



OLYMPIC COLLEGE

1600 Chester Ave.
Bremerton, WA 98337-1699

MEMORANDUM

TO: CABINET
FROM: BARBARA MARTIN
SUBJECT: OLYMPIC COLLEGE SEAL
DATE: AUGUST 30, 2007

Attached is a proposed new policy regarding the Olympic College seal.

In 2001 the college seal was updated to include Mason County and correct the state abbreviation. The attending WAC was never updated, and when the policy manual was overhauled in 2005, the old seal was inadvertently included, thus rescinding the 2001 action. Since 2001, the new seal has been in use for such purposes as certificates, records and promotional purposes.

The proposed policy would reaffirm the new seal as the office seal, and allow the amendment of the Washington Administrative Code.

OLYMPIC COLLEGE POLICY

TITLE: Olympic College Seal Design and Use

POLICY NUMBER: OCP 100-05

REFERENCE: WAC 132C-104-040

Proposed

Olympic College Seal.

- I. Design. The Seal of Olympic College shall be the following form and design:



- II Use. The seal shall be used only in connection with the transaction of official business of Olympic College or for promotional purposes.

*Recommended by
Submitted to President's Cabinet for Review
Approved by President
Submitted to Board of Trustees
Approved by Board of Trustees
Revoked by Board of Trustees
Reapproved by Board of Trustees
Published in Washington Administrative Code*

*Barbara Martin
September XX, 2007
September XX, 2007
September XX, 2007
August 28, 2001
October 25th, 2005
October, XX, 2007*

OLYMPIC COLLEGE POLICY

TITLE: Olympic College Seal Design and Use

POLICY NUMBER: OCP 100-05

REFERENCE: WAC 132C-104-040

Existing

The Olympic College policy relating to **Olympic College Seal Design and Use** is set forth in Chapter 132C of the Washington Administrative Code.

WAC 132C-104-040 Olympic College Seal. Design. The Seal of Olympic College shall be the following form and design:



- (2) Use. The seal shall be used only in connection with the transaction of official business of Olympic College.

*Recommended by
Submitted to President's Cabinet for Review
Approved by President
Submitted to Board of Trustees
Approved by Board of Trustees
Published in Washington Administrative Code January 24, 1974*