Olympic College Foundation's float in the Kitsap County Non-Profit Parade of Service tied for 1st place with 206 votes received. A \$2500 donation was made to the Foundation for coming in 1st in the voting.
- The annual Alumni Valentine's Day dinner was sold out and a huge success.
- Singer Mandy Harvey was hosted at the Admiral Theater in downtown Bremerton by the Olympic College Alumni Association on February 26. Ms. Harvey is a deaf singer who was 4th runner-up on the America's Got Talent competition.
- A memorial event for longtime Olympic College faculty member Bill Harvey was held in the CIC Theater. The memorial was attended by over 280 alumni and guests.

9. Presentation – Association of College Trustees' National Legislative Summit

- This presentation was tabled until the March 2018 Regular Board Meeting.

C. Study Session

1. Board Coverage of Upcoming Events

- The Board of Trustees reviewed the calendar of upcoming events; no discussion was held.

D. Action/Information Items

1. Information Item: Naming of the plaque on the seats in the William D. Harvey Theater

David Emmons and Dr. Cavalluzzi presented the second reading of the Naming of the plaque on the seats in the William D. Harvey Theater Information Item to the Board of Trustees; the Board accepted the Naming of the plaque on the seats in the William D. Harvey Theater as an information item.

2. Information Item: Naming the College Instruction Center Simulation Lab

David Emmons and Dr. Cavalluzzi presented the second reading of the Naming the College Instruction Center Simulation Lab Information Item to the Board of Trustees; the Board accepted the Naming the College Instruction Center Simulation Lab as an information item.

3. Information Item: Black History Month Resolution

Dr. Cavalluzzi presented the Black History Month Resolution Information Item to the Board of Trustees. Board Chair Harriette Bryant read the resolution aloud, and the Board accepted the Black History Month Resolution as an information item.

4. Information Item: Fee Requests

In the absence of Kay Ash, Mary Garguile and Damon Bell presented the Fee Requests Information Item to the Board of Trustees; the Board accepted the Fee Requests as an information item.

5. Action Item: Tenure Status Mary Hackie

Trustee Warner motioned for approval. Trustee Miller seconded the motion. The vote was unanimously in favor of approval.

6. Action Item: Tenure Status Nicholas Schuur

Trustee Warner motioned for approval. Trustee Miller seconded the motion. The vote was unanimously in favor of approval.

7. Action Item: Tenure Status Shannon Potter

Trustee Warner motioned for approval. Trustee Childs seconded the motion. The vote was unanimously in favor of approval.

8. Action Item: Re-Employment of Probationary Tenure Track Academic Employees

Trustee Warner motioned for approval. Trustee Childs seconded the motion. The vote was unanimously in favor of approval.

E. Executive Session

No Executive Session was held during this meeting.

F. Adjournment

Trustee Bryant adjourned the meeting at 6:45 p.m.

This regular board meeting site is barrier free. Information for people with hearing or visual impairments may be provided by calling Access Services at 360-475-7540.