

Comprehensive Evaluation Report

Fall 2009

Olympic College

Commendations

The Commission commends the College for developing a strategic planning process with participation by a full array of campus and community members that provides guidance and sets priorities for initiatives that are transforming the campus; use of the strategic plan was especially evident in the process for funding budget requests. Moreover, the Commission applauds the College's administration, including its Board of Trustees, for developing an inclusive, transparent, and open system of governance where students, campus employees and community members have an opportunity to openly express their opinions and offer suggestions that are fully considered by the administration. Further, the Commission finds laudable that College's commitment to adult education evidenced by creating and funding full-time faculty positions congregating educational services from off-campus to on-campus, and promoting connectedness among adult education faculty by including them in the new building. In addition, the Commission commends the College Libraries, Media Services, and Information Technology area for serving the institution admirably with limited staff, and contributing significantly to the education provided by the College and its faculty. The Commission commends the College's nursing faculty and their administration for their commitment to faculty development prior to the implementation of the Bachelor of Science in Nursing (BSN) program and the College administration for their support of the BSN program. The Commission also commends the College's Business and Technology Division faculty, staff and leadership for their dedication to assessment processes which are being systematically implemented to ensure comprehensive evaluation, planning, and program improvement resulting in data driven decision-making leading to exceptionally high completion and job placement rates. Lastly the Commission praises the College's Student Services divisions and units for regularly and systematically evaluating the effectiveness of programs and services provided to students.

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Recommendations

1. The Committee recommends the College develop a system that assures all courses are assessed for student learning outcomes and establish a tracking system that documents these assessments (**Standard 2.B.1**).
2. The Committee recommends the College develop a system to assure that the general education requirements of the AA and AS degrees are assessed for student learning outcomes and establish a tracking system that documents these assessments (**Standard 2.B.2**).
3. The Committee recommends the College further its work in creating a systematic, comprehensive and “seamless” academic, career and other educational programs’ advising model that helps students make appropriate decisions regarding their academic choices and career paths (**Standard 3.D.10**).
4. The Committee recommends the College develop clear protocols for assigning related responsibilities to teaching academic employees in order that faculty workloads reflect the mission and goals of the institution (**Standard 4.A.3**).
5. The Committee recommends the College continue its work to fully implement the process for part-time faculty evaluation. While progress has been made following 2001 accreditation visit, there is an uneven practice across the campus (**Standard 4.A.5, Policy 4.1.b and 4.1.c**).
6. The Committee recommends the College continue to work to fully implement student assessment of both full- and part-time faculty (**Policy 4.1.c**).
7. The Committee recommends the College use a minimum three-year planning model for major categories of income and expenditures (**Standard 7.A.2**).
8. The Committee recommends the College develop a Board of Trustees approved policy for cash management and investments (**Standard 7.C.4**).