

OLYMPIC COLLEGE POLICY

TITLE: Publications

POLICY NUMBER: OCP 700-02

REFERENCE: WAC 132C-10-015

The Olympic College policy relating to **Publications** is set forth in Chapter 132C of the Washington Administrative Code.

WAC 132C-10-015 Publications. All printing requests such as programs, recruitment or departmental brochures, booklets, catalog or any other printed matter that requires an expenditure from college funds must be coordinated through the office of public relations. Help in lay-out and design will be provided. The most economical method of production will be secured and all charges will be made to the appropriate departmental budget.

*Recommended by
Submitted to President's Cabinet for Review
Approved by President
Submitted to Board of Trustees
Approved by Board of Trustees
Published in Washington Administrative Code April 15, 1968*