

***Board of Trustees Retreat Meeting Minutes
August 31, 2017***

8:30 am Board of Trustees Retreat Meeting, Olympic College Poulsbo, Room OCP 119, 1000 Olympic College Way NW, Poulsbo, WA 98370

Trustee Warner called the Board of Trustees Regular Meeting to order at 9:45 a.m.

Board Members in Attendance:

Harriette Bryant Bev Cheney Jim Page Darlene Peters Steve Warner

Others in Attendance:

David Mitchell, President
Judie Jose, Executive Assistant for the Vice President of Student Services
Mary Garguile, Vice President for Instruction
Damon Bell, Vice President for Student Services and Achievement
Cheryl Nuñez, Vice President for Equity and Inclusion
Kay Ash, Vice President for Administrative Services
Joan Hanten, Interim Executive Director of Human Resource Services
David Emmons, Executive Director, Olympic College Foundation
Evelyn Hernandez, Executive Director, Information Technology
Allison Phayre, Interim Director, Institutional Effectiveness
Karen Bolton, Director of Guided Pathways
Shannon Turner, SGOC President

The Board read the Mission, Vision and Values.

A. Communication Items

There was none.

B. Morning Session

1. Dr. Mitchell introduced to the Board two new Cabinet members, Allison Phayre, temporary one-year, Director for the Office of Institutional Effectiveness; Karen Bolton, temporary one-year, Director of Guided Pathways; and Judie Jose, one of three Executive Assistants temporarily assisting the President's office.

2. Civility

It's difficult to anticipate every situation. The college will move forward to create a draft civility policy and present it to the Board. Credit will be given to the people who brought the civility statement forward two years ago, which was a result from Strategic Initiative 2. An academic freedom statement should be included with the civility policy. After the policy is drafted, it was suggested that it should be read at every Board meeting and at other committee and taskforce meetings.

Cheryl presented a PowerPoint presentation, "Incivility in the Workplace."

Break at 10:00 a.m.

Reconvene at 10:15 a.m.

3. Freedom of Speech

There are at least two different types of situations. One group notifies the college and the second group does not notify the college. If the college is informed the group is advised about a free speech area. The walkway from the BSC to CIC building is the designated area. If there is an opposing group, strategies to avoid conflict should be employed.

If there is a planned protest, the College will notify the BPD. The college should also inform the high school nearby.

The Board and Cabinet members will read the article "Freedom of Speech on Campus" from AGB Press. It will be discussed at a separate study session at a future Board meeting.

Trustee Page motioned. Trustee Peters seconded the motion.

4. Equity and Inclusion

Equity and Inclusion is one of the Board goals. Cheryl presented a PowerPoint presentation on "Equity by Design." The presentation touched on the postsecondary education shortfall, progression gaps and completion gaps of Olympic College, and opportunity gap.

Trustee Warner adjourned the meeting at 12:15 p.m. for lunch.

C. Afternoon Session

In the afternoon session the Board and the President discussed challenges and opportunities for the Colleges. Notes were drafted to form the bases of the 2017-2018 Board Goals/Work Plan. That draft plan will be presented at the September Board meeting.

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