

***Board of Trustees Regular Meeting Minutes
May 16, 2017***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Warner called the Board of Trustees Regular Meeting to order at 5:05 p.m.

Board Members in Attendance:

Harriette Bryant Bev Cheney Jim Page Darlene Peters Steve Warner

Others in Attendance:

David Mitchell, President
Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Damon Bell, Vice President for Student Services and Achievement
Cheryl Nuñez, Vice President for Equity and Inclusion
Kay Ash, Vice President for Administrative Services
Bruce Marvin, Assistant Attorney General
Ted Baldwin, AHE President
Deb Montez, WPEA President
Shannon Turner, SGOC President

The Board read the Mission, Vision and Values.

A. Consent Items

Approval of the draft minutes for the April 18, 2017 Regular Board of Trustees Meeting.
Trustee Page made a motion to approve the minutes. Trustee Cheney seconded the motion. The vote was unanimously in favor of approval of the April 18, 2017 minutes.

B. Communication Items

1. Communication from the Public

There was none.

2. Report of the Student Government of Olympic College (SGOC)

Shannon Turner reported on the SGOC.

- There are two new SGOC officers – Benjamin Carlson, Vice President - OCP and Brandon Walters, Vice President – OCS. Both have agreed to participate in the Presidential Search Advisory Committee along with SGOC President Shannon Turner and Alexys Ramociotti (representing the Veteran/Military student population).
- Valarie St. Pierre-Hodge spoke about the Indigenous Club, a club that is open to all nationalities. It seeks to inform others, through its programs, about the indigenous people that have lived and worked and continue to live and work in the area.
- Student Appreciation Day is Wednesday, May 17.

3. Report of the Board

Trustee Bryant reported that she attended and enjoyed participating in the Classified Connection. Trustee Cheney noted that she attended the Presidential Search Forum at OCB and appreciated the way Trustees Bryant and Peters moderated the forum.

Trustee Page announced that he is running for ACT President; he requested that those Board members not attending the ACT Conference complete the proxy and send it with Trustee Warner to the conference.

4. Report of the President of the College

In addition to his report <in BoardDocs>, Dr. Mitchell reminded the Board that the College will be hosting a reception at the BSC on Tuesday, May 30, 4:00-6:00 pm. The reception will celebrate the College and PSNS & IMF being selected the winner of the AACC 2017 College/Corporate Partnership Award.

Dr. Mitchell informed the Board that the College, in the worst-case scenario, could have to make a decision about using local funds to continue the CIC building project should the State be unable to pass a budget by the end of June. Following a discussion – Trustee Page motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of the College making a decision as necessary.

5. Report of the Olympic College Washington Public Employees Association (WPEA)

Deb Montez reported.

- The WPEA continues to work on negotiations. Dr. Mitchell will be working with the WPEA.
- Classified Connections was successful. Deb thanked Dr. Mitchell and Trustee Bryant for attending. She thanked the departments for the gift baskets, especially the TV from the OCF.
- Deb will be attending Shop Steward training.
- Deb noted the Athletic Hall of Fame, the Spring Awards, and the Diversity Conference. <see Board Coverage of Upcoming Events>

6. Report of the Olympic College Association of Higher Education (AHE)

Ted Baldwin shared the class schedule of instructors inviting BOT to visit their classrooms during spring quarter. <see BoardDocs>

Ted discussed the challenges faculty face in communicating with administration.

7. Report of the Olympic College Foundation

David Emmons, Executive Director of the Olympic College Foundation, reported.

- The OC Alumni Association (OCAA) sponsored the second lecture in the OCAA Speaker Series – Dr. Bob Abel spoke on May 4 *twice*. The committee is looking at six speakers for the next OCAA Speaker Series.
- The Donors and Scholars Celebration will be held Monday, June 5.
- The Alumni Breakfast will be held Thursday, June 8.
- The OC Foundation made over \$16,000 during the Kitsap Great Give.
- The OC Foundation will host the Kitsap Wine Festival. The OCF has collected \$8500 to date in sponsorships and sold 184 tickets.
- The OC Foundation will participate in the Poulsbo Viking Fest’s parade on Saturday, May 20.
- The OCF has worked with OC’s Culinary Arts Institute to make a dessert for community fundraising events. It is working – the cakes are garnering high prices.

8. Presidential Search Report

Trustee Warner provided an update on the presidential search process. To date, there have been three presidential search forums. Forums were held on May 10 at the South Kitsap School District Administration office, on May 12 at the OC-Poulsbo campus, and on May 15 at the OC-Bremerton campus. The trustees reported that the attendees have been honest and open regarding the work of the College; its responsibilities to and in the community; and the traits they would like to see in the next President.

9. Presentation – Diversity & Social Justice Degree Requirement

James Estrella, American Culture & Equity Studies Faculty, and Karen Hulsebosch, Mathematics Faculty, Taskforce Co-Chairs, distributed and reviewed the proposed Diversity & Social Justice Degree Requirement. They proposed a 3-credit diversity and social justice course requirement for students earning an associate degree. James reviewed the diversity & social justice course criteria and offered general recommendations. Karen noted that the faculty strongly supports this requirement.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Study Session – Presidential Search

The Trustees determined the composition and membership of the Presidential Search Advisory Committee (PSAC). The Trustees on the PSAC will contact and invite the recommended members to join the committee.

D. Action/Information Items

1. Action Item: Diversity & Social Justice Degree Requirement

Trustee Peters motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of endorsing the Diversity & Social Justice Degree Requirement.

2. Action Item: Tenure Status – Doug Beck

Trustee Cheney motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of granting Doug Beck tenure. A brief recess was held to congratulate and celebrate Doug's tenure.

3. Action Item: Trustee Leadership Award

Trustee Cheney motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the nomination for the 2017 Trustee Leadership Award.

4. Action Item: SGOc 2017-2018 Budget Approval

Trustee Page motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of accepting the SGOc 2017-2018 Budget.

5. Action Item: Property Purchase

Trustee Bryant motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of accepting the purchase price (\$755,000) for the church property (New Beginning Church building) located at 1410 Ohio Street, Bremerton, WA 98337.

6. Information Item: Quarterly Financial Report

Kay Ash presented the Third Quarter Financial Report (January-March 2017); the Board accepted the Third Quarter Financial Report (January-March 2017) as an information item.

7. Information Item: Posting Policy – First Reading

Cheryl Nuñez presented the draft posting policy; the Board accepted the reading of the draft posting policy as an information item.

8. Information Item: Policy for Reporting Child Abuse and Neglect

Cheryl Nuñez presented the draft policy for reporting child abuse and neglect; the Board accepted the reading of the draft policy for reporting child abuse and neglect as an information item.

E. Executive Session

The Board adjourned at 8:00 p.m. for a 10-minute recess before going in to Executive Session.

The purpose of the Executive Session was to review employee performance.

At 8:10 p.m., the Board met in Executive Session for 30 minutes.

The meeting reconvened at 8:40 p.m. out of Executive Session.

F. Adjournment

Trustee Warner adjourned the meeting at 8:41p.m.

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