

COMMUNITY VOLUNTEER SERVICE

WINTER QUARTER 2009

COURSE INFORMATION

OLYMPIC COLLEGE
Cooperative Education and Internship Program
1600 Chester Avenue, Career Center, ART 122-C
Bremerton WA 98337-1699 • 360-475-7480 • Fax: 360-475-7491
E-mail: Cooped@olympic.edu
Web site: www.olympic.edu/Internship

Co-op 189A/B/C Two (2) credits (60 hours of volunteer experience)

Co-op 289A/B/C Three (3) credits (90 hours of volunteer experience)

Faculty: Teresa McDermott, Cooperative Education Director **Email:** tmcdermott@olympic.edu

Telephone: 360-475-7480 **Location:** Art Bldg., 122-C **Hours:** By Appointment

The Community Volunteer Service course utilizes Cooperative Education to enable you to experience volunteerism as a central component of life and career planning. You must complete a minimum number of volunteer hours (30 hours per credit) and document the hours that you work in a log that will be submitted to the Co-op Faculty Coordinator at the end of the quarter.

This course provides an opportunity for both personal and professional growth. It engages you in responsible and challenging actions for the common good, structures opportunities for research and reflection of your experience, involves supervision, monitoring, support, recognition and evaluation to meet course goals and offers participation by and with diverse populations and agencies.

Your Co-op Faculty Coordinator must approve Learning Objectives within the first two (2) weeks of your community volunteer service. You are also required to meet with your Co-op Faculty Coordinator a minimum of one time during the quarter (after registration). Co-op forms are also available online at www.olympic.edu/Internship. If online forms are used, student must make copies for distribution.

COURSE OBJECTIVES INCLUDE:

1. Adhere to the goals, standards, and procedures of your host agency.
2. Apply various research techniques to gain knowledge of the community agency.
3. Maintain a journal and/or develop a special project.

COURSE REQUIREMENTS:

Students will:

1. Complete all forms associated with the program: Co-op Registration, Training Agreement, Learning Objectives (one for each credit, clearly stated) and Position Description. Submit to Co-op Faculty Coordinator after employer/student signatures (*total 40 points*).

DUE DATE: Within first two (2) weeks of enrollment in Community Volunteer Service

2. Maintain a journal and regular contact with your Co-op Faculty Coordinator (*total 25 points*).

DUE DATE: Submitted bi-weekly throughout quarter

3. Maintain a log of hours worked (*total 10 points*). **DUE DATE: March 13, 2009**

4. Write a comprehensive, narrative paper (two – three pages typed) describing the service experience, agency profile, and personal reflections regarding the experience (*total 25 points*).

DUE DATE: March 13, 2009.