

***Board of Trustees Regular Meeting Minutes
November 18, 2014***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Page called the Board of Trustees Regular Meeting to order at 5:02 p.m. He reviewed the College's Mission, Vision, and Values statements.

Board Members in Attendance:

Bev Cheney Jim Page Alice Tawresey Steve Warner

Others in Attendance:

David Mitchell, President
Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Bruce Riveland, Vice President for Administrative Services
Damon Bell, Vice President for Student Services and Achievement
Bruce Marvin, Assistant Attorney General
Arvin Endino, ASOC President

A. Consent Items

Approval of the draft minutes for the October 21, 2014 Regular Board of Trustees Meeting.

Trustee Tawresey made a motion to approve the minutes. Trustee Cheney seconded the motion. The vote was unanimously in favor of approval of the October 21, 2014 minutes.

B. Communication Items

1. Communication from the Public

There was none.

2. Report of the Associated Student Body of Olympic College

Arvin Endino reported that the ASOC held their quarterly club fair – an opportunity for students to meet representatives from the chartered clubs on campus. A Rotaract Club is just getting started. The ASOC also organized an event in Shelton in honor of Hispanic Heritage month; have been working to stock the College food bank; participated in the Code of Conduct

hearings; and conducted their first Ferguson discussion (topic: intercultural communication). They are organizing a school spirit event and looking for the school song. They have not been able to find it and requested the Board's help.

3. Report of the Board

Trustee Warner attended the TACTC's Legislative Action Committee (LAC) Retreat. Trustees Warner and Tawresey attended the TACTC Fall Conference.

Trustee Tawresey met with Candice Merrill, WWU's Director on the OC-Poulsbo campus. Alice intends to promote the WWU baccalaureates and programs offered at OC-Poulsbo to the high schools and service organizations on Bainbridge Island and in Poulsbo.

Trustees Page and Peters enjoyed meeting with the Aspen site visit team and talking about the College. Trustee Page is very proud that Olympic College has been recognized as one of the top ten community colleges in the country. The Trustees agreed that it is a well-deserved honor; they appreciate the hard work and commitment the faculty, staff, and administrators make to achieve the College's mission.

Trustee Page attended the ACCT Leadership Congress. He enjoyed the meeting, appreciated meeting other trustees, and found it to be very informative.

The Trustees noted that there are two new state legislators – Michelle Caldier (26th District Representative) and Dan Griffin (35th District Representative). Both are Olympic College alumni. They look forward to meeting them.

4. Report of the President of the College

David Mitchell introduced Summer Kenesson, Executive Director of Instructional Planning, Assessment and Research and Dave Slown, Executive Director of Human Resources.

Dr. Mitchell attended the ACCT meeting in Chicago. He also attended the TACTC Fall Conference. At the Fall Conference, he participated in a panel discussion of the Aspen Prize and the recognition community colleges in Washington State are getting from the Aspen Institute. He showed the BOT the film the OC Filmmaking Department made for the Aspen site visit team.

Dr. Mitchell also announced that the College's RN-BSN program received a 10-year accreditation from CCNE.

5. Report of the Olympic College Washington Public Employees Association

Candace Alvarez was absent. There was no report.

6. Olympic College Association of Higher Education

Chris Stokke was absent. There was no report.

7. Report of the Olympic College Foundation

David Emmons reported

- The Foundation Board voted to begin a campaign for Olympic College – “Access to Opportunity.” They will begin the research, analysis, and planning phase.
- The College is hosting the Admiral Theatre “School Day Show” programs during the 2014-2015 school year. Members of the College community will attend and welcome students to each event.
- The Foundation sponsored and hosted Leadership Kitsap's “Education Day” on Friday, November 14th.

8. Presentation – Introduction of the OC Volleyball Team

Barry Janusch, OC BSC & Athletic Director, introduced the OC Volleyball Team and Coach Beth Donnelly. They are currently in first place in their division (NWAC). They will be competing in the NWAC Volleyball Championship, November 20-23, at the Tacoma Convention and Trade Center.

<http://www.nwacsports.org/volleyball/championship.php>

Barry also introduced

- Matt Myers – Men’s Soccer – NWAC All-Academic Fall Sports Award recipient;
- Camille Shiflett – Cross Country – NWAC Female Cross Country Athlete of the Week; she led the Cross Country team to a second place finish at the NW Regionals;
- Dan Dittmer – Head Coach of the Cross Country program.

9. Presentation – Collaborative Strategic Plan

The Board skyped with Larry Goldstein, President of Campus Strategies, LLC. He reviewed the Collaborative Strategic Plan going forward. He explained the role of the Academic Task Force and the Support Task Force and the work they will be completing during the 2014-2015 year.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Civility Statement

At the October 21st BOT meeting, the Board liked the language in the Civility statement endorsed by the President’s Council. Their only concern was the reason behind the phrase “while creating positive change.” They did not think the phrase was needed. The statement reads: "Civility is more than mere politeness; it is treating all people - regardless of their points of view, values, beliefs, and interests - with dignity and respect. At every level of authority, power, influence, or privilege in relation to others, each employee has the proportionate responsibility to ensure their own civility, *while creating positive change.*"

Candace Alvarez served on the Strategic Initiative 2 committee; she agreed to review her notes and determine how/why that phrase became part of the statement. Candace spoke with Sarah Cook, another member of the committee, about the meaning of "while creating positive change." Sarah said this was the intent of that portion of the statement. When someone has an issue, the person should come to the table with solutions to make positive change instead of just complaining.

The Board endorsed the Civility statement endorsed by the President’s Council.

D. Action/Information Items

1. Action Item: Associate of Fine Arts degree in Digital Filmmaking

Trustee Warner motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of approving the Associate of Fine Arts degree in Digital Filmmaking.

2. Action Item: Foundation Tender of Gift

Trustee Tawresey motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of accepting the Foundation Tender of Gift for October 15, 2014 to November 14, 2014.

3. Action Item: Student Code of Conduct

Trustee Cheney motioned for approval. Trustee Warner seconded the motion. The vote was unanimously in favor of approving the revised Student Conduct Code. The Board thanked Dr. Bell for organizing the hearings. They noted that the Student Conduct Code supports the College's mission and supports an environment conducive to learning.

4. Action Item: Student Fees

Trustee Warner motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of approving an increase in Student Fees from \$1 to \$2 per credit for up to ten credits.

5. Action Item: Bremer Trustee

Trustee Tawresey motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of approving an extension of John Mitchell's service as a Trustee to the Bremer Trust for a third term to assume the role of managing trustee.

6. Information Item: Award of Tenure

Mary Garguile presented the revised Award of Tenure policy; the Board accepted the award of tenure as an information item.

7. Information Item: Naming OC Residence Halls

Damon Bell presented the Bremer Trust's suggestions for naming the OC residence halls complex "Three Rivers Complex at Olympic College" and the buildings "Skokomish," "Dosewallips," and "Quilcene." The Board accepted the Trust's proposals for naming the OC residence halls as an information item.

Trustee Page recommended talking to Trustee Peters to see if there is a protocol to follow to name the buildings with Native American names.

E. Executive Session

There was no Executive Session.

F. Adjournment

Trustee Page adjourned the meeting at 6:50 p.m.

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