

***Board of Trustees Regular Meeting Minutes  
February 16, 2016***

**5:00 pm** Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Warner called the Board of Trustees Regular Meeting to order at 5:00 p.m.

**Board Members in Attendance:**

Harriette Bryant      Bev Cheney      Jim Page      Darlene Peters      Steve Warner

**Others in Attendance:**

David Mitchell, President  
Shawna Bliss, Executive Assistant to President  
Mary Garguile, Vice President for Instruction  
Damon Bell, Vice President for Student Services and Achievement  
Cheryl Nuñez, Vice President for Equity and Inclusion  
Janell Whiteley, Interim Vice President for Administrative Services  
Bruce Marvin, Assistant Attorney General  
Ted Baldwin, AHE President  
Candace Alvarez, WPEA President  
Drayton Jackson, ASOC President

**A. Consent Items**

**Approval of the draft minutes for the January 19, 2016 Regular Board of Trustees Meeting.**

Trustee Page made a motion to approve the minutes. Trustee Peters seconded the motion. The vote was unanimously in favor of approval of the January 19, 2016 minutes.

**B. Communication Items**

**1. Communication from the Public**

There was none.

**2. Introductions**

There were no introductions.

### **3. Report of the Associated Student Body of Olympic College**

Drayton Jackson reviewed his report <see BoardDocs>. Drayton noted that the ASOC went to Olympia to show support for higher education.

Trustee Page complimented Drayton and the ASOC for their stability. Drayton credited Faviola Barbosa, Associate Dean for Student Leadership and Success, for her support.

### **4. Report of the Board**

Trustee Bryant reported that she attended the ACT New Trustee Orientation; she appreciated the opportunity to attend the meeting and the Transforming Lives dinner.

Trustee Bryant also attended the February 9<sup>th</sup> meeting regarding the initiative to support education in Kitsap and Mason counties; she represented OurGEMS.

Trustee Peters attended the Valentine's dinner at OC. She reported that the event was outstanding and hopes to attend next year.

Trustee Peters also attended and appreciated the opportunity to meet and speak with the legislators at the OC-Legislative reception.

Trustee Bryant met and spoke with Representative Drew Hansen, Chair of the House Higher Education Committee.

### **5. Report of the President of the College**

- Dr. Mitchell will be attending Trustee Bryant's confirmation hearing on Thursday, February 18<sup>th</sup>, in Olympia.
- West Sound STEM was in Olympia on February 11<sup>th</sup>. Dr. Mitchell spoke about the successful MESA program.
- The House passed a bill allowing the SBCTC to select up to five colleges to develop and offer programs of study leading to a bachelor's degree in high-demand fields; the bill has moved to the Senate. Cabinet will consider possible new degrees for the College.

### **6. Report of the Olympic College Washington Public Employees Association**

Candace Alvarez reported that the WPEA is getting ready to approve negotiations for the next contract.

### **7. Report of the Olympic College Association of Higher Education**

Ted Baldwin invited some members of the faculty to introduce themselves:

Kevin Blackwell, Computer Information Systems, Full Time Faculty

Karen Bolton, Organizational Leadership and Technical Management, Full Time Faculty

Martin Cockroft, English, Full Time Faculty; Director of the Applied Baccalaureate Program; and Program Lead for the Center for Teaching & Learning

Arlene Plevin, English, Full Time Faculty; member of the Faculty Learning Community in Sustainability

### **8. Report of the Olympic College Foundation**

David Emmons, Executive Director of the Olympic College Foundation, reported:

- The Ninth Annual Auction & Brunch at Anthony's will be held on Sunday, March 6<sup>th</sup>, 10:00 am - 1:00 pm.
- The Alumni Assn and Culinary Arts Dept. Annual Valentine Dinner sold out. Next year, there will be two sittings.

- The College hosted Green Drinks Bremerton on Thursday, February 11<sup>th</sup>. Over 80 business leaders toured the Robert B. Stewart Engineering Building. Students enthusiastically led the tours.

## **9. Presentation – Olympic College Foundation**

David Emmons distributed and reviewed the Olympic College Feasibility Study Report. On January 21<sup>st</sup>, consultants Sue Kubik (eAdvancement) and John Lippincott (CASE Past President) met with the OC Foundation Board to discuss the study. They noted that the community thinks very highly of the leadership at OC and would support a campaign. Specifically, the consultants recommended that the board conduct a 3-million dollar campaign focusing on collecting funds for equipment for the new CIC building, providing monetary support for graduating high school students to complete their first year of college, and raising money for scholarships. The Foundation board voted February 10<sup>th</sup> to conduct the 3-million dollar campaign. Sue Kubik will work on a development plan with the board. John Lippincott will work on the case statement.

## **C. Study Session**

### **1. Board Coverage of Upcoming Events**

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

### **2. Study Session – Update on Strategic Resource Allocation Process**

Dr. Mitchell reviewed the progress that has been made on the Strategic Resource Allocation Process. He referred to the ‘Budget Update’ he wrote for the ‘President’s Winter Newsletter.’ <see BoardDocs>

## **D. Action/Information Items**

### **1. Action Item: Tenure Status Trish Christean**

Dr. Damon Bell introduced Trish Christean. Trustee Peters motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of granting tenure to Professor Trish Christean.

### **2. Action Item: Tenure Status Barbara Farr**

Dr. Mark Harrison introduced Barbara Farr. Trustee Page motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of granting tenure to Professor Barbara Farr.

### **3. Action Item: Tenure Status Allison Wareham**

Amy Herman introduced Allison Wareham. Trustee Bryant motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of granting tenure to Professor Allison Wareham.

- 4. Action Item: Extension of Probationary Tenure Track Period Robert Nash**  
Trustee Bryant motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of granting an extension of the probationary tenure track period to Professor Robert Nash.
- 5. Action Item: Probationary Tenure Status Eugene ‘Craig’ Seybold**  
Trustee Peters motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of granting probationary tenure status to Professor Eugene ‘Craig’ Seybold.
- 6. Action Item: Probationary Tenure Status Guy Houser**  
Trustee Peters motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of granting probationary tenure status to Professor Guy Houser.
- 7. Action Item: Re-Employment of Probationary Academic Employees**  
Trustee Page motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of re-employment of probationary tenure track academic employees.
- 8. Action Item: Calendar Ratification**  
Trustee Page motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of ratification of the 2016-2017 and 2017-2018 instructional calendar. Trustee Warner recommended that there be student representation on the committee. Mary Garguile agreed.
- 9. Action Item: 2015-2016 Board of Trustee Goals Revised**  
Trustee Bryant motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of the revised 2015-2016 Board of Trustee Goals.
- 10. Action Item: Foundation Tender of Gift for January 1, 2016 – February 15, 2016**  
Trustee Page motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the Foundation Tender of Gift for January 1, 2016 – February 15, 2016.
- 11. Action Item: CenCom Building**  
Trustee Page motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of purchasing the CenCom building.
- 12. Information Item: Second Quarter (Oct-Dec 2015) Financial Report**  
Janell Whiteley presented the Second Quarter (Oct-Dec 2015) Financial Report; the Board accepted the Second Quarter (Oct-Dec 2015) Financial Report as an information item.

#### **E. Executive Session**

There was no executive session.

#### **F. Adjournment**

Trustee Warner adjourned the meeting at 6:50 p.m.

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