

***Board of Trustees Regular Meeting Minutes
February 16, 2021***

5:30 pm Regular Board of Trustees Meeting

Zoom Link:

<https://olympic.zoom.us/j/99798087392?pwd=enVTWDM5UXBoZmp4eGxnSkhsTHdzUT09>

Meeting ID: 997 9808 7392

Meeting Password: OCBoT-0216

Trustee Bryant called the Board of Trustees regular meeting to order at 5:35 p.m.

Board Members in Attendance:

Tom Eckmann Harriette Bryant Frankie Coleman Candelario Gonzalez

Others in Attendance:

Marty Cavalluzzi, President

H. Bruce Marvin, Assistant Attorney General

Adam Morris, Chief of Staff (minutes)

The Board read the Mission, Vision and Values.

A. Communication Items

1. Communication from the Public

- None

2. Introduction of New Olympic College Employees

- Evelyn Hernandez, Chief Information Officer, and Lynne Kieser, Director System Administration and Desktop Support, introduced Doug Hayman, IT Accessibility Coordinator.

3. Report off the Board of Trustees

- Trustee Eckmann reported on the Board Finance Committee meeting held last week. They are working on a revision of the policy relating to college operating reserves and hopes the board will be presented with it next month.
- Trustee Gonzalez had nothing to report.
- Trustee Coleman had nothing to report.
- Trustee Bryant reported on her attendance of the ATD conference held recently.

B. Reports to the Board

1. Student Government of Olympic College Board Report

- Brooklyn Jennings, SGOC President, updated the Board of Trustees on their recent activities, to include:
 - o Congratulations to the newly tenured faculty members;
 - o Food Pantry Updates – staffed at all 3 campuses with about 10 students/month using the service;
 - o Initial Club Congress Meeting;
 - o Swag bags were sent out to all students this week;
 - o Budget requests being collected – due 2/19;
 - o End of Quarter Survey to students on student needs had 178 responses. Next steps are to review that data and find ways to meet the needs uncovered;
 - o Online Student Lounge is up and running;

2. Association of Higher Education Board Report

- Craig Goodman, President of the Olympic College Association of Higher Education, addressed the Board of Trustees. Mr. Goodman commented on:
 - o The Tenure candidates presented tonight;
 - o High Demand negotiations;
 - o SB 5323 and the impact to Faculty;
 - o The desire for faculty to meet with the Board;

3. Washington Public Employees Association Board Report

- Deb Montez, Chief Shop Steward, addressed the Board of Trustees. In her comments, Ms. Montez discussed:
 - o Congratulations to all newly tenured faculty and those who support that process;
 - o Updates on WPEA Demands to Bargain with OFM, including faculty workload and job description updates;
 - o SB 5323 and impacts on classified staff;
 - o Willingness to meet with Board members;

4. Labor Management Report

- Joshua Masters, Director of Labor Relations, addressed the Board of Trustees. Mr. Masters discussed:
 - o High Demand Funding MOU – only a small handful of colleges currently have signed MOUs. We are not behind in the process and pretty close to finishing it;

- Demands to Bargain – They are a good thing. It is the process set forth in the CBA and they highlight what WPEA thinks are bargainable issues.

5. College Report to the Board of Trustees

- Olympic College President Marty Cavalluzzi presented the College's Report to the Board of Trustees.
- President Cavalluzzi congratulated the newly tenured Faculty members, and opened a question-and-answer period:
 - Trustee Eckmann thanked Dr. Han for documenting the accomplishments of his departments in Administrative Services.
 - Trustee Eckmann asked Evelyn Hernandez to resend the phishing training email mentioned in the report.
 - Trustee Eckmann asked for an oral report from the OC Foundation. Trevor Ross, Executive Director of the OC Foundation reported on the following topics:
 - The reserve account has been grown after its recent depletion;
 - The scholarship reserve has grown as well;
 - The 14th Annual Auction & Brunch will still take place this year, but virtually, and will still be sponsored by Anthony's.
 - Trustee Eckmann inquired about the Residence Hall internet issues and asked what is being done to rectify that. Dr. Taga informed the Board that he is working with the Bremer Trust (who owns the property) to find a resolution.

C. Consent Items

1. Approval of the draft minutes for the January 19th, 2021 Regular Board of Trustees Meeting

- Trustee Eckmann made a motion to approve the minutes as presented. Trustee Coleman seconded the motion. A vote was held and was in favor of approving the January 19th, 2021 Regular Board of Trustees Meeting minutes as presented (4 – yes; 0 – no; 0 – abstaining).
None

D. Information/Action Items

1. Information Item: Yearly Events Calendar

- Adam Morris presented the Yearly Events Calendar Information Item to the Board of Trustees. The Board accepted the Yearly Events Calendar Information Item.

2. Information Item: Faculty Senate Charter Update

- Marty Cavalluzzi, President, and Elisabeth Briggs, Chair – Faculty Council, presented the Faculty Senate Charter Update Information Item.
- A question-and-answer period was held.
 - Trustee Eckmann commented on the small response rate from faculty (55 out of 430, or so) and asked whether they found that concerning? Elisabeth Briggs responded that she felt it was not, considering there are 300 adjuncts who make up that number and typically do not respond to emails for feedback, and considering that the 55

responses is more than the number of people who typically attend Faculty Council meetings in person.

- Trustee Bryant expressed concerns on the ability fill the number of new openings in the Faculty Senate and Governance Committees with unduplicated faculty members. Ms. Briggs felt that it would not be an issue and is a good opportunity to get new voices to table.
- After discussion, the Board of Trustees decided to take final action on the Faculty Senate Charter. Trustee Eckmann made a motion to approve the Faculty Senate Charter as presented. Trustee Coleman seconded the motion. A vote was held and was in favor of approving the Faculty Senate Charter as presented (4 – yes; 0 – no; 0 – abstaining).

3. Information Item: Instructional Calendars 2022-2023 & 2023-2024

- Mary Garguile, Vice President for Instruction, presented the Instructional Calendars 2022-2023 & 2023-2024 Information Item. The Board accepted the Instructional Calendars 2022-2023 & 2023-2024 Information Item.

4. Information Item: Budget Update – Month End December 2020

- Dr. Joseph Han, Vice President for Administrative Services, presented the Budget Update – Month End December 2020 Information Item. The Board accepted the Budget Update – Month End December 2020 Information Item.

5. Action Item: Tenure Status for Christina Camarena

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status for Christina Camarena Action Item. Trustee Eckmann motioned to grant Tenure status to Christina Camarena. Trustee Coleman seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Christina Camarena (4 – yes; 0 – no; 0 – abstaining).
- Dr. Beccie Seaman, Dean of Social Sciences & Humanities, introduced Christina Camarena, who provided comments on her newly granted Tenure status.

6. Action Item: Tenure Status for Angela Krattiger

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status for Angela Krattiger Action Item. Trustee Gonzalez motioned to grant Tenure status to Angela Krattiger. Trustee Eckmann seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Angela Krattiger (4 – yes; 0 – no; 0 – abstaining).
- Dr. Beccie Seaman, Dean of Social Sciences & Humanities, introduced Angela Krattiger, who provided comments on her newly granted Tenure status.

7. Action Item: Tenure Status for Scott Lintelman

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status for Scott Lintelman Action Item. Trustee Coleman motioned to grant Tenure status to Scott Lintelman. Trustee Eckmann seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Scott Lintelman (4 – yes; 0 – no; 0 – abstaining).

- Norma Whitacre, Dean of Business & Technology, introduced Scott Lintelman, who provided comments on his newly granted Tenure status.

8. Action Item: Tenure Status for Candice Morrow

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status for Candice Morrow Action Item. Trustee Eckmann motioned to grant Tenure status to Candice Morrow. Trustee Coleman seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Candice Morrow (4 – yes; 0 – no; 0 – abstaining).
- Dr. Beccie Seaman, Dean of Social Sciences & Humanities, introduced Candice Morrow, who provided comments on her newly granted Tenure status.

9. Action Item: Tenure Status for Joyce Walton

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status for Joyce Walton Action Item. Trustee Coleman motioned to grant Tenure status to Joyce Walton. Trustee Gonzalez seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Joyce Walton (4 – yes; 0 – no; 0 – abstaining).
- Heather Lukashin, Dean of Student Services, introduced Joyce Walton, who provided comments on her newly granted Tenure status.

10. Action Item: Tenure Status for Kidane Yohannes

- Dr. Mary Garguile, Vice President for Instruction, presented the Tenure Status Kidane Yohannes Action Item. Trustee Eckmann motioned to grant Tenure status to Kidane Yohannes. Trustee Coleman seconded the motion. There was no discussion or questions. The vote was in favor of granting Tenure status to Kidane Yohannes (4 – yes; 0 – no; 0 – abstaining).
- Dr. Beccie Seaman, Dean of Social Sciences & Humanities, introduced Kidane Yohannes, who provided comments on his newly granted Tenure status.

11. Action Item: 2021-2022 Re-employment of Probationary Academic Employees

- Dr. Mary Garguile, Vice President for Instruction, presented the 2021-2022 Re-employment of Probationary Academic Employees Action Item. Trustee Eckmann motioned approve the 2021-2022 Re-employment of Probationary Academic Employees Action Item. Trustee Coleman seconded the motion. There was no discussion or questions. The vote was in favor of approving the 2021-2022 Re-employment of Probationary Academic Employees Action Item (4 – yes; 0 – no; 0 – abstaining).

12. Action Item: Update to Instructional Calendar for Academic Year 2021-2022

- Dr. Mary Garguile, Vice President for Instruction, presented the Update to Instructional Calendar for Academic Year 2021-2022 Action Item. Trustee Eckmann motioned to approve the Update to Instructional Calendar for Academic Year 2021-2022 Action Item. Trustee Coleman seconded the motion. There was no discussion or questions. The vote was in favor of approving the Update to Instructional Calendar for Academic Year 2021-2022 Action Item (4 – yes; 0 – no; 0 – abstaining).

E. Study Session

- None.

F. Executive Session

- The Board adjourned at 5:41 p.m. for a 0-minute recess before going into Executive Session at 5:41 p.m.
- The purpose of the Executive Session was to review the performance of a public employee.
- The Board met in Executive Session for 15 minutes.
- The meeting reconvened at 5:56 p.m. out of Executive Session.

G. Adjournment

- Trustee Bryant adjourned the meeting at 7:19 p.m.

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