

Olympic College College Council Meeting Minutes

Subject	First College Council meeting of 2011	Date	Oct. 28, 2011
Facilitator	Janell Whiteley	Time	2 p.m. to 3:15 p.m.
Location	HSS 218	Scribe	Kevin Serrame
Attendees	Lynne Abbay, Muriah Albin, Chris Frederick, Suzie Holley, Rhodes Lockwood, David Mitchell (Guest), Debra Montez, Oliver Thomas (Guest), Kevin Serrame, Allison Smith, Janell Whiteley, Adam Zech (Guest).		

Key Points Discussed		
No.	Topic	Highlights
1.	College Council introduction	<p>Dr. Mitchell opened the meeting and expressed his appreciation of those willing to serve on the College Council. The College Council is a policy development advisory group to the President. The council will have an opportunity to weigh in on all policies.</p> <p>He introduced four policies to be reviewed by the council:</p> <ul style="list-style-type: none"> • Rental Policy • Intellectual Properties • Weapons and Fireworks • Cash Management
2.	Weapons Policy	<p>Thomas Oliver, policy coordinator for OC, stated that a weapons policy is necessary for college accreditation.</p> <p>Adam Zech, an employee of the college, shared his thoughts on the Weapons policy. Adam is a proponent of concealed carry of weapons on campus. He has done research on the issue and will provide references to Thomas Oliver.</p>
3.	Formation of sub-committees	<ul style="list-style-type: none"> • Rental Policy: Rhodes Lockwood, Charlie Mackall, and Debra Montez, • Intellectual Properties: Lynne Abbay and Kevin Serrame. • Cash Management: Janell Whiteley • Weapons and Fireworks: Muriah Albin, Chris Frederick, Suzie Holley, and Allison Smith.
4.	Next meeting date	2 p.m. to 3 p.m. Friday, Dec. 2, 2011

Action Plan			
No.	Action Item(s)	Owner (s)	Target Date
1.	<ul style="list-style-type: none"> • Collaborate with Washington State Assistant Attorney General assigned to Olympic College to review references from Adam Zech. • Act as the liaison between the Washington State Assistant Attorney General and the council. • Provide any assistance with policy issues. 	Thomas Oliver	
2.	Sub-committees discuss their individual policies and provide draft revisions if necessary.	Lynne Abbay, Muriah Albin, Chris Frederick, Suzie Holley, Rhodes Lockwood, Charlie Mackall, Debra Montez, Kevin Serrame, Allison Smith, Janell Whiteley	