

OLYMPIC COLLEGE POLICY

TITLE: Board of Trustees Code of Ethics

POLICY NUMBER: 100-11

The Board of Trustees of Washington Community College District 3, hereafter to be referred to as Olympic College, hereby adopts the following Code of Ethics as a guide to the collective and individual conduct of the members of the Board. It is incumbent upon Board members:

1. To become familiar with and committed to the major responsibilities of the Board pursuant to the Community College Act of 1967, Chapter 28B.50 RCW and to general principles of governing boards of trustees:
 - a. To encourage comprehensive programs of education and training;
 - b. To appoint, support and evaluate the performance of the Chief Executive Officer;
 - c. To receive gifts, grants and bequests of real or personal property from private sources as may be made from time to time in accordance with state law, administrative code and College policy;
 - d. To establish rules and policies for the governance of the College and its students;
 - e. To delegate to the Chief Executive Officer powers and duties sufficient and necessary for the administration of the district;
 - f. To assist in defining and clarifying the mission and purposes of the district;
 - g. To approve educational programs and to grant to every student, upon graduation or completion of a course of study, a suitable diploma, nonbaccalaureate degree or certificate;
 - h. To assist in enhancing the public image and interpreting the District to the public;
 - i. To evaluate the performance of the board and revise, as necessary, its policies.
2. To devote time to learn how the institution functions—its uniqueness, strengths and needs—and its place in postsecondary education.
3. To carefully prepare for, regularly attend, and actively participate in Board meetings and committee assignments.
4. To accept and abide by the legal and fiscal responsibilities of the Board as specified by Board bylaws and policies, State statutes and administrative codes.
5. To vote according to individual convictions, to challenge the judgment of others when necessary; yet be willing to support the majority decision of the Board and work with fellow Board members in a spirit of cooperation in spite of differences of opinion that may arise during meetings.
6. To maintain the confidential nature of Board deliberations and to avoid acting as spokesperson for the entire Board unless specifically authorized by the Board to do so.

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7. To recognize that authority rests with the whole Board assembled in public meetings and no Board member will make personal promises nor take any private action which may compromise the Board. On the basis of this fact, trustees will conduct relationships with the College community and the local citizenry accordingly.

8. To learn and consistently to use designated institutional channels when conducting Board business.

9. To comply with conflict of interest and disclosure policies pursuant to Washington statutes and administrative codes.

10. To make judgments always on the basis of what is best for the institution as a whole and for the advancement of postsecondary education.

<i>Recommended by</i>	<i>Dr. David Mitchell</i>
<i>Submitted to President's Cabinet for Review</i>	
<i>Approved by President</i>	X
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